

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
March 2, 2021
185 Spring Avenue
7:00 p.m.**

Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners will be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

This meeting will be conducted by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Spring Avenue Recreation Center, located at 185 Spring Avenue in Glen Ellyn, with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, Staff and chief legal counsel will not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Changes to the Agenda**
- IV. Public Participation**
- V. Voucher List of Bills Totaling \$147,202.86**
- VI. Co-op Park Site Improvements Bid Results**
- VII. 2020 Financial Review**

- VIII. 2020 Annual Report**
- IX. Coronavirus (COVID-19) District Update**
- X. Staff Reports**
- XI. Commissioners' Reports**
- XII. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 3/2/2021



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	13,391.59
20	Recreation Fund		67,439.29
94	Capital Improvements Fund		66,371.98
		Report Total:	<u>\$ 147,202.86</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 02/25/2021 - 8:30AM
 Batch: 00013.02.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200222	Accurate Repro Inc.			Check Sequence: 1	ACH Enabled: False
169202	Polar Plaza Signs	56.00	03/03/2021	94-90-000-575110-0000	
169383	Posters	48.00	03/03/2021	20-00-000-521650-0000	
169383	Posters	123.60	03/03/2021	20-30-100-521650-0000	
	Check Total:	227.60			
Vendor: 107285	Clint Babicz			Check Sequence: 2	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 108315	Batteries Plus			Check Sequence: 3	ACH Enabled: False
P36593555	Batteries	10.95	03/03/2021	20-30-200-530210-0000	
P36772465	Batteries	5.95	03/03/2021	10-10-000-530300-0000	
	Check Total:	16.90			
Vendor: 107293	Bloomington Blast			Check Sequence: 4	ACH Enabled: False
	Tournament Fees	275.00	03/03/2021	20-21-000-525500-1112	
	Check Total:	275.00			
Vendor: 200044	Boombah			Check Sequence: 5	ACH Enabled: False
148621	Uniforms	946.70	03/03/2021	20-21-000-535500-1161	
	Check Total:	946.70			
Vendor: 110210	Caryn Borgetti			Check Sequence: 6	ACH Enabled: False
275	Winter Classes	198.11	03/03/2021	20-22-000-525500-2351	
	Check Total:	198.11			
Vendor: 114260	Nicholas Cinquegrani			Check Sequence: 7	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cell Reimb	Qtrly Phone Reimbursement	75.00	03/03/2021	10-00-000-570300-0000	
Cell Reimb	Qtrly Phone Reimbursement	75.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 115285	ComEd			Check Sequence: 8	ACH Enabled: False
	Electric 1/15-2/15/2021	59.24	03/03/2021	10-00-000-570100-0000	
	Check Total:	59.24			
Vendor: 115186 2220067054	Commercial Tire Service Inc			Check Sequence: 9	ACH Enabled: False
	Tire Repair	31.50	03/03/2021	10-10-000-530340-0000	
	Check Total:	31.50			
Vendor: 115370 6403587	Conserv FS			Check Sequence: 10	ACH Enabled: False
	Salt	1,248.00	03/03/2021	10-10-000-530620-0000	
	Check Total:	1,248.00			
Vendor: 199529 16934	Crown Trophy-20			Check Sequence: 11	ACH Enabled: False
	Meet Awards	155.48	03/03/2021	20-21-000-535500-1170	
	Check Total:	155.48			
Vendor: 200759 1100	Curling Club Community Inc			Check Sequence: 12	ACH Enabled: False
	Winter Classes	325.00	03/03/2021	20-21-000-525500-1211	
	Check Total:	325.00			
Vendor: 117920 Cell Reimb	Mary Defiglia			Check Sequence: 13	ACH Enabled: True
	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200590	Devils Baseball Club			Check Sequence: 14	ACH Enabled: False
	Tournament Fees	475.00	03/03/2021	20-21-000-525500-1233	
	Check Total:	475.00			
Vendor: 201591 Cell Reimb	Justin Diener			Check Sequence: 15	ACH Enabled: True
	Quarterly Cell Phone	60.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	60.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202154	Evergreen Park Eclipse Tournament Fees	495.00	03/03/2021	Check Sequence: 16 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	495.00			
Vendor: 129187 Cell reimb	Renaë Frigo Qtrly Phone Reimbursement	150.00	03/03/2021	Check Sequence: 17 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 200002 75990	Golf & Busse Towing Towing Fees #428	230.00	03/03/2021	Check Sequence: 18 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	230.00			
Vendor: 132271 9804873058	Grainger, Inc. Heaters/Faucet/Filters	821.76	03/03/2021	Check Sequence: 19 20-30-350-530210-0000	ACH Enabled: False
	Check Total:	821.76			
Vendor: 199895 Cell Reimb	Christine Hartnett Qtrly Phone Reimbursement	150.00	03/03/2021	Check Sequence: 20 20-00-000-570300-0000	ACH Enabled: True
	Check Total:	150.00			
Vendor: 198800 35236 35295 35296	Hawk Ford Repairs #428 Repairs #441 Gas Cap	206.80 736.32 16.87	03/03/2021 03/03/2021 03/03/2021	Check Sequence: 21 10-10-000-530340-0000 10-10-000-530340-0000 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	959.99			
Vendor: 137160 51028	Holsteins Garage Repair #444	2,317.00	03/03/2021	Check Sequence: 22 10-10-000-530340-0000	ACH Enabled: False
	Check Total:	2,317.00			
Vendor: 138345 445477	Hydrotex Motor Oil	482.96	03/03/2021	Check Sequence: 23 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	482.96			
Vendor: 199220	Illinois Youth Soccer Association Tournament Fees Tournament Fees	925.00 3,550.00	03/03/2021 03/03/2021	Check Sequence: 24 20-21-000-525500-1123 20-21-000-525500-1127	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4,475.00			
Vendor: 198911	Imagetec LP Supplies			Check Sequence: 25	ACH Enabled: False
621806	2/20-5/19/2021 Contract	753.50	03/03/2021	10-00-000-521520-0000	
621806	2/20-5/19/2021 Contract	1,506.98	03/03/2021	20-00-000-521520-0000	
	Check Total:	2,260.48			
Vendor: 199968	Hugh Johnson			Check Sequence: 26	ACH Enabled: True
	Boot Reimbursement	50.00	03/03/2021	10-00-000-585815-0000	
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	200.00			
Vendor: 200711	Stacey Lim			Check Sequence: 27	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-30-100-570300-0000	
	Check Total:	150.00			
Vendor: 202146	Manusos General Contracting Inc.			Check Sequence: 28	ACH Enabled: False
6152	Polar Plaza Deck	15,927.00	03/03/2021	94-90-000-575110-0000	
	Check Total:	15,927.00			
Vendor: 198983	Stacey Martinez			Check Sequence: 29	ACH Enabled: False
275	Winter Classes	234.17	03/03/2021	20-22-000-525500-2351	
	Check Total:	234.17			
Vendor: 156599	Menard's, Inc.			Check Sequence: 30	ACH Enabled: False
56897	Shop Supplies	43.90	03/03/2021	10-10-000-530300-0000	
61524	Shop Supplies	62.96	03/03/2021	10-10-000-530300-0000	
61589	Ice Rink Supplies	37.78	03/03/2021	10-10-000-530300-0000	
61752	Wood	69.83	03/03/2021	10-10-000-530300-0000	
	Check Total:	214.47			
Vendor: 200131	Theresa Miceli			Check Sequence: 31	ACH Enabled: False
	Tumbling Judges Fee	80.00	03/03/2021	20-21-000-525500-1170	
	Check Total:	80.00			
Vendor: 200107	Ryan Miller			Check Sequence: 32	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150.00			
Vendor: 161205	Nicor Gas			Check Sequence: 33	ACH Enabled: False
	1/18-2/16/2021 Gas	137.41	03/03/2021	10-00-000-570200-0000	
	Check Total:	137.41			
Vendor: 161204	Scott Norman			Check Sequence: 34	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	150.00			
Vendor: 163300	Office Depot			Check Sequence: 35	ACH Enabled: False
	Office Supplies	64.23	03/03/2021	10-00-000-530100-0000	
	Office Supplies	64.24	03/03/2021	20-00-000-530100-0000	
	Office Supplies	9.40	03/03/2021	10-10-000-530100-0000	
	Office Supplies	16.36	03/03/2021	20-24-000-535500-4610	
	Office Supplies	32.75	03/03/2021	10-00-000-530100-0000	
	Office Supplies	32.74	03/03/2021	20-00-000-530100-0000	
	Check Total:	219.72			
Vendor: 163593	Courtney O'Kray			Check Sequence: 36	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200569	Sean Phenegar			Check Sequence: 37	ACH Enabled: True
Cell Reimb	Qtrly Cell Reimbursement	60.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173290	Dave Rajeck			Check Sequence: 38	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 173885	Regional Truck Equipment			Check Sequence: 39	ACH Enabled: False
226752	Repairs #428	626.14	03/03/2021	10-10-000-530210-0000	
226863	Repairs #428	173.97	03/03/2021	10-10-000-530210-0000	
	Check Total:	800.11			
Vendor: 173930	Reinders, Inc.			Check Sequence: 40	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1865843	Snow Blower Repairs	72.92	03/03/2021	10-10-000-530210-0000	
1867391	Mower Repairs	578.57	03/03/2021	10-10-000-530210-0000	
	Check Total:	651.49			
Vendor: 174978	Jeannie Robinson			Check Sequence: 41	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 176093	Russo Power Equipment			Check Sequence: 42	ACH Enabled: False
10541115	Broom Repairs	61.99	03/03/2021	10-10-000-530210-0000	
10542663	Snow Shovels	99.98	03/03/2021	10-10-000-530300-0000	
10542693	Chainsaw Supplies	51.98	03/03/2021	10-10-000-521370-0000	
	Check Total:	213.95			
Vendor: 200491	Safe Haven IT, Inc.			Check Sequence: 43	ACH Enabled: False
2020-186	Meraki Firewall-3 Year Renewal	626.18	03/03/2021	10-00-000-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	626.18	03/03/2021	10-10-000-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	626.18	03/03/2021	20-00-000-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	626.18	03/03/2021	20-30-100-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	859.00	03/03/2021	20-30-150-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	626.18	03/03/2021	20-30-300-570300-0000	
2020-186	Meraki Firewall-3 Year Renewal	722.52	03/03/2021	20-30-500-570300-0000	
	Check Total:	4,712.42			
Vendor: 178125	Service Sanitations			Check Sequence: 44	ACH Enabled: False
8091906	Port-O-Let Fees	243.98	03/03/2021	94-90-000-575100-0000	
	Check Total:	243.98			
Vendor: 200038	Chad Shingler			Check Sequence: 45	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 178680	Shining Star Productions			Check Sequence: 46	ACH Enabled: False
	Winter Classes	448.00	03/03/2021	20-22-000-525500-2301	
	Check Total:	448.00			
Vendor: 202153	SmartRink Inc.			Check Sequence: 47	ACH Enabled: False
200713	Skating Materials Pop-up Rink	47,025.00	03/03/2021	94-90-000-575110-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	47,025.00			
Vendor: 181118	Staples Advantage			Check Sequence: 48	ACH Enabled: False
	Toner	301.18	03/03/2021	10-00-000-530100-0000	
	Toner	301.18	03/03/2021	20-00-000-530100-0000	
	Office Supplies	85.94	03/03/2021	20-24-000-535500-4610	
	Check Total:	688.30			
Vendor: 200712	Taylor Stirmell			Check Sequence: 49	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 199341	Team 6 Soccer			Check Sequence: 50	ACH Enabled: False
19090952	Referee Fees	528.00	03/03/2021	20-21-000-525500-1127	
	Check Total:	528.00			
Vendor: 199807	Michael Thomas Jr.			Check Sequence: 51	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	20-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200610	Nathan Troia			Check Sequence: 52	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	150.00	03/03/2021	10-00-000-570300-0000	
	Check Total:	150.00			
Vendor: 200659	Francisco Vargas			Check Sequence: 53	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199084	Javier Vargas			Check Sequence: 54	ACH Enabled: True
Cell Reimb	Qtrly Phone Reimbursement	60.00	03/03/2021	10-10-000-570300-0000	
	Check Total:	60.00			
Vendor: 199264	Warehouse Direct			Check Sequence: 55	ACH Enabled: False
4888668	Floor Cleaner	62.30	03/03/2021	20-30-100-530300-0000	
Various	Maintenance Supplies	388.34	03/03/2021	20-30-100-530300-0000	
	Check Total:	450.64			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200233 Cell Reimb	Brandon Wassell Qtrly Phone Reimbursement	60.00	03/03/2021	Check Sequence: 56 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
Vendor: 192415 Cell Reimb	Eric Wassell Qtrly Phone Reimbursement	60.00	03/03/2021	Check Sequence: 57 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
Vendor: 202143 21-02-107	Water Well Solutions Illinois, LLC Testing Irrigation Pumps	3,120.00	03/03/2021	Check Sequence: 58 94-90-805-575110-0000	ACH Enabled: False
	Check Total:	3,120.00			
Vendor: 202152	West Suburban 7 on 7 Club LLC League Fees	1,200.00	03/03/2021	Check Sequence: 59 20-21-000-525500-1161	ACH Enabled: False
	Check Total:	1,200.00			
Vendor: 200441 Cell Reimb	Jared Zaino Qtrly Phone Reimbursement	60.00	03/03/2021	Check Sequence: 60 10-10-000-570300-0000	ACH Enabled: True
	Check Total:	60.00			
	Total for Check Run:	95,675.38			
	Total of Number of Checks:	60			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 02/23/2021 - 8:17AM
 Batch: 00012.02.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200616	AGSP Tournament Fees	425.00	02/25/2021	Check Sequence: 1 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	425.00			
Vendor: 199050	Aurora Travel Baseball Tournament Fees	495.00	02/25/2021	Check Sequence: 2 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	495.00			
Vendor: 107293	Bloomington Blast Tournament Fees	275.00	02/25/2021	Check Sequence: 3 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	275.00			
Vendor: 200523	CSTSBA Tournament Fees	475.00	02/25/2021	Check Sequence: 4 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	475.00			
Vendor: 199799	Northstar Events Tournament Fees	475.00	02/25/2021	Check Sequence: 5 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	475.00			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	1,070.00	02/25/2021	Check Sequence: 6 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	1,070.00			
Vendor: 200963	T-Mobile AED Monitoring 1/12-2/11/2021	34.64	02/25/2021	Check Sequence: 7 10-00-000-585815-0000	ACH Enabled: False
	Check Total:	34.64			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200597	TNT Sports Group			Check Sequence: 8	ACH Enabled: False
	Tournament Fees	500.00	02/25/2021	20-21-000-525500-1233	
	Check Total:	<u>500.00</u>			
	Total for Check Run:	<u>3,749.64</u>			
	Total of Number of Checks:	<u>8</u>			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 02/19/2021 - 2:35PM
 Batch: 00010.02.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199980 623613	Anova Memorial Bench	1,758.54	02/18/2021	Check Sequence: 1 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	1,758.54			
Vendor: 170268	Cash			Check Sequence: 2	ACH Enabled: False
	Kiwanis Meetings	60.00	02/18/2021	10-00-000-585250-0000	
	Kiwanis Meetings	60.00	02/18/2021	20-00-000-585250-0000	
	Supplies	11.00	02/18/2021	20-24-000-535500-4610	
	Conference Expenses	6.75	02/18/2021	10-00-000-585201-0000	
	Supplies	10.00	02/18/2021	20-00-000-585290-0000	
	Postage	4.10	02/18/2021	10-00-000-521800-0000	
	Supplies	20.00	02/18/2021	10-00-000-530100-0000	
	Check Total:	171.85			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 3	ACH Enabled: False
	11/20 & 12/2020 Gas	2,701.47	02/18/2021	20-30-200-570200-0000	
	11/20 & 12/2020 Gas	1,316.93	02/18/2021	10-00-000-570200-0000	
	11/20 & 12/2020 Gas	272.16	02/18/2021	20-30-150-570200-0000	
	11/20 & 12/2020 Gas	810.66	02/18/2021	20-30-500-570200-0000	
	11/20 & 12/2020 Gas	2,728.04	02/18/2021	20-30-450-570200-0000	
	11/20 & 12/2020 Gas	804.65	02/18/2021	20-30-300-570200-0000	
	11/20 & 12/2020 Gas	2,477.83	02/18/2021	20-30-100-570200-0000	
	11/20 & 12/2020 Gas	1,334.01	02/18/2021	20-30-350-570200-0000	
	Check Total:	12,445.75			
Vendor: 129093 401007	Fox Valley Fire & Safety Monitoring	105.00	02/18/2021	Check Sequence: 4 20-30-300-521630-0000	ACH Enabled: False
	Check Total:	105.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	14,481.14			
	Total of Number of Checks:	4			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 02/18/2021 - 9:22AM
 Batch: 00008.02.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202129	AEP Energy			Check Sequence: 1	ACH Enabled: False
	1/11-2/9/2021 Electric	1,587.39	02/18/2021	20-30-200-570100-0000	
	1/11-2/9/2021 Electric	347.92	02/18/2021	10-00-000-570100-0000	
	1/11-2/9/2021 Electric	1,667.58	02/18/2021	20-30-450-570100-0000	
	1/11-2/9/2021 Electric	137.90	02/18/2021	20-30-150-570100-0000	
	1/11-2/9/2021 Electric	279.96	02/18/2021	10-00-000-570100-0000	
	1/11-2/9/2021 Electric	20.41	02/18/2021	10-00-000-570100-0000	
	1/11-2/9/2021 Electric	6,294.61	02/18/2021	20-30-100-570100-0000	
	1/11-2/9/2021 Electric	296.43	02/18/2021	20-30-300-570100-0000	
	1/11-2/9/2021 Electric	254.83	02/18/2021	20-30-350-570100-0000	
	1/11-2/9/2021 Electric	892.71	02/18/2021	20-00-000-570100-0000	
	1/11-2/9/2021 Electric	529.72	02/18/2021	20-30-500-570100-0000	
	1/11-2/9/2021 Electric	20.10	02/18/2021	20-00-000-570100-0000	
	1/11-2/9/2021 Electric	57.43	02/18/2021	20-00-000-570100-0000	
	1/11-2/9/2021 Electric	24.93	02/18/2021	20-00-000-570100-0000	
	1/11-2/9/2021 Electric	77.47	02/18/2021	20-00-000-570100-0000	
	1/11-2/9/2021 Electric	24.73	02/18/2021	10-00-000-570100-0000	
	1/11-2/9/2021 Electric	260.44	02/18/2021	20-30-350-570100-0000	
	Check Total:	12,774.56			
Vendor: 108175	Barn Owl Feed & Garden			Check Sequence: 2	ACH Enabled: False
32686	Refill Propane Tanks	33.33	02/18/2021	10-10-000-521370-0000	
	Check Total:	33.33			
Vendor: 112970	Carquest Auto Parts			Check Sequence: 3	ACH Enabled: False
	Equipment Repairs	230.29	02/18/2021	10-10-000-530210-0000	
	Equipment Repairs	52.04	02/18/2021	10-10-000-530340-0000	
	Check Total:	282.33			
Vendor: 119687	Dunham Woods Farm, Inc.			Check Sequence: 4	ACH Enabled: False
1152	Winter Classes	240.00	02/18/2021	20-22-000-525500-2301	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	240.00			
Vendor: 125150 45122	Esscoe, LLC Installed Mount Switch	382.08	02/18/2021	Check Sequence: 5 20-30-100-521600-0000	ACH Enabled: False
	Check Total:	382.08			
Vendor: 132271 9792228802 9793887093	Grainger, Inc. Bathroom Faucet Ballast	252.63 32.97	02/18/2021 02/18/2021	Check Sequence: 6 20-30-200-530210-0000 20-30-350-530210-0000	ACH Enabled: False
	Check Total:	285.60			
Vendor: 199018	IWSL Spring League Fees	3,825.00	02/18/2021	Check Sequence: 7 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	3,825.00			
Vendor: 156599 60749	Menard's, Inc. Cleaning Supplies	33.80	02/18/2021	Check Sequence: 8 20-30-150-541300-0000	ACH Enabled: False
	Check Total:	33.80			
Vendor: 199218	Positive Coaching Alliance Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops Coaches Workshops	350.00 350.00 100.00 350.00 140.00 140.00 350.00 140.00 80.00	02/18/2021 02/18/2021 02/18/2021 02/18/2021 02/18/2021 02/18/2021 02/18/2021 02/18/2021 02/18/2021	Check Sequence: 9 20-21-000-535500-1111 20-21-000-535500-1120 20-21-000-535500-1127 20-21-000-535500-1141 20-21-000-535500-1161 20-21-000-535500-1172 20-21-000-535500-1232 20-21-000-535500-1241 20-21-000-535500-1280	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: 202144	Dennis Stevenson Return Key Deposit	50.00	02/18/2021	Check Sequence: 10 10-00-000-260100-0000	ACH Enabled: False
	Check Total:	50.00			
Vendor: 198840 1182021	True LaCrosse LLC Turf Rental	1,750.00	02/18/2021	Check Sequence: 11 20-21-000-525500-1172	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,750.00			
Vendor: 200066	Walmart Community/SYNCB Event Supplies	15.00	02/18/2021	20-26-000-535500-6801	ACH Enabled: False
	Check Total:	15.00			
Vendor: 202145	Wasco Fastpitch Tournament Fees	475.00	02/18/2021	20-21-000-525500-1112	ACH Enabled: False
	Check Total:	475.00			
Vendor: 199985	Young Sportsmen's Soccer League League Fees League Fees	2,250.00 8,900.00	02/18/2021 02/18/2021	20-21-000-525500-1123 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	11,150.00			
	Total for Check Run:	33,296.70			
	Total of Number of Checks:	14			



MEMO

February 24, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Co-Op Park Site Improvements

Co-Op Park Playground was built in 1996 and is on the Playground Replacement Plan for Budget Year 2021. In 2020, the Glen Ellyn Park District was successful in applying for a grant that allowed for a discounted purchase of the playground equipment. This playground equipment has been securely stored in anticipation of Spring 2021 construction.

Consistent with the District's effort to engage the neighborhood residents for input, a public meeting was conducted at the park site on June 25, 2020. The most significant input received was to keep the playground in the same location. Subsequently, members of the neighborhood attended a Board Meeting to reiterate the desire to keep the location.

The Construction Bid Documents have been developed with the playground in the same location as before.

On February 3rd, staff publicly noticed an invitation for bids, requesting contractors to provide proposals for site improvements at Co-Op Park. The project consists of removing existing playground equipment and site furniture, removal of timbers, installation of new and expanded playground equipment surrounded by a concrete curb, a widened 6-foot-wide ADA sidewalk, table, benches, additional trees, and a new park sign.

The bid opening for the Co-Op Park Site Improvements was conducted on Wednesday, February 24th, at which time eight (8) sealed bids were received, opened, and read aloud. They are attached for review. Overall, the bids were competitive and are comparable to project estimates.

Hacienda Landscaping, Incorporated submitted the lowest lump sum bid of \$59,775. Lower than the budgeted amount of \$85,000. The submitted bid was vetted and found to be complete. This contractor completed the improvements to Maryknoll Park playground Global Motion play equipment and paver repair to both Lake Ellyn and Maryknoll Park. Hacienda Landscaping performed well in a timely manner on previous projects.

Recommendations: Park District staff recommends awarding the Co-Op Park Site Improvements bid to Hacienda Landscaping, Incorporated for the amount of \$59,775.

Motion: I make the motion to award the Co-Op Park Site Improvements to Hacienda Landscaping as the lowest responsive and responsible bid for the amount of \$59,775.



BID TABULATION FORM

Project: Co-Op Park Site Improvements

Date: February, 24, 2021. 10:00 am

Bidders Name	Bidders Location	Adnd. 1	Adnd. 2	Bid Bond	Base Bid
Hacienda Landscape	Minooka, IL	X	X	X	\$59,775.00
Integral Construction	Romeoville, IL	X	X	X	\$70,432.00
D&J Landscape	Plainfield, IL	X	X	X	\$75,832.26
All-Bry Construction	Burr Ridge, IL	X		X	\$76,206.60
E. Hoffman Inc.	Lombard, IL	X	X	X	\$76,995.00
Innovation Landscape	Plainfield, IL	X	X	X	\$78,412.33
Kenneth Company	Downers Grove, IL	X	X	X	\$95,464.00
Great Lakes Landscape	Barlett, IL	X	X	X	\$102,465.00

Addendum 1: Issued Feb. 12, publicly on the GEPD website. Included additional information on the playground equipment.

Addendum 2: Issued Feb. 16, publicly on the GEPD website. Included additional erosion control measures and slight layout adjustments.

Opened By: NT

Witnessed By: KD

ADA DISCLAIMER:
 THIS PROJECT SHALL BE ADA COMPLIANT.
 MAXIMUM SLOPE ON A PEDESTRIAN ROUTE
 SHALL NOT EXCEED 5%.
 WITH A MAX. CROSS SLOPE OF 2%.
 NOTIFY OWNER OF ANY DISCREPANCIES OR
 QUESTIONS PRIOR TO CONSTRUCTION



**GLEN ELLYN
 PARK DISTRICT**

CALL J.U.L.I.E. 1-800-892-0123
 to locate underground utilities at least
 48 Hours before start of construction.

The location and type of existing
 underground utilities shown on the plan
 may not be accurate. The Contractor is
 responsible for determining the exact
 location and type of underground utility
 present so as to avoid damage.

LANDSCAPE ARCHITECT/
 SITE PLAN DESIGNER:
 GLEN ELLYN PARK DISTRICT
 NATHAN TROIA, PLA
 REG.# 157.001291



Co-Op Park Site Improvements

ISSUE

**Bid
 Documents**

February 3, 2021

REVISION/ISSUES

REV. COMMENT, DATE
 2-16-21, ADDITIONAL DIMS
 AND NOTES

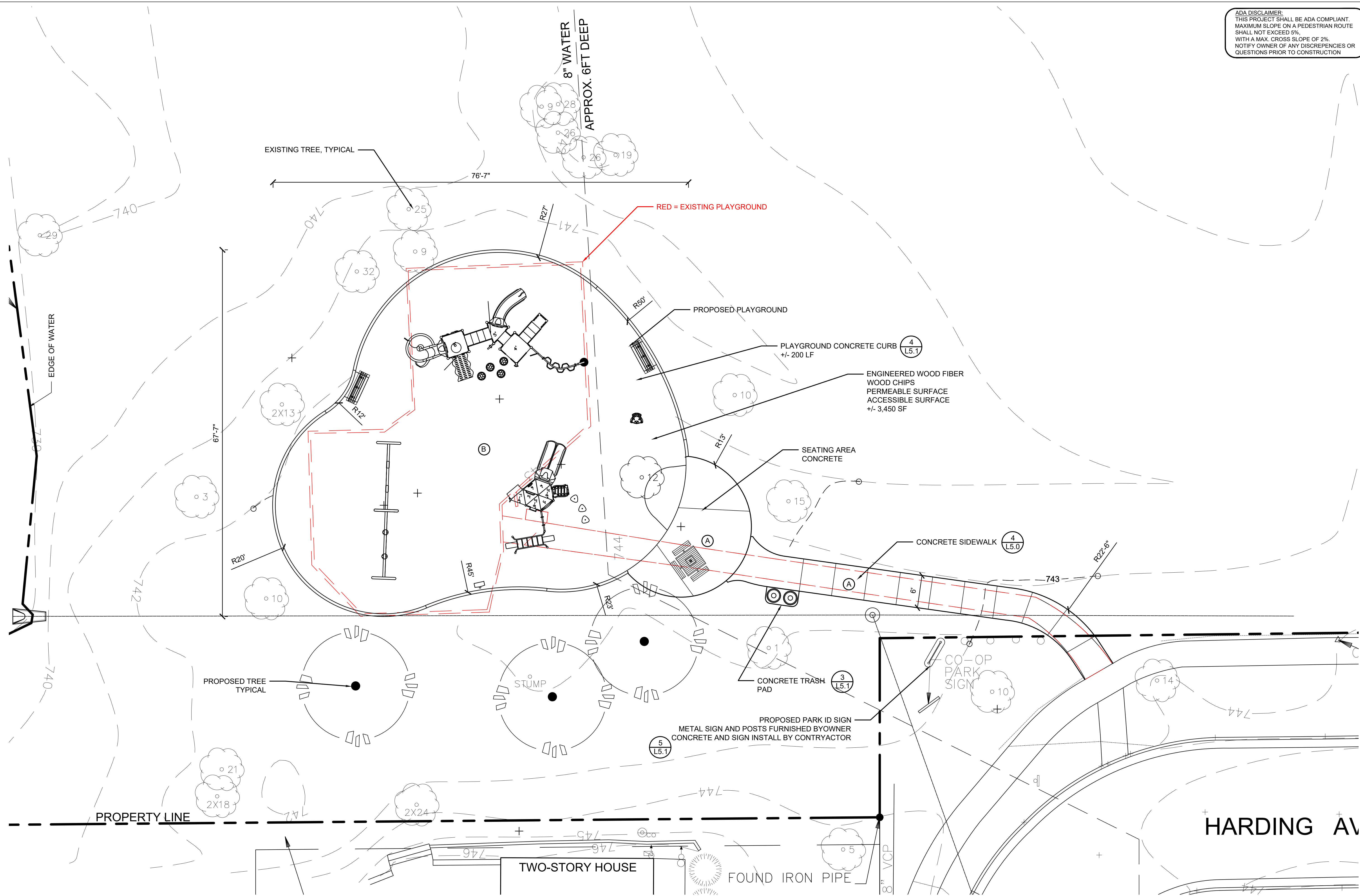
SHEET TITLE

Site Plan

DRAWN: CHECKED: NT

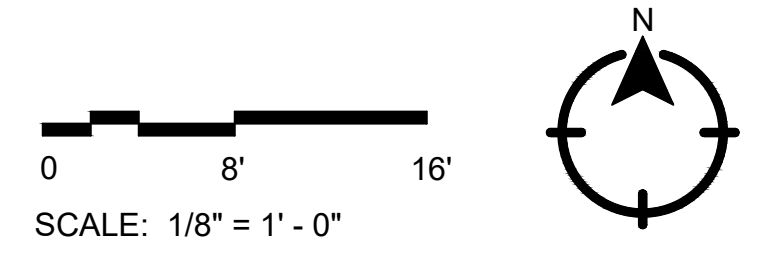
SHEET NO.

L2.0



MATERIAL SCHEDULE		
TYPE	FINISH	NOTES
(A) CONCRETE	NATURAL COLOR CONCRETE WITH MEDIUM BROOM FINISH	
(B) ENGINEERED WOOD FIBER MULCH	NATURAL	THIS IS A PERMEABLE SURFACE

- SITE PLAN NOTES:**
- ALL FORM WORK TO BE INSPECTED BY OWNER, PRIOR TO POURING CONCRETE. 630-942-7265
 - QUANTITIES INDICATED ARE PROVIDED AS A COURTESY ONLY. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING QUANTITIES AND CONDUCT ALL INDEPENDENT QUANTITY TAKE OFF PER PLANS.



Co-Op Park Playground Glen Ellyn, IL

Design • Build • PLAY!





MEMO

February 25, 2021

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
CC: Dave Harris, Executive Director
RE: 2020 Financial Review

At the February 16th Board meeting, staff was directed to prepare an updated 2020 year-end budget estimate. While the 2020 audit process has not yet been completed, the numbers being presented in the attached document illustrate a clearer financial overview than what was presented last October during the early stages of the 2021 budget process and prior to additional COVID-19 related mitigation restrictions.

As a reminder, the final audit is targeted to be presented to the Board in May. Until that time, while nothing material is anticipated, there may be additional adjustments to either revenues or expenditures for the 2020 fiscal year.



MEMO

February 25, 2021

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
CC: Courtney O’Kray, Marketing Supervisor
RE: Glen Ellyn Park District 2021 Annual Report

The Glen Ellyn Park District has published its Annual Report for the fiscal year ending December 31, 2020. Within the Annual Report are highlights of the Park District’s 2020 financial results and achievements. The report also contains information for 2021.

To view the Annual Report, please [click here](http://www.gepark.org/annual-report) or go to www.gepark.org/annual-report.

Upon request, Glen Ellyn Park District residents may receive a hard copy of the Annual Report at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn.

Following a brief presentation, staff will be available for questions and comments.



MEMO

February 25, 2021

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Coronavirus Update – Park District related

An update regarding Park District related items to the ongoing COVID-19 situation will be presented. Discussion will include the status of programs, facilities, and marketing to date per the current guidelines that have been mandated by the State of Illinois. Staff will answer any questions regarding the restrictions and adjustments to programming and operations while we are in current Phase IV mitigation.