

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting – December 1, 2020  
185 Spring Avenue  
7:00 p.m.  
Agenda**

*Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners will be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.*

*This meeting will be conducted by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Spring Avenue Recreation Center, located at 185 Spring Avenue in Glen Ellyn, with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.*

*The public is invited to join the conference. Please email Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.*

**Public participation instructions:**

*Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.*

**I. Call to Order**

**II. Roll Call of Commissioners**

**III. Changes to the Agenda**

**IV. Public Participation**

**V. Consent Agenda:** All items in Section V are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. In which event the item will be removed from the Agenda.

- A. Voucher list of bills totaling \$56,563.10
- B. Minutes from the November 17, 2020 Regular Meeting

**VI. Public Hearing for the 2021 Budget and Appropriation Ordinance**

**VII. Unfinished Business**

- A. Approval of the 2021 Budget & Appropriation Ordinance 20-03
- B. Coronavirus (COVID-19) District Update

**VIII. New Business**

- A. Newton Park Asphalt Improvement Payout Request #1

**IX. Staff Reports**

**X. Commissioners' Reports**

**XI. Adjourn to Executive Session**

Under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District.

**XII. Reconvene to Open Session**

**XIII. Adjourn**

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 12/1/2020



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	13,524.19
20	Recreation Fund		33,094.93
94	Capital Improvements Fund		9,943.98
	<b>Report Total:</b>	\$	<u>56,563.10</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 11/24/2020 - 8:39AM  
 Batch: 00010.11.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 109320	B Gunther & Company Inc.			Check Sequence: 1	ACH Enabled: False
80450	Commemorative Plaques	688.00	12/01/2020	94-90-930-575180-0000	
80581	Memorial Plaque	180.00	12/01/2020	20-00-000-530213-0000	
	Check Total:	868.00			
Vendor: 107285	Clint Babicz			Check Sequence: 2	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 202043	BIG3 Sports			Check Sequence: 3	ACH Enabled: False
100	Fall Classes	2,491.30	12/01/2020	20-30-100-525500-0000	
	Check Total:	2,491.30			
Vendor: 199384	Cedar Valley Express Blower, Inc.			Check Sequence: 4	ACH Enabled: False
1763	Mulch	2,175.00	12/01/2020	94-90-000-575110-0000	
	Check Total:	2,175.00			
Vendor: 113916	Chicago Fire & Burglar Inc.			Check Sequence: 5	ACH Enabled: False
54127	Quarterly Monitoring	89.85	12/01/2020	20-30-100-521600-0000	
	Check Total:	89.85			
Vendor: 114260	Nicholas Cinquegrani			Check Sequence: 6	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	75.00	12/01/2020	10-00-000-570300-0000	
Cell Reimb	Qtrly Phone Reimbursement	75.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 115285	ComEd			Check Sequence: 7	ACH Enabled: False
	10/6-11/5/2020 Electric	58.22	12/01/2020	10-00-000-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	58.22			
Vendor: 199781 2019399664	ComEd Attn: Interconnect Coordinator Pole Damage	1,293.72	12/01/2020	Check Sequence: 8 10-10-000-550220-0000	ACH Enabled: False
	Check Total:	1,293.72			
Vendor: 117920 Cell Reimb	Mary Defiglia Qtrly Phone Reimbursement	150.00	12/01/2020	Check Sequence: 9 20-00-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 201591	Justin Diener Quarterly Cell Phone	40.00	12/01/2020	Check Sequence: 10 20-00-000-570300-0000	ACH Enabled: True
	Check Total:	40.00			
Vendor: 199672 47482	Don's World of Sports Uniforms	65.84	12/01/2020	Check Sequence: 11 20-21-000-535500-1233	ACH Enabled: False
	Check Total:	65.84			
Vendor: 119690	DuPage Co. Public Works 7/30-9/29/2020 Water	159.88	12/01/2020	Check Sequence: 12 20-00-000-570400-0000	ACH Enabled: False
	Check Total:	159.88			
Vendor: 200163	Dynergy Energy Services			Check Sequence: 13	ACH Enabled: False
	10/8-11/8/2020 Electric	1,815.24	12/01/2020	20-30-200-570100-0000	
	10/8-11/8/2020 Electric	308.00	12/01/2020	10-00-000-570100-0000	
	10/8-11/8/2020 Electric	1,593.56	12/01/2020	20-30-450-570100-0000	
	10/8-11/8/2020 Electric	128.32	12/01/2020	20-30-150-570100-0000	
	10/8-11/8/2020 Electric	260.53	12/01/2020	10-00-000-570100-0000	
	10/8-11/8/2020 Electric	121.93	12/01/2020	10-00-000-570100-0000	
	10/8-11/8/2020 Electric	7,639.02	12/01/2020	20-30-100-570100-0000	
	10/8-11/8/2020 Electric	677.16	12/01/2020	20-30-300-570100-0000	
	10/8-11/8/2020 Electric	211.44	12/01/2020	20-30-350-570100-0000	
	10/8-11/8/2020 Electric	1,285.38	12/01/2020	20-00-000-570100-0000	
	10/8-11/8/2020 Electric	483.12	12/01/2020	20-30-500-570100-0000	
	10/8-11/8/2020 Electric	19.03	12/01/2020	20-00-000-570100-0000	
	10/8-11/8/2020 Electric	43.56	12/01/2020	20-00-000-570100-0000	
	10/8-11/8/2020 Electric	74.52	12/01/2020	20-00-000-570100-0000	
	10/8-11/8/2020 Electric	605.94	12/01/2020	20-00-000-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	10/8-11/8/2020 Electric	142.78	12/01/2020	10-00-000-570100-0000	
	10/8-11/8/2020 Electric	205.49	12/01/2020	20-30-350-570100-0000	
	Check Total:	15,615.02			
Vendor: 125150 44098	Esscoe, LLC Monitoring	90.00	12/01/2020	Check Sequence: 14 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	90.00			
Vendor: 200723 19274901-3	FGM Architects Sunset Consulting Services	3,500.00	12/01/2020	Check Sequence: 15 94-90-930-575180-0000	ACH Enabled: False
	Check Total:	3,500.00			
Vendor: 129187 Cell reimb	Renaе Frigo Qtrly Phone Reimbursement	150.00	12/01/2020	Check Sequence: 16 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 129900	Future Pros Fall Classes	5,782.00	12/01/2020	Check Sequence: 17 20-21-000-525500-1126	ACH Enabled: False
	Check Total:	5,782.00			
Vendor: 199895 Cell Reimb	Christine Hartnett Qtrly Phone Reimbursement	150.00	12/01/2020	Check Sequence: 18 20-00-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 200720 123771 125088 126172	Heartline Fitness Systems Preventative Maintenance Equipment Repairs Equipment Repairs	1,100.00 593.72 393.42	12/01/2020 12/01/2020 12/01/2020	Check Sequence: 19 20-30-100-521600-0000 20-30-100-530102-0000 20-30-100-530102-0000	ACH Enabled: False
	Check Total:	2,087.14			
Vendor: 199968 Cell Reimb	Hugh Johnson Qtrly Phone Reimbursement	150.00	12/01/2020	Check Sequence: 20 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 200711 Cell Reimb	Stacey Lim Qtrly Phone Reimbursement	150.00	12/01/2020	Check Sequence: 21 20-30-100-570300-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150.00			
Vendor: 156599	Menard's, Inc.			Check Sequence: 22	ACH Enabled: False
55279	Spigot Cover	5.19	12/01/2020	10-10-000-530300-0000	
55448	Memorial Bench Supplies	65.88	12/01/2020	20-00-000-530213-0000	
55788	Screws	2.48	12/01/2020	10-10-000-530300-0000	
56112	Tape	8.36	12/01/2020	10-10-000-530300-0000	
	Check Total:	81.91			
Vendor: 200184	Midco Electric Supply, Inc.			Check Sequence: 23	ACH Enabled: False
222774	Light Base Replacement	264.00	12/01/2020	10-10-000-550300-0000	
	Check Total:	264.00			
Vendor: 157018	Midwest Groundcovers LLC.			Check Sequence: 24	ACH Enabled: False
650018	Plantings	775.23	12/01/2020	94-90-930-575180-0000	
	Check Total:	775.23			
Vendor: 198896	Midwest Printing Inc.			Check Sequence: 25	ACH Enabled: False
22454	Envelopes	82.41	12/01/2020	10-00-000-521700-0000	
22454	Envelopes	82.41	12/01/2020	20-00-000-521700-0000	
	Check Total:	164.82			
Vendor: 200107	Ryan Miller			Check Sequence: 26	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 161205	Nicor Gas			Check Sequence: 27	ACH Enabled: False
	Gas 10/15-11/15/2020	79.71	12/01/2020	10-00-000-570200-0000	
	Check Total:	79.71			
Vendor: 161204	Scott Norman			Check Sequence: 28	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 161590	Nutoys Leisure Products			Check Sequence: 29	ACH Enabled: False
50872	Memorial Bench	1,255.00	12/01/2020	20-00-000-530213-0000	
50917	Memorial Bench	1,255.00	12/01/2020	20-00-000-530213-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,510.00			
Vendor: 163593	Courtney O'Kray			Check Sequence: 30	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 117155	Paddock Publications			Check Sequence: 31	ACH Enabled: False
	11/29-1/23/2021 Subscription	143.60	12/01/2020	10-00-000-585250-0000	
	11/29-1/23/2021 Subscription	143.60	12/01/2020	20-00-000-585250-0000	
	Check Total:	287.20			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 32	ACH Enabled: False
255295/450	Maintenance Supplies	438.97	12/01/2020	20-30-100-530300-0000	
	Check Total:	438.97			
Vendor: 200569	Sean Phenegar			Check Sequence: 33	ACH Enabled: True
Cell Reimb	Qtrly Cell Reimbursement	60.00	12/01/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173290	Dave Rajeck			Check Sequence: 34	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/01/2020	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173930	Reinders, Inc.			Check Sequence: 35	ACH Enabled: False
Various	Mower Repairs	614.34	12/01/2020	10-10-000-530210-0000	
	Check Total:	614.34			
Vendor: 174009	Rental Max			Check Sequence: 36	ACH Enabled: False
452349-8	Light Tower Repairs	255.00	12/01/2020	10-10-000-530210-0000	
	Check Total:	255.00			
Vendor: 174978	Jeannie Robinson			Check Sequence: 37	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 38	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2454-6	Paint	81.34	12/01/2020	10-10-000-521370-0000	
	Check Total:	81.34			
Vendor: 200038	Chad Shingler			Check Sequence: 39	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199567	Site One Landscape Supply, LLC			Check Sequence: 40	ACH Enabled: False
103285947	Memorial Tree	249.47	12/01/2020	20-00-000-530213-0000	
103285947	Fertilizer	48.06	12/01/2020	10-10-000-550400-0000	
103292214	Memorial Tree	262.60	12/01/2020	20-00-000-530213-0000	
103292214	Plantings	115.01	12/01/2020	10-10-000-550600-0000	
	Check Total:	675.14			
Vendor: 198934	Diane Smith			Check Sequence: 41	ACH Enabled: False
	Fall Classes	400.00	12/01/2020	20-25-000-525500-5706	
	Check Total:	400.00			
Vendor: 198978	Solaris Roofing Solutions, Inc.			Check Sequence: 42	ACH Enabled: False
39133	Roof Patching	419.00	12/01/2020	20-30-350-521600-0000	
	Check Total:	419.00			
Vendor: 200712	Taylor Stirmell			Check Sequence: 43	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199807	Michael Thomas Jr.			Check Sequence: 44	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200963	T-Mobile			Check Sequence: 45	ACH Enabled: False
	10/12-11/11/2020 AED Monitoring	34.64	12/01/2020	10-00-000-585815-0000	
	Check Total:	34.64			
Vendor: 200610	Nathan Troia			Check Sequence: 46	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	12/01/2020	10-00-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150.00			
Vendor: 201769 2536/37	Vacker Sign Interpretive Signs	1,751.00	12/01/2020	Check Sequence: 47 94-90-805-575160-0000	ACH Enabled: False
	Check Total:	1,751.00			
Vendor: 200659 Cell Reimb	Francisco Vargas Qtrly Phone Reimbursement	60.00	12/01/2020	Check Sequence: 48 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
Vendor: 199084 Cell Reimb	Javier Vargas Qtrly Phone Reimbursement	60.00	12/01/2020	Check Sequence: 49 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
Vendor: 202015 3671	Village of Glen Ellyn Alarms False Alarms	50.00	12/01/2020	Check Sequence: 50 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	50.00			
Vendor: 200495	Village of Glen Ellyn-Fuel 10/2020 Fuel	1,634.67	12/01/2020	Check Sequence: 51 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	1,634.67			
Vendor: 200066	Walmart Community/SYNCB Supplies	148.37	12/01/2020	Check Sequence: 52 20-24-000-535500-4610	ACH Enabled: False
	Check Total:	148.37			
Vendor: 199264 4814417	Warehouse Direct Maintenance Supplies	39.00	12/01/2020	Check Sequence: 53 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	39.00			
Vendor: 200233 Cell Reimb	Brandon Wassell Qtrly Phone Reimbursement	60.00	12/01/2020	Check Sequence: 54 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
Vendor: 192415 Cell Reimb	Eric Wassell Qtrly Phone Reimbursement	60.00	12/01/2020	Check Sequence: 55 10-10-000-570300-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	60.00			
Vendor: 200441	Jared Zaino			Check Sequence: 56	ACH Enabled: True
	Boot Reimbursement	50.00	12/01/2020	10-00-000-585815-0000	
Cell Reimb	Qtrly Phone Reimbursement	60.00	12/01/2020	10-10-000-570300-0000	
	Check Total:	110.00			
	Total for Check Run:	47,740.31			
	Total of Number of Checks:	56			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 11/19/2020 - 9:58AM  
 Batch: 00007.11.2020



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 112970	Carquest Auto Parts			Check Sequence: 1	ACH Enabled: False
	Fleet Supplies	157.36	11/19/2020	10-10-000-530340-0000	
	Check Total:	157.36			
Vendor: 115370	Conserv FS			Check Sequence: 2	ACH Enabled: False
600420	Fertilizer	2,240.00	11/19/2020	10-10-000-550400-0000	
6400043	Clay Bricks	2,365.00	11/19/2020	10-10-000-550800-0000	
6400394	Fertilizer	1,120.00	11/19/2020	10-10-000-550400-0000	
	Check Total:	5,725.00			
Vendor: 202037	DYOPATH LLC			Check Sequence: 3	ACH Enabled: False
12741	Anti-virus October 2020	242.84	11/19/2020	10-00-000-521400-0000	
12741	Anti-virus October 2020	242.84	11/19/2020	20-00-000-521400-0000	
	Check Total:	485.68			
Vendor: 131620	Glen Ellyn Chamber of Commerce			Check Sequence: 4	ACH Enabled: False
	Staff Recognition	700.00	11/19/2020	10-00-000-585290-0000	
	Staff Recognition	700.00	11/19/2020	20-00-000-585290-0000	
	Check Total:	1,400.00			
Vendor: 199401	Wight & Company			Check Sequence: 5	ACH Enabled: False
190098-005	Newton Park Paving	1,054.75	11/19/2020	94-90-885-575150-0000	
	Check Total:	1,054.75			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	8,822.79			
	Total of Number of Checks:	5			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
November 17, 2020  
185 Spring Avenue**

**I. Call to Order**

Board Secretary, Kimberly Dikker, announced that a majority of the Commissioners were participating in the November 17, 2020 Regular meeting remotely via Zoom. All verified that they were able to hear the discussion clearly. President Ward then called the Zoom meeting to order at 7:02 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff, and President Ward. Commissioner Cornell arrived in the Zoom meeting at 7:07 p.m.

Staff members attending via Zoom but located at the Spring Avenue Recreation Center were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani and Parks Project Manager Troia. Executive Assistant/Board Secretary Dikker participated remotely.

Guests in attendance included Don St. Clair of the Citizens' Finance Committee.

**III. Changes to the Agenda**

None.

**IV. Public Participation**

None.

**V. Consent Agenda**

Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$250,167.71 and the minutes from the October 20, 2020 Regular Meeting.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Nephew, Durham, Weber, and President Ward*

*Nay: None*

*Motion Carried.*

**VI. Unfinished Business**

**A. Coronavirus (COVID-19) District Update**

Director Harris stated that since the memo regarding the Coronavirus (COVID-19) District update was written, the State of Illinois has announced that effective Friday the State of Illinois would enter into Tier 3 resurgence mitigation. Harris said the District is in the process of evaluating the

new guidelines and will adjust accordingly programs, facilities, events, and activities. The community was provided a preliminary notice via social media, GEPD home page and eblast with additional information forthcoming on Thursday, November 19<sup>th</sup> for the District.

Some of the additional guidelines include enabling the Ackerman fitness area to remain open via a reservation system allowing 10 people within each area with masks being worn. Open gym and turf would serve no more than 10 people open to members only and not involve competitive play. One on one training would continue. Preschool programs would likely continue but recreation programs would most likely be cancelled. Indoor athletics would most likely not continue and efforts would be made to possibly moving outside if within the guidelines. Outside athletics would continue with groups of less than 10 people. Various Special Events would need to be cancelled or modified including Polar Express at ASFC and Donuts with Santa. Paddle tennis would continue to operate with masks now being worn at all times and other added rules.

Following this update the Park Board posed questions to staff on the various guidelines and all were appreciative of the efforts and resiliency that staff has continued to provide for recreation in the community.

**B. Approve the 2020 Tax Levy Ordinance 20-02**

Commissioner Stortz moved, seconded by Commissioner Durham, to approve the 2020 Tax Levy (Ordinance 20-02)

*Roll Call: Aye: Commissioners Stortz, Durham, Cornell, Nephew, Weber, Bischoff, and President Ward.*

*Nay: None*

*Motion Carried.*

**C. 2021 Budget Discussion**

Superintendent of Finance & Personnel Cinquegrani stated that at the October 20<sup>th</sup> Board meeting a draft of the 2020 Budget & Appropriation Ordinance was placed on file, presented to the Park Board, and discussed. Since that time, a few 2020 budgeted capital projects will be deferred to 2021 due to scheduling challenges. These items included the drainage improvement at Village Green that is in collaboration with the Village of Glen Ellyn and the Newton asphalt color coating of the basketball courts. The budget for Lake Foxcroft asphalt repairs was increased after further review of that project and Holes and Knolls will have additional pond repairs that will be needed in 2021. Lastly the budget for Village Green south parking lot repair has been adjusted, reducing estimated cost and as discussed at the Strategic Meeting, money will be added to the budget for a consultant to review the necessary repairs that will be needed to maintain the Johnson Center in the years ahead. Director Harris apprised the Board if there were further questions or comments they can direct those to his attention prior to the next Board meeting and that all items can be reevaluated in the Spring if needed.

The Park Board thanked Cinquegrani for his work during the budget process and look forward to approval in December.

**VII. New Business**

**A. 2021 Proposed Meeting Schedule Discussion**

Executive Director Harris presented the 2021 proposed Board Meeting schedule stating that dates have been reviewed and hoped that the Park Board has had a chance to review. Harris suggested adjusting the start time of the meetings to 6:30 p.m. but after further discussion, the Park Board supported the meeting times to remain at 7:00 p.m. Following the discussion, Commissioner Bischoff moved, seconded by Commissioner Cornell to approve the 2021 Board Meeting schedule as presented.

*Roll Call: Aye: Commissioners Bischoff, Cornell, Stortz, Nephew, Durham, Weber, and President Ward.*

*Nay: None*

*Motion Carried.*

**B. Approval of Designate for IAPD Credentials for Annual Meeting**

Executive Director Harris stated that as a member of the Illinois Association of Park Districts, the Glen Ellyn Park District is required to formally designate a representative and an alternate to attend the association’s annual Board meeting held in late January 2021. This enables the District representative to attend and participate in any action or matters of business that might be presented. This year due to COVID-19 and the fact that the IAPD Conference has gone to a virtual platform, the annual Board Meeting will most likely be held in a virtual format as well. Harris stated that should a Board member be interested in representing the District the Board may vote and approve either tonight or later if interested should a Board member’s schedule allow. The Park Board held a brief discussion and following, Commissioner Cornell moved, seconded by Commissioner Bischoff to appoint Executive Director Harris as the delegate and Superintendent of Finance & Personnel Cinquegrani as the alternate delegate to represent the Glen Ellyn Park District at the 2021 Illinois Association of Park District’s annual meeting.

*Roll Call: Aye: Commissioners Cornell, Bischoff, Stortz, Nephew, Durham, Weber, and President Ward.*

*Nay: None*

*Motion Carried.*

**VIII. Staff Reports**

**A. Finance Report (For information only)**

**B. Staff Reports**

Executive Director Harris thanked the Park Board of Commissioners for their leadership and presence during this unprecedented time. Harris stated that the obstacles have become more challenging as staff continues to adjust to the ever-changing guidelines while remaining optimistic and resilient. Harris said there is no Turkey Trot this year but there is a virtual Turkey Trot should anyone have interest.



**IX. Commissioners' Reports**

Commissioners Stortz and Weber thanked staff for all that they are doing during these times to provide activities for the community. Commissioner Nephew commended Naturalist Frigo and Parks Project Manager Troia for the Heritage walk within Lake Ellyn. Nephew commended the beautiful Parks that have been such a positive resource during these times. Commissioner Cornell thanked staff and commended her fellow Park Board for being supportive during these times. Commissioner Durham echoed the sentiment thanking staff and stated he enjoys paddle tennis as that activity has provided a great outlet for people during this time. Lastly, President Ward relayed that staff has done an amazing job for the community and is proud to be a part of the District. Ward provided that he has great empathy for those that are adversely affected financially, emotionally and/or physically and hopefully the District is able to provide some support, relief and comfort.

**X. Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Commissioner Cornell to adjourn the Regular Meeting at 7:58 p.m.

*Roll Call: Aye: Commissioners Stortz, Cornell, Nephew, Durham, Weber, Bischoff, and President Ward*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary



# **MEMO**

**November 24, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel**  
**CC: Dave Harris, Executive Director**  
**RE: Public Hearing for the 2021 Budget and Appropriation Ordinance**

The Park District will hold a public hearing prior to formal adoption of the 2021 Budget and Appropriation ordinance Tuesday evening. The purpose of the public hearing is to allow any members of the public to comment on the proposed ordinance placed on file on October 20<sup>th</sup> and any Board discussion that has taken place since.

## **Recommendation and Motions**

The Board will need to make two motions:

- 1) Motion to open the public hearing for the 2021 Budget and Appropriation ordinance.
  
- 2) Motion to close the public hearing for the 2021 Budget and Appropriation ordinance.



# MEMO

November 25, 2020

**TO:** Park District Board of Commissioners

**FROM:** Nicholas Cinquegrani, Superintendent of Finance & Personnel

**CC:** Dave Harris, Executive Director

**RE:** 2021 Budget & Appropriation Ordinance

Please find attached an updated version of the 2021 Combined Budget & Appropriation (B & A) ordinance. Since the ordinance was originally placed on file October 20<sup>th</sup>, adjustments have been made through Board and staff discussions, resulting in a total net decrease in fund balance as of 12/31/2021 in the amount of \$60,000. A summary of those changes is below:

### Fiscal Year 2020

<u>Capital Project</u>	<u>First Draft</u>	<u>Final Budget</u>	<u>Net Change</u>	<u>Notes</u>
Newton Park - Paving	\$ 50,250	\$ 35,936	\$ 14,314	Final work to be completed in spring 2020
Village Green - Drainage Improvements	85,000	-	85,000	Project deferred to FY2021
<b>Total Fund Balance Change FYE 2020</b>			<b>\$ 99,314</b>	

### Fiscal Year 2021

<u>Capital Project</u>	<u>First Draft</u>	<u>Final Budget</u>	<u>Net Change</u>	<u>Notes</u>
Johnson Center - Improvement Study	\$ -	\$ 20,000	\$ (20,000)	
Lake Foxcroft - Pathway Improvements	70,000	110,000	(40,000)	
Maryknoll - Holes & Knolls Pond Repairs	-	15,000	(15,000)	
Newton Park - Paving	-	14,314	(14,314)	Project to be finalized in 2020
Village Green - Drainage Improvements	-	85,000	(85,000)	Project deferred from FY2020
Village Green - South Lot Improvements	100,000	85,000	15,000	
<b>Total Fund Balance Change FYE 2021</b>			<b>\$ (159,314)</b>	

**Combined Net Fund Balance Change** \$ (60,000)



### Motion:

Motion to approve Ordinance 20-03 "A Combined annual budget and appropriation ordinance for purposes of the Glen Ellyn Park District for the year beginning January 1, 2021 and ending December 31, 2021."



FIRST DRAFT - 10/20/2020

# Expanded Fund Balance Recap Report

## 2021 Budget

Fund #	FUND NAME	Estimated 12/31/2020 Fund Balance	Revenues	Transfers & Chargebacks	Revenues Net of Transfers & Chargebacks	Expenditures	Transfers & Chargebacks	Expenditures Net of Transfers & Chargebacks	Estimated 12/31/2021 Fund Balance	2020 Estimated Net Income/Loss
<i>Operating Budgets</i>										
10	Corporate	1,197,494	2,243,646	(77,696)	2,165,950	2,674,349	(2,374)	2,671,975	766,791	(430,703)
	Restricted - Working Cash	200,000	-	-	-	-	-	-	200,000	-
20	Recreation	1,465,575	7,345,408	(412,091)	6,933,317	7,241,518	(1,291,787)	5,949,732	1,569,464	103,889
	Assigned - Sports Programs	564,584	-	-	-	-	-	-	564,584	-
	<b>Total Operating Budgets</b>	<b>3,427,653</b>	<b>9,589,054</b>	<b>(489,787)</b>	<b>9,099,267</b>	<b>9,915,867</b>	<b>(1,294,161)</b>	<b>8,621,707</b>	<b>3,100,839</b>	<b>(326,814)</b>
						Operating Transfers to Capital Funds				805,374
						Operating Expenditures in Capital Funds				(62,484)
						<b>Change in Operating Funds Net of Transfers to Capital Budgets</b>				<b>416,076</b>
<i>Capital Budgets</i>										
45	Debt Service	8,239	1,229,659	-	1,229,659	1,232,659	(1,000)	1,231,659	5,239	(3,000)
55	Special Recreation	296,385	719,583	-	719,583	601,855	-	601,855	414,113	117,728
85-00-000	Asset Replacement Fund	574,080	620,500	(588,000)	32,500	923,090	(923,090)	-	271,490	(302,590)
85-10-000	Assigned - Vehicles & Equipment	480,956	140,824	(139,374)	1,450	83,000	-	83,000	538,780	57,824
85-30-100	Assigned - Ackerman	212,959	125,000	(125,000)	-	50,000	-	50,000	287,959	75,000
85-30-300	Assigned - Maryknoll	110,467	25,000	(25,000)	-	23,000	-	23,000	112,467	2,000
85-30-350	Assigned - Platform Facility	25,000	5,000	(5,000)	-	20,000	-	20,000	10,000	(15,000)
94	Capital Improvements	-	929,250	(923,090)	6,160	929,250	(77,000)	852,250	-	-
96	Cash in Lieu of Land	156,664	20,100	-	20,100	143,000	-	143,000	33,764	(122,900)
	<b>Total Capital Budgets</b>	<b>\$ 1,864,750</b>	<b>\$ 3,814,916</b>	<b>\$ (1,805,464)</b>	<b>\$ 2,009,452</b>	<b>\$ 4,005,854</b>	<b>\$ (1,001,090)</b>	<b>\$ 3,004,764</b>	<b>\$ 1,673,812</b>	<b>\$ (190,938)</b>
	<b>Grand Totals</b>	<b>5,292,403</b>	<b>13,403,970</b>	<b>(2,295,251)</b>	<b>11,108,719</b>	<b>13,921,721</b>	<b>(2,295,251)</b>	<b>11,626,471</b>	<b>4,774,652</b>	<b>(517,751)</b>



FINAL

# Expanded Fund Balance Recap Report

## 2021 Budget

Fund #	FUND NAME	Estimated 12/31/2020 Fund Balance	Revenues	Transfers & Chargebacks	Revenues Net of Transfers & Chargebacks	Expenditures	Transfers & Chargebacks	Expenditures Net of Transfers & Chargebacks	Estimated 12/31/2021 Fund Balance	2020 Estimated Net Income/Loss
<i>Operating Budgets</i>										
10	Corporate	1,197,494	2,243,646	(77,696)	2,165,950	2,674,349	(2,374)	2,671,975	766,791	(430,703)
	Restricted - Working Cash	200,000	-	-	-	-	-	-	200,000	-
20	Recreation	1,465,575	7,345,408	(412,091)	6,933,317	7,241,518	(1,291,787)	5,949,732	1,569,464	103,889
	Assigned - Sports Programs	564,584	-	-	-	-	-	-	564,584	-
	<i>Total Operating Budgets</i>	3,427,653	9,589,054	(489,787)	9,099,267	9,915,867	(1,294,161)	8,621,707	3,100,839	(326,814) → (326,814)
						Operating Transfers to Capital Funds				805,374
						Operating Expenditures in Capital Funds				(62,484)
						<b>Change in Operating Funds Net of Transfers to Capital Budgets</b>				<b>416,076</b>
<i>Capital Budgets</i>										
45	Debt Service	8,239	1,229,659	-	1,229,659	1,232,659	(1,000)	1,231,659	5,239	(3,000)
55	Special Recreation	296,385	719,583	-	719,583	601,855	-	601,855	414,113	117,728
85-00-000	Asset Replacement Fund	673,394	620,500	(588,000)	32,500	1,082,404	(923,090)	159,314	211,490	(461,904)
85-10-000	Assigned - Vehicles & Equipment	480,956	140,824	(139,374)	1,450	83,000	-	83,000	538,780	57,824
85-30-100	Assigned - Ackerman	212,959	125,000	(125,000)	-	50,000	-	50,000	287,959	75,000
85-30-300	Assigned - Maryknoll	110,467	25,000	(25,000)	-	23,000	-	23,000	112,467	2,000
85-30-350	Assigned - Platform Facility	25,000	5,000	(5,000)	-	20,000	-	20,000	10,000	(15,000)
94	Capital Improvements	-	929,250	(923,090)	6,160	929,250	(77,000)	852,250	-	-
96	Cash in Lieu of Land	156,664	20,100	-	20,100	143,000	-	143,000	33,764	(122,900)
	<i>Total Capital Budgets</i>	\$ 1,964,064	\$ 3,814,916	\$ (1,805,464)	\$ 2,009,452	\$ 4,165,168	\$ (1,001,090)	\$ 3,164,078	\$ 1,613,812	\$ (350,252)
	<b>Grand Totals</b>	<b>5,391,717</b>	<b>13,403,970</b>	<b>(2,295,251)</b>	<b>11,108,719</b>	<b>14,081,035</b>	<b>(2,295,251)</b>	<b>11,785,785</b>	<b>4,714,652</b>	<b>(677,065)</b>

**ORDINANCE 20-03**  
**A COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR**  
**PURPOSES OF THE GLEN ELLYN PARK DISTRICT FOR THE YEAR**  
**BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021**

WHEREAS, the Combined Budget and Appropriation Ordinance for the Glen Ellyn Park District for its 2021 fiscal year has been prepared in tentative form and has been conveniently made available to public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing on said Ordinance was held at 7:00 p.m. at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn, Illinois, on Tuesday, December 1, 2020, pursuant to a notice which was published in the Daily Herald, a paper having a general circulation in this District, and all other legal requirements having been complied with.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT OF THE COUNTY OF DU PAGE AND STATE OF ILLINOIS:

**Section 1.** That the following sums of money in the total amount of SIXTEEN MILLION ONE HUNDRED NINETY THREE THOUSAND ONE HUNDRED NINETY THREE DOLLARS (\$16,193,193) so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the purposes of the Glen Ellyn Park District, as hereinafter specified for the year beginning January 1, 2021 and ending December 31, 2021.

**Section 2.**

I. The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 1,271,188	\$ 1,461,866
Contractual Services	284,010	326,612
Materials & Supplies	181,754	209,017
Equipment	23,800	27,370
Building & Landscaping	102,000	117,300
Insurance	197,500	227,125
Employment Expenses	509,000	585,350
Utilities	45,745	52,607
Miscellaneous	59,352	68,255
 Total amount Budgeted-Corporate Fund	<hr/> 2,674,349	
Total amount Appropriated-Corporate Fund		3,075,502

II. The amount Budgeted and Appropriated for Recreation Purposes:

	<u>Budget</u>	<u>Appropriation</u>
Salaries & Wages	\$ 2,554,532	\$ 2,937,712
Contractual Services	1,430,823	1,645,446
Materials & Supplies	517,592	595,231
Equipment	41,000	47,150
Building & Landscaping	11,175	12,851
Employment Expenses	633,445	728,462
Utilities	465,640	535,486
Miscellaneous	1,587,312	1,825,409
Total amount Budgeted-Recreation Fund	7,241,519	
Total amount Appropriated-Recreation Fund		8,327,747

III. The amount Budgeted and Appropriated for Bond and Interest Expense:

	<u>Budget</u>	<u>Appropriation</u>
Principal, Interest, Registrar Fees	\$ 1,232,659	\$ 1,417,558
Total amount Budgeted-Bond and Interest Fund	1,232,659	
Total amount Appropriated-Bond and Interest Fund		1,417,558

IV. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:

	<u>Budget</u>	<u>Appropriation</u>
Special Recreation Programs for the Disabled W.D.S.R.A. Contribution and Accessibility Improvements	\$ 601,855	\$ 692,133
Total amount Budgeted-Special Rec. Fund	601,855	
Total amount Appropriated-Special Rec. Fund		692,133

V. The amount Budgeted and Appropriated for Asset Replacement Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Equipment	\$ 176,000	\$ 202,400
Miscellaneous	923,090	1,061,554
Total amount Budgeted Asset Replacement Fund	1,099,090	
Total amount Appropriated Asset Replacement Fund		1,263,954

VI. The amount Budgeted and Appropriated for  
Capital Projects Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 1,011,564	\$ 1,163,299
Miscellaneous	77,000	88,550
Total amount Budgeted Capital Improvement Fund	1,088,564	
Total amount Appropriated Capital Improvement Fund		1,251,849

VII The amount Budgeted and Appropriated for  
Cash in Lieu of Land Fund Expense:

	<u>Budget</u>	<u>Appropriation</u>
Capital Improvements	\$ 143,000	\$ 164,450
Total amount Budgeted Capital Improvement. Fund	143,000	
Total amount Appropriated Capital Improvement. Fund		164,450

**SUMMARY**

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Corporate Fund	\$ 2,674,349	\$ 3,075,502
Recreation Fund	7,241,519	8,327,747
Bond and Interest Fund	1,232,659	1,417,558
Special Recreation Fund	601,855	692,133
Asset Replacement Fund	1,099,090	1,263,954
Capital Projects Fund	1,088,564	1,251,849
Cash in Lieu of Land	143,000	164,450
Total Estimated Expenditures	\$ 14,081,036	\$ 16,193,193

As part of the annual budget and appropriations, it is stated:

- |   |               |
|---|---------------|
| (a) That the estimated funds on hand at the beginning of the fiscal year are:   | \$ 5,391,717  |
| (b) That the estimated cash expected to be received during the fiscal year from all sources is:   | \$ 13,403,970 |
| (c) That the estimated expenditures contemplated for the fiscal year are:   | \$ 16,193,193 |
| (d) That the estimated GROSS cash expected to be on hand at the end of the fiscal year is:  | \$ 2,602,494  |
| Less \$200,000 Working Cash Fund established per law  | \$ (200,000)  |
| Estimated NET cash to be on hand at the end of the fiscal year is:  | \$ 2,402,494  |
| (e) That the estimated amount of taxes, including Personal Property Replacement Tax and prior year taxes, to be received by the Glen Ellyn Park District during the fiscal year is: | \$ 5,657,042  |



**Section 3.**

That all unexpended balances of any item or items or any general appropriations made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriations and for the same general purpose of any like appropriations for this ordinance.

**Section 4.**

That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.

**Certificate of Estimate of  
Revenues for Fiscal Year 2021**

**CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE  
FOR THE GLEN ELLYN PARK DISTRICT, DU PAGE COUNTY, ILLINOIS**

I, Julia Nephew, do hereby certify as follows:

1. I am the **CHIEF FISCAL OFFICER** of the Glen Ellyn Park District, DuPage County, Illinois.
  
2. I estimate the revenue, by source, of said district for the fiscal year beginning January 1, 2021 and ending December 31, 2021 to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Tax Receipts	\$ 5,657,042
Interest	\$ 11,100
Fees & Miscellaneous Sources	\$ 7,735,828
Bond Proceeds	\$ -
Grant Proceeds	\$ -

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said park district this 1<sup>st</sup> day of December, 2020.

Treasurer and Chief Fiscal Officer  
Glen Ellyn Park District

(SEAL)  
STATE OF ILLINOIS )  
  
COUNTY OF DU PAGE )

STATE OF ILLINOIS )  
COUNTY OF DU PAGE )

I, Kimberly Dikker, do hereby certify that I am the duly qualified Secretary of the Glen Ellyn Park District, in the County of State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Park Commissioners of said park district. I do further certify that the attached and foregoing is a full, true and correct copy of the Combined Annual Budget and Appropriation Ordinance of the Glen Ellyn Park District, DuPage County, Illinois, for the Fiscal Year Beginning January 1, 2021 and Ending December 31, 2021, as adopted by said Board of Park Commissioners at its properly convened meeting held on the 1<sup>st</sup> day of December, 2020, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Glen Ellyn Park District, at Glen Ellyn, Illinois, on this 1<sup>st</sup> day of December, 2020.

\_\_\_\_\_  
Secretary, Glen Ellyn Park District

(SEAL)



# ***MEMO***

**December 1, 2020**

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Coronavirus Update – Park District related**

An update regarding Park District related items to the ongoing COVID-19 situation will be presented. Discussion will include the status of programs, facilities, and marketing to date per the current guidelines that have been mandated by the State of Illinois.



# MEMO

November 18, 2020

**TO:** Park District Board of Commissioners  
**FROM:** Nathan Troia, PLA, Parks Project Manager  
**CC:** Dave Harris, Executive Director  
**RE:** Newton Park Asphalt – Payout Request #1

Attached is payout request #1 for the Newton Park Asphalt Improvement Project in the amount of \$45,576.00. This is the first payout from Accu-Paving Co., who is the general contractor for this project.

This project consisted of removing and replacing the asphalt surface of the basketball court, the small parking lot to the south and the entry aprons to the northeast parking lot. To date, all the asphalt work is complete, and the parking lots and basketball court are open for use. The only remaining work is for the color coating of the basketball court, which will be performed in spring as temperatures allow.

**Recommendations:** As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

**Motion:** Motion to approve Accu-Paving Co. payout request #1 for the Newton Park Asphalt Improvements in the amount of \$45,576.00



# ACCU-PAVING CO.

2665 SOUTH 25TH AVENUE  
BROADVIEW, ILLINOIS 60155-4591

PHONE 708/343-5900  
FAX 708/343-7492

**Customer ID** 7124

Nathan Troia  
Glen Ellyn Park Dist.  
185 Spring Ave.  
Glen Ellyn, IL 60137

**Phone** (630) -      **Fax** (630) -  
Newton Park

**Invoice#**                      **20-6220**

**Date**            11/13/2020      **Page#** 1

**Job ID**        **320057**

AM\* Newton Park, Glen Ellyn  
707 Fairview Ave  
Glen Ellyn, IL 60137

**Salesman** Andrew E. Mertes

**Description**

**Total**

**Phase ID: 1 Billings**

November Pay App 1

\$50,640.00

Retention      \$5,064.00

Net              \$45,576.00

**Net Amount Due**              \$45,576.00

**PROJECT APPLICATION AND PROJECT CERTIFICATE FOR PAYMENT**  
**AIA DOCUMENT G702/Cma**

**TO:** Glen Ellyn Park District  
 185 Spring Ave.  
 Glen Ellyn, IL 60137

**PROJECT:** Glen Ellyn Park District  
 Newton Park  
 Asphalt Improvements

**Application No.** 1  
**Period To:** 11/15/2020  
**Project No.:**

OWNER  
 ARCHITECT  
 CONTRACTOR

**FROM:** Accu-Paving Co  
 2665 S. 25th Ave.  
 Broadview, IL 60155

**VIA ARCH:**

**Contract Date:** 10/21/2020

OTHER

**FOR:** Asphalt Paving 320057

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA G703, is attached.

**The undersigned Contractor certifies that to the best of the Contractor's**  
 knowledge, information and belief the Work covered by this Application for Payment has been  
 completed in accordance with the Contract Documents, that all amounts have been paid by the  
 Contractor for Work for which previous Certificates for Payment were issued and payments  
 received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$59,890.00

2. Net change by Change Orders

3. CONTRACT SUM TO DATE (Line 1 + 2) \$59,890.00

4. TOTAL COMPLETED & STORED TO DATE  
 (Column F on G703) \$50,640.00

5. RETAINAGE:

- a. 10% of Completed Work \$5,064.00  
 (Columns D + E on G703)
- b. 0% of Stored Material \$0.00  
 (Column F on G703)

Total Retainage (Line 5a + 5b or  
 Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE \$5,064.00

(Line 4 less Line 5 Total) \$45,576.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$14,314.00

(Line 3 less Line 6)

CONTRACTOR:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

State of: Illinois  
 County of: Cook  
 Subscribed and sworn to before  
 me this 13th day of November, 2020

Notary Public: \_\_\_\_\_

My Commission expires: 6/27/2023

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data  
 comprising this application, Architect certifies to the Owner that to the best of the  
 Architect's knowledge, information, and belief, the Work has progressed as indicated  
 the quality of the Work is in accordance with the Contract Documents, and the  
 Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....

**\$45,576.00**

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the  
 Continuation Sheet that changed to conform to the amount certified.)*

CONSTRUCTION MANAGER:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ARCHITECT:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES BY Change Order</b>	<b>\$0.00</b>	<b>\$0.00</b>

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated in exact dollar and cents amounts. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 1  
 APPLICATION DATE: 11/13/2020  
 PERIOD TO: 11/15/2020  
 PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATIONS (D+E)	THIS PERIOD				
	Accu-Paving Color Coat	\$50,210.00 \$6,680.00		\$49,710.00		\$49,710.00 \$0.00	\$500.00 \$6,680.00	\$4,971.00 \$0.00
	Allowance 15 CY @ \$62.00 = 930.00	\$3,000.00		\$930.00		\$930.00	\$2,070.00	\$93.00
	<b>TOTAL</b>	\$59,890.00	\$0.00	\$50,640.00	\$0.00	\$50,640.00	\$9,250.00	\$5,064.00



**WAIVER OF LIEN TO DATE**

STATE OF ILLINOIS  
COUNTY OF: Cook

Gty# \_\_\_\_\_  
Escrow # \_\_\_\_\_

WHEREAS the undersigned has been employed by Glen Ellyn Park District  
to furnish Asphalt Paving  
for the premises known as Newton Park  
of which Glen Ellyn Park District is the owner.

The undersigned, for and in consideration of Forty Five Thousand, Five Hundred Seventy Six and 00/100  
(\$ 45,576.00 ) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release  
any and all lien or claim of, or right to lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the  
improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner,  
on account of all labor, services, material, fixtures apparatus or machinery, furnished to this date, by the undersigned for the above described premises, INCLUDING EXTRAS\*

DATE 11/13/2020 COMPANY NAME Accu-Paving  
ADDRESS 2665 S. 25th Ave. Broadview, IL 60155

**SIGNATURE AND TITLE** \_\_\_\_\_  
Vice President

\*EXTRAS INCLUDED BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN TO THE CONTRACT.

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS  
COUNTY OF: Cook  
TO WHOM IT MAY CONCERN:  
THE UNDERSIGNED, (NAME) James A. Mertes BEING DULY SWORN, DEPOSES  
AND SAYS THAT HE OR SHE IS (POSITION) Vice President OF  
(COMPANY NAME) Accu-Paving WHO IS THE  
CONTRACTOR FURNISHING Asphalt Paving WORK ON THE BUILDING  
LOCATED AT 707 Fairview Ave.  
OWNED BY Glen Ellyn Park District

That the total amount of the contract including extras\* is \$ 59,890.00 on which he or she has received payment of  
\$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal  
or equitable to defeat the validity of said waivers. That the following are the names and address of all parties who have furnished material or labor, or both for said work and all  
parties having contracts or subcontracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and  
that the items mentioned include all labor and material required to complete said work according to plans and specifications:

Names And Address	What For	Contract Price	Amount Paid	This Payment	Balance Due
Accu-Paving	L&E	53,210.00		45,576.00	7,634.00
TBD	Color Coating	6,680.00			6,680.00
					0.00
					0.00
					0.00
All materials paid in full and delivered in company trucks					0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPL		59,890.00	0.00	45,576.00	14,314.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any  
kind done or to be done upon or in connection with said work other than above stated.

DATE November 13, 2020 SIGNATURE: \_\_\_\_\_

Subscribed and sworn to before me th 13th day of November, 2020

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.  
\_\_\_\_\_  
NOTARY PUBLIC