

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
September 15, 2020
185 Spring Avenue**

I. Call to Order

Board Secretary, Kimberly Dikker, announced that all Commissioners were participating in the September 15, 2020 Regular meeting remotely via Zoom and all verified that they were able to hear the discussion clearly. President Ward then called the remote Zoom meeting to order at 7:05 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Stortz, Durham, Weber, Bischoff, and President Ward. Commissioner Cornell arrived at the Zoom meeting at 7:20p.m. and Commissioner Nephew at 7:35 p.m.

Staff members attending via Zoom but located at the Spring Avenue Recreation Center were Executive Director Harris, and Parks Project Manager Troia. Executive Assistant/Board Secretary Dikker and Superintendent of Finance and Personnel Cinquegrani were participating remotely.

Guests in attendance included Don St. Clair of the Citizens' Finance Committee and Gail Bernstein of the League of Women Voters.

III. Changes to the Agenda

None.

IV. Public Participation

None.

V. Consent Agenda

Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$98,597.90, the minutes from the July 14, 2020 Regular Meeting, August 4, 2020 Workshop Meeting and the September 1, Workshop Meeting and the Park District Policy Manual Updates as presented.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Durham, Weber and President Ward
Nay: None*

Motion Carried.

VI. Unfinished Business

A. Ackerman Payout Request #13

Executive Director Harris presented the Ackerman Park Phase IV Improvement Project Payout Request #13 from Wight Construction. Harris provided a status of the project stating that this is the final payout of the project and that the payment amount has been adjusted to reflect a credit for various areas of concrete work. Harris provided that final land restoration and the east bioswales have been completed as well as site furnishings have been set in place. The area has been very well received by patrons and once the third (3rd) party audit has been completed; information will be sent in for reimbursement of the \$200,000 per the OSLAD grant. Following a brief discussion, Commissioner Weber moved, seconded by Commissioner Stortz, to approve Wight Construction payout request #13 for the Ackerman Park Phase IV Improvements-Construction Management Services in the adjusted amount of \$87,273.97.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Durham, Weber, and President Ward
Nay: None*

Motion Carried.

VII. New Business

A. DuPage County IGA for Cares funding

Executive Director Harris relayed that recently, the County of DuPage received approximately one hundred sixty-one million dollars (\$161,000,000) from the United States Government pursuant to the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES ACT provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund. Those payments from the Coronavirus Relief Fund may only be used to cover expenses which: (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Harris said that the County recognized those Park Districts within DuPage County that have suffered secondary effects of the coronavirus emergency, as the State of Illinois has ordered the closure of non-essential businesses. The County of DuPage then deemed it would be appropriate to use these funds to defray certain costs incurred by the Park Districts related to the coronavirus emergency; and would equitably disburse funds under the CARES ACT to the Park Districts based on a per capita rate of \$1.226 per person.

As Glen Ellyn’s population is 37,569 and the total available funds within the County Cares Act is \$46,059.59; expenditures that can be eligible for reimbursement include COVID related supplies, PPP, equipment, labor expense specific to COVID compliance, COVID related legal expenses. etc. Harris said the District anticipates submitting expenses to utilize the allocated funds in their entirety.

It was stated that part of the process and requirement to receive funds is for the Glen Ellyn Park District Board of Commissioners to approve the attached IGA outlining the requirements and specifics related to the CARES ACT.

The Park Board inquired on the various expenses and following Commissioner Weber moved, seconded by Commissioner Bischoff to approve the IGA Agreement between DuPage County and the Glen Ellyn Park District for participation in the DuPage County Local Government COVID-19 reimbursement program.

Roll Call: Aye: Commissioners Weber, Bischoff, Stortz, Durham, and President Ward
Nay: None

Motion Carried.

B. Goals and Objectives

Harris stated, as part of the annual budget process, the Glen Ellyn Park District establishes goals and objectives for the fiscal year. Critical goals were developed several years ago with the plan to repeat annually while adjusting and creating updated objectives. As a result, the Glen Ellyn Park District has shown excellent progress in those identified areas including community relations, expanded recreation opportunities, collaboration, marketing, economic stability, and park operations. A list of the 2020 Goals and Objectives along with a status of each and a proposed list of 2021 recommendations have been compiled and provided for review and discussion.

An updated status of the 2020 Goals and Objectives were presented to the Park Board. Harris stated that while several of the goals and objectives were completed many were deferred due to the COVID-19 pandemic. Harris relayed that if there were any questions regarding the 2020 Goals and Objectives the Park Board could reach out to staff.

Harris then focused on the 2021 proposed Goals and Objectives. Harris discussed the various opportunities for community relations with various service organizations, local governmental agencies including school districts, Village, and library. Commissioner Bischoff inquired regarding participation of residents south of Roosevelt Road.

Harris then reviewed the proposed enhancement to recreation and programs including focus on athletics, cultural arts, seniors, and recreation. Commissioner Stortz recommended adding additional specialized training in sports for patrons for those who may not want the time commitment of travel sports but further skills training.

Items to improve the overall efficiency and effectiveness of the Park District were discussed. This included a transition plan for retiring Superintendent of Facilities, enhancements for various athletic and recreation programs and developing a strategic plan for Sunset Pool. Commissioner Bischoff discussed the Community Attitude and Interest Survey and Harris said that would be a discussion item during the upcoming Strategic meeting.

Next Harris discussed the increased exposure of the Park District to the community relaying that the Marketing department has done a tremendous job during the pandemic of creating a presence for the Park District and that many enhancements are proposed to further reach the

public for 2021 including continuing to produce and distribute the seasonal brochure digitally rather than by print.

Lastly, staff discussed goals to improve and strengthen the short- and long-term economic stability of the Park District along with maintaining and improving the various properties and parks. Harris said this would remain a challenge during these current times as the future of the pandemic is uncertain. However, staff has been directed to forecast their budgets based on the District being in Phase IV of the Reopen Illinois plan while having contingency if the District was to fall back to Phase III.

The Park Board thanked staff for this information and looks forward to further discussion.

VIII. Staff Reports

A. Finance Report (For information only)

B. Staff Reports

Director Harris shared that Platform tennis will hold an open house this Friday followed by a Pickleball open house on Saturday morning. Harris also shared some upcoming special events this Fall; a revised Glow in the Park event that will be held in a virtual capacity and provided that information is available on the website. Harris also stated that space is available for next week's Blood and Food drive.

IX. Commissioners' Reports

Commissioner Cornell attended the Environmental Commission meeting and praised Naturalist Frigo. Commissioner Stortz was appreciative of all that has been offered to patrons from the District and stated it has had a positive impact on families and the community. Lastly, President Ward discussed the remote learning program and its adjustments with the upcoming changes to the school year. Ward commended the District for providing this program to families during this time.

X. Adjourn

There being no further business, Commissioner Weber moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 8:52 p.m.

Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Stortz, Nephew, Durham and President Ward

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary