

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
November 17, 2020  
185 Spring Avenue**

**I. Call to Order**

Board Secretary, Kimberly Dikker, announced that a majority of the Commissioners were participating in the November 17, 2020 Regular meeting remotely via Zoom. All verified that they were able to hear the discussion clearly. President Ward then called the Zoom meeting to order at 7:02 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Weber, Bischoff, and President Ward. Commissioner Cornell arrived in the Zoom meeting at 7:07 p.m.

Staff members attending via Zoom but located at the Spring Avenue Recreation Center were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani and Parks Project Manager Troia. Executive Assistant/Board Secretary Dikker participated remotely.

Guests in attendance included Don St. Clair of the Citizens' Finance Committee.

**III. Changes to the Agenda**

None.

**IV. Public Participation**

None.

**V. Consent Agenda**

Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$250,167.71 and the minutes from the October 20, 2020 Regular Meeting.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Nephew, Durham, Weber, and President Ward*

*Nay: None*

*Motion Carried.*

**VI. Unfinished Business**

**A. Coronavirus (COVID-19) District Update**

Director Harris stated that since the memo regarding the Coronavirus (COVID-19) District update was written, the State of Illinois has announced that effective Friday the State of Illinois would enter into Tier 3 resurgence mitigation. Harris said the District is in the process of evaluating the

new guidelines and will adjust accordingly programs, facilities, events, and activities. The community was provided a preliminary notice via social media, GEPD home page and eblast with additional information forthcoming on Thursday, November 19<sup>th</sup> for the District.

Some of the additional guidelines include enabling the Ackerman fitness area to remain open via a reservation system allowing 10 people within each area with masks being worn. Open gym and turf would serve no more than 10 people open to members only and not involve competitive play. One on one training would continue. Preschool programs would likely continue but recreation programs would most likely be cancelled. Indoor athletics would most likely not continue and efforts would be made to possibly moving outside if within the guidelines. Outside athletics would continue with groups of less than 10 people. Various Special Events would need to be cancelled or modified including Polar Express at ASFC and Donuts with Santa. Paddle tennis would continue to operate with masks now being worn at all times and other added rules.

Following this update the Park Board posed questions to staff on the various guidelines and all were appreciative of the efforts and resiliency that staff has continued to provide for recreation in the community.

**B. Approve the 2020 Tax Levy Ordinance 20-02**

Commissioner Stortz moved, seconded by Commissioner Durham, to approve the 2020 Tax Levy (Ordinance 20-02)

*Roll Call: Aye: Commissioners Stortz, Durham, Cornell, Nephew, Weber, Bischoff, and President Ward.*

*Nay: None*

*Motion Carried.*

**C. 2021 Budget Discussion**

Superintendent of Finance & Personnel Cinquegrani stated that at the October 20<sup>th</sup> Board meeting a draft of the 2020 Budget & Appropriation Ordinance was placed on file, presented to the Park Board, and discussed. Since that time, a few 2020 budgeted capital projects will be deferred to 2021 due to scheduling challenges. These items included the drainage improvement at Village Green that is in collaboration with the Village of Glen Ellyn and the Newton asphalt color coating of the basketball courts. The budget for Lake Foxcroft asphalt repairs was increased after further review of that project and Holes and Knolls will have additional pond repairs that will be needed in 2021. Lastly the budget for Village Green south parking lot repair has been adjusted, reducing estimated cost and as discussed at the Strategic Meeting, money will be added to the budget for a consultant to review the necessary repairs that will be needed to maintain the Johnson Center in the years ahead. Director Harris apprised the Board if there were further questions or comments they can direct those to his attention prior to the next Board meeting and that all items can be reevaluated in the Spring if needed.

The Park Board thanked Cinquegrani for his work during the budget process and look forward to approval in December.

**VII. New Business**

A. 2021 Proposed Meeting Schedule Discussion

Executive Director Harris presented the 2021 proposed Board Meeting schedule stating that dates have been reviewed and hoped that the Park Board has had a chance to review. Harris suggested adjusting the start time of the meetings to 6:30 p.m. but after further discussion, the Park Board supported the meeting times to remain at 7:00 p.m. Following the discussion, Commissioner Bischoff moved, seconded by Commissioner Cornell to approve the 2021 Board Meeting schedule as presented.

*Roll Call: Aye: Commissioners Bischoff, Cornell, Stortz, Nephew, Durham, Weber, and President Ward.*

*Nay: None*

*Motion Carried.*

B. Approval of Designate for IAPD Credentials for Annual Meeting

Executive Director Harris stated that as a member of the Illinois Association of Park Districts, the Glen Ellyn Park District is required to formally designate a representative and an alternate to attend the association's annual Board meeting held in late January 2021. This enables the District representative to attend and participate in any action or matters of business that might be presented. This year due to COVID-19 and the fact that the IAPD Conference has gone to a virtual platform, the annual Board Meeting will most likely be held in a virtual format as well. Harris stated that should a Board member be interested in representing the District the Board may vote and approve either tonight or later if interested should a Board member's schedule allow. The Park Board held a brief discussion and following, Commissioner Cornell moved, seconded by Commissioner Bischoff to appoint Executive Director Harris as the delegate and Superintendent of Finance & Personnel Cinquegrani as the alternate delegate to represent the Glen Ellyn Park District at the 2021 Illinois Association of Park District's annual meeting.

*Roll Call: Aye: Commissioners Cornell, Bischoff, Stortz, Nephew, Durham, Weber, and President Ward.*

*Nay: None*

*Motion Carried.*

**VIII. Staff Reports**

A. Finance Report (For information only)

B. Staff Reports

Executive Director Harris thanked the Park Board of Commissioners for their leadership and presence during this unprecedented time. Harris stated that the obstacles have become more challenging as staff continues to adjust to the ever-changing guidelines while remaining optimistic and resilient. Harris said there is no Turkey Trot this year but there is a virtual Turkey Trot should anyone have interest.

**IX. Commissioners' Reports**

Commissioners Stortz and Weber thanked staff for all that they are doing during these times to provide activities for the community. Commissioner Nephew commended Naturalist Frigo and Parks Project Manager Troia for the Heritage walk within Lake Ellyn. Nephew commended the beautiful Parks that have been such a positive resource during these times. Commissioner Cornell thanked staff and commended her fellow Park Board for being supportive during these times. Commissioner Durham echoed the sentiment thanking staff and stated he enjoys paddle tennis as that activity has provided a great outlet for people during this time. Lastly, President Ward relayed that staff has done an amazing job for the community and is proud to be a part of the District. Ward provided that he has great empathy for those that are adversely affected financially, emotionally and/or physically and hopefully the District is able to provide some support, relief and comfort.

**X. Adjourn**

There being no further business, Commissioner Stortz moved, seconded by Commissioner Cornell to adjourn the Regular Meeting at 7:58 p.m.

*Roll Call: Aye: Commissioners Stortz, Cornell, Nephew, Durham, Weber, Bischoff, and President Ward*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary