

BOARD OF COMMISSIONERS

Workshop Meeting Highlights March 2, 2021



CO-OP PARK SITE IMPROVEMENTS BID RESULTS

Project Manager Troia stated that the Co-Op Park playground is slated for replacement for this budget year 2021. As presented previously, the District was successful in applying for a grant that allowed for a discounted purchase of the playground equipment in 2020. The playground equipment was received and has been securely stored in anticipation of Spring 2021 construction.

Bids were publicly noticed on February 3, 2021 and a bid opening was conducted on February 24, 2021 in which eight (8) sealed bids were received, opened, and read aloud. The bids were competitive and comparable to project estimates. Hacienda Landscaping, Incorporated submitted the lowest lump sum bid of \$59,775 which was lower than the budgeted amount of \$85,000. The bid was then reviewed and vetted and found to be complete. Additionally, the contractor has previously provided services for the District and their performance was excellent as the projects were completed on-time and on-budget.

The Park Board of Commissioners had a brief discussion of the project and awarded the Co-Op Park Site Improvements project to Hacienda Landscaping as the lowest responsive and responsible bid for the amount of \$59,775.

2020 FINANCIAL REVIEW

At the February 16, 2021 Board meeting, staff was directed to prepare an updated 2020 year-end budget estimate. Superintendent of Finance and Personnel Cinquegrani stated that while the 2020 audit process has not yet been completed, the numbers that are presented will provide a clearer overview of the 2020 financial outcome.

Cinquegrani provided a presentation, first discussing the change in operating surplus from that previously estimated. He stated that the increase in operating surplus was a result of several factors including COVID expense reimbursement from DuPage County through the Federal "Cares" act along with several operating cost savings expenses resulting from reduced salaries and wages, contractual services, employment expenses and utility savings.

Lastly, Cinquegrani presented an update of the Consolidated Fund Balance. He provided that the difference in amounts resulted from a difference in operations, revenues from refunded Village of Glen Ellyn permits and various expenses that were under budget and/or were deferred from 2020.

The Park Board of Commissioners had a brief discussion and all thanked staff for their due diligence during this unprecedented time and appreciated this concise report being presented.

2020 ANNUAL REPORT

2020 was the seventh year that the District has provided an Annual Report of the District to the community. Due to the pandemic and unique year, along with a variety of different activities and experiences, the report reflected those adjustments.

Executive Director Harris stated the report provides a summary of the District's accomplishments, finances, activities, events and projects during 2020 along with an overview of 2021. Harris highlighted the financials and the many efforts that the District provided in assisting and supporting the community during 2020 through food and blood drives, virtual programming and socially distancing friendly events. Also highlighted were projects that were completed during 2020 including the Ackerman Park Improvement project and the Sunset Pool Play area conversion from sand to turf as well as projects that are slated for 2021 including Newton Park Improvements project, Co-Op Park renovation and others. The Park Board thanked staff, particularly Supervisor O'Kray for the detailed information providing a snapshot of all the District has provided and accomplished throughout the pandemic.

CORONAVIRUS (COVID-19) DISTRICT UPDATE

Executive Director Harris provided a brief update on the Coronavirus stating that mitigations remain status quo and believes the restrictions will remain largely consistent throughout the summer. Additionally, the 2021 Spring and Summer Playbook was recently released along with the Summer Camp Playbook.