

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting – May 18, 2021  
185 Spring Avenue  
7:00 p.m.  
Agenda**

*Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners are able to be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.*

*Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.*

*The public is invited to join the conference. Please email Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.*

**Public participation instructions:**

*Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at [dharris@gepark.org](mailto:dharris@gepark.org) by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.*

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Consent Agenda:** All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. In which event the item will be Removed from the Agenda.
  - A. Voucher list of bills totaling \$137,795.20
  - B. Minutes from the May 4, 2021 Workshop meeting and the April 20, 2021 Regular meeting
- VII. Oath of Office – Inauguration of Commissioners**
- VIII. Election of Officers**

- a. President (Election)
- b. Vice President (Election)
- c. Treasurer (Election)
- d. Executive Director (Appoint)
- e. Board Secretary (Appoint)
- f. WDSRA Representative (Appoint)
- g. Law Firm (Appoint)
- h. GEPD Citizens' Finance Committee Liaison(s)
- i. Ackerman Sports and Fitness Center Advisory Committee Co-Chair(s)
- j. GEPD Athletic Advisory Committee Co-Chair(s)
- k. GEPD Citizens' Environmental Advisory Committee Co-Chair(s)
- l. Friends of GEPD Foundation Liaison(s)

**IX. Unfinished Business**

- A. Co-Op Park Payout Request #1
- B. Sunset Pool Discussion

**X. Staff Reports**

- A. Finance Report (For Information Only)
- B. Staff Reports

**XI. Commissioners' Reports**

**XII Adjourn**

# Accounts Payable

## Voucher Approval Document

Warrant Request Date: 5/18/2021



### Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

#### To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: \_\_\_\_\_

Date: \_\_\_\_\_

10	Corporate Fund	\$	51,644.48
20	Recreation Fund		78,416.02
55	Special Recreation Fund		309.55
85	Asset Replacement Fund		7,037.29
94	Capital Improvements Fund		387.86
		<b>Report Total:</b>	<u>\$ 137,795.20</u>

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
 Printed: 05/13/2021 - 1:13PM  
 Batch: 00004.05.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199154	A.C.B. Masonry, LLC			Check Sequence: 1	ACH Enabled: False
	Concrete Repair	2,382.00	05/19/2021	10-10-000-521600-0000	
	Pond Repairs	4,640.95	05/19/2021	85-30-300-575110-0000	
	Check Total:	7,022.95			
Vendor: 200791	Advanced Disposal			Check Sequence: 2	ACH Enabled: False
	4/2021 Scavenger	1,942.54	05/19/2021	10-00-000-521300-0000	
	4/2021 Scavenger	120.38	05/19/2021	20-30-200-521300-0000	
	4/2021 Scavenger	116.91	05/19/2021	20-30-450-521300-0000	
	4/2021 Scavenger	124.70	05/19/2021	20-30-300-521300-0000	
	4/2021 Scavenger	365.45	05/19/2021	10-00-000-521300-0000	
	4/2021 Scavenger	240.75	05/19/2021	20-30-100-521300-0000	
	4/2021 Scavenger	206.11	05/19/2021	20-30-150-521300-0000	
	Check Total:	3,116.84			
Vendor: 103201 211006	All Star Sports Instruction Winter Classes	8,740.00	05/19/2021	Check Sequence: 3 20-21-000-525500-1261	ACH Enabled: False
	Check Total:	8,740.00			
Vendor: 103689 Various	American Soccer Company, Inc. Uniforms	179.40	05/19/2021	Check Sequence: 4 20-21-000-535500-1120	ACH Enabled: False
	Check Total:	179.40			
Vendor: 103965 81744	Ancel Glink, P.C. Attorney Fees April 2021	2,816.25	05/19/2021	Check Sequence: 5 10-00-000-521100-0000	ACH Enabled: False
	Check Total:	2,816.25			
Vendor: 103977 8074217	Anderson Pest Control 5/2021 Pest Control	32.68	05/19/2021	Check Sequence: 6 10-10-000-521600-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
8074217	5/2021 Pest Control	26.08	05/19/2021	20-30-150-521600-0000	
8074217	5/2021 Pest Control	100.48	05/19/2021	20-30-200-521600-0000	
8074217	5/2021 Pest Control	27.74	05/19/2021	20-00-000-521600-0000	
8074217	5/2021 Pest Control	59.36	05/19/2021	20-30-100-521600-0000	
8074217	5/2021 Pest Control	34.86	05/19/2021	20-30-500-521600-0000	
8074217	5/2021 Pest Control	109.18	05/19/2021	20-30-450-521600-0000	
8074217	5/2021 Pest Control	61.06	05/19/2021	20-30-300-521600-0000	
8074217	5/2021 Pest Control	15.36	05/19/2021	20-21-000-525500-1236	
	Check Total:	466.80			
Vendor: 104993 134847/60	Aqua Pure Enterprises Inc. Chemicals/Supplies	448.85	05/19/2021	Check Sequence: 7 20-30-500-530600-0000	ACH Enabled: False
	Check Total:	448.85			
Vendor: 109320 83508	Awarding You Memorial Plaques	336.00	05/19/2021	Check Sequence: 8 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	336.00			
Vendor: 199280 192222 193127	Beary Landscape Management Monthly Mowing Monthly Mowing	778.00 1,958.00	05/19/2021 05/19/2021	Check Sequence: 9 10-10-000-521600-0000 10-10-000-521600-0000	ACH Enabled: False
	Check Total:	2,736.00			
Vendor: 202043 100	BIG3 Sports Spring Classes	416.50	05/19/2021	Check Sequence: 10 20-30-100-525500-0000	ACH Enabled: False
	Check Total:	416.50			
Vendor: 110210 280	Caryn Borgetti Spring Classes	339.92	05/19/2021	Check Sequence: 11 20-22-000-525500-2351	ACH Enabled: False
	Check Total:	339.92			
Vendor: 135160 Various	BSN Sports Uniforms	1,001.00	05/19/2021	Check Sequence: 12 20-21-000-535500-1232	ACH Enabled: False
	Check Total:	1,001.00			
Vendor: 112970	Carquest Auto Parts Equipment Repairs	4.99	05/19/2021	Check Sequence: 13 10-10-000-530210-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4.99			
Vendor: 113050 4420	Case Lots Inc. Garbage Bags	640.50	05/19/2021	Check Sequence: 14 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	640.50			
Vendor: 170268	Cash Tournament Fees	160.00	05/19/2021	Check Sequence: 15 20-21-000-525500-1123	ACH Enabled: False
	Check Total:	160.00			
Vendor: 115370 6405940 6405940 6405940	Conserv FS Weed Killer Mound Clay Marking Chalk	1,385.00 357.00 750.00	05/19/2021 05/19/2021 05/19/2021	Check Sequence: 16 10-10-000-550400-0000 10-10-000-550800-0000 10-10-000-550800-0000	ACH Enabled: False
	Check Total:	2,492.00			
Vendor: 200388	James Craig Spring Classes	910.00	05/19/2021	Check Sequence: 17 20-30-300-530907-0000	ACH Enabled: False
	Check Total:	910.00			
Vendor: 202195	Crystal Lake Babe Ruth Tournament Fees	399.00	05/19/2021	Check Sequence: 18 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	399.00			
Vendor: 200084 1280	Cyclones Volleyball Spring Classes	6,000.00	05/19/2021	Check Sequence: 19 20-21-000-525500-1230	ACH Enabled: False
	Check Total:	6,000.00			
Vendor: 118510	Lisa Marie DiMaggio Spring Classes	322.00	05/19/2021	Check Sequence: 20 20-22-000-525500-2358	ACH Enabled: False
	Check Total:	322.00			
Vendor: 119687 1158	Dunham Woods Farm, Inc. Spring Classes	480.00	05/19/2021	Check Sequence: 21 20-22-000-525500-2301	ACH Enabled: False
	Check Total:	480.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202037	DYOPATH LLC			Check Sequence: 22	ACH Enabled: False
13070	11/2020 Anti-virus	242.84	05/19/2021	10-00-000-521400-0000	
13070	11/2020 Anti-virus	242.84	05/19/2021	20-00-000-521400-0000	
	Check Total:	485.68			
Vendor: 202192	East Avenue Lacrosse			Check Sequence: 23	ACH Enabled: False
Spring	Spring Leagues	4,959.50	05/19/2021	20-21-000-525500-1174	
	Check Total:	4,959.50			
Vendor: 202194	J. Andrew Eltzroth			Check Sequence: 24	ACH Enabled: False
Reimbursement	Tournament Fees	1,344.99	05/19/2021	20-21-000-525500-1112	
	Check Total:	1,344.99			
Vendor: 200600	EMG Fundraising, LLC			Check Sequence: 25	ACH Enabled: False
308	Fall Fete Planning	150.00	05/19/2021	20-26-000-525500-6845	
	Check Total:	150.00			
Vendor: 125150	Esscoe, LLC			Check Sequence: 26	ACH Enabled: False
46390	Monitoring	90.00	05/19/2021	20-30-100-521600-0000	
	Check Total:	90.00			
Vendor: 199573	First Bankcard			Check Sequence: 27	ACH Enabled: False
Babicz	Amazon-Supplies	11.98	05/19/2021	10-10-000-530300-0000	
Babicz	Sportstop.com-Equipment	495.91	05/19/2021	20-21-000-535500-1172	
Babicz	Sportstop.com-Equipment	204.77	05/19/2021	20-21-000-535500-1172	
Babicz	Adobe-Creative Cloud	28.15	05/19/2021	20-21-000-525500-1232	
Babicz	Adobe-Creative Cloud	28.15	05/19/2021	20-21-000-525500-1161	
Babicz	Amazon-Padlock	50.64	05/19/2021	20-21-000-535500-1172	
Babicz	Zoom.us-Subscription	149.90	05/19/2021	20-00-000-540550-0000	
Babicz	Amazon-Velcro	16.35	05/19/2021	20-21-000-535500-1172	
Babicz	Constant Contact-Bulk Email	45.00	05/19/2021	20-21-000-525500-1111	
Babicz	Constant Contact-Bulk Email	47.81	05/19/2021	20-21-000-525500-1232	
Babicz	Constant Contact-Bulk Email	47.81	05/19/2021	20-21-000-525500-1161	
Babicz	Hudl-Video Subscription	400.00	05/19/2021	20-21-000-525500-1280	
Babicz	Woodstock WYB-Tournament Fees	674.75	05/19/2021	20-21-000-525500-1233	
Cinquegrani	IGFOA-Annual Membership	300.00	05/19/2021	10-00-000-585250-0000	
Cinquegrani	WOW-Internet	100.95	05/19/2021	20-30-500-570300-0000	
Cinquegrani	Microsoft-Office 365	117.00	05/19/2021	10-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	16.00	05/19/2021	10-10-000-521600-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Cinquegrani	Microsoft-Office 365	117.00	05/19/2021	20-00-000-521600-0000	
Cinquegrani	Microsoft-Office 365	32.00	05/19/2021	20-30-100-521600-0000	
Cinquegrani	Microsoft-Office 365	2.00	05/19/2021	20-26-000-525500-6845	
Cinquegrani	Microsoft-Office 365	5.00	05/19/2021	20-22-000-525500-2301	
Cinquegrani	Microsoft-Office 365	5.00	05/19/2021	20-23-000-525500-3510	
Cinquegrani	Dell-PC Replacement	749.00	05/19/2021	20-00-000-540700-0000	
Cinquegrani	Crash Plan-Off-Site Backup	9.99	05/19/2021	10-00-000-521600-0000	
Cinquegrani	Comcast-Internet	128.04	05/19/2021	10-00-000-570300-0000	
Cinquegrani	Comcast-Internet	128.04	05/19/2021	20-00-000-570300-0000	
Cinquegrani	Amazon-IT Supplies	7.99	05/19/2021	10-00-000-540550-0000	
Cinquegrani	Amazon-IT Supplies	186.99	05/19/2021	20-00-000-540550-0000	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	32.72	05/19/2021	10-00-000-570300-0000	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	40.06	05/19/2021	10-10-000-570300-0000	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	32.73	05/19/2021	20-00-000-570300-0000	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	38.01	05/19/2021	20-00-000-570300-0000	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	31.05	05/19/2021	20-24-000-535500-4625	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	91.99	05/19/2021	20-24-000-535500-4631	
Cinquegrani	Verizon-3/21-4/20/2021 Cell Phone	31.05	05/19/2021	20-24-000-535500-4643	
Cinquegrani	Amazon-Keyboard	32.99	05/19/2021	10-00-000-540550-0000	
Cinquegrani	Comcast-Internet	91.41	05/19/2021	20-30-350-570300-0000	
Cinquegrani	Comcast-Internet	147.55	05/19/2021	20-30-300-570300-0000	
Cinquegrani	Amazon-IT Supplies	33.98	05/19/2021	20-00-000-540550-0000	
Cinquegrani	Amazon-Supplies	48.20	05/19/2021	20-24-000-535500-4610	
Cinquegrani	Amazon-Computer Cameras	53.90	05/19/2021	20-30-100-540700-0000	
Cinquegrani	Comcast-Internet	157.55	05/19/2021	20-00-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	791.63	05/19/2021	20-30-100-570300-0000	
Cinquegrani	Amazon-Office Supplies	28.90	05/19/2021	10-00-000-530100-0000	
Cinquegrani	Walmart-Office Supplies	12.15	05/19/2021	10-00-000-530100-0000	
Cinquegrani	Amazon-Office Supplies	63.66	05/19/2021	10-00-000-530100-0000	
Cinquegrani	Amazon-Board Room Supplies	212.86	05/19/2021	94-90-920-575180-0000	
Cinquegrani	Comcast-Internet	132.78	05/19/2021	10-10-000-570300-0000	
Cinquegrani	Comcast-Internet/Cable	278.76	05/19/2021	20-30-150-570300-0000	
Cinquegrani	Direct TV-Cable	160.99	05/19/2021	20-30-350-521600-0000	
Dikker	Abbott Party-Rental Chairs	215.68	05/19/2021	10-00-000-585850-0000	
Dikker	Abbott Party-Rental Chairs	155.68	05/19/2021	10-00-000-585850-0000	
Dikker	GE Chamber-Retirement Gift	37.50	05/19/2021	10-00-000-585290-0000	
Dikker	GE Chamber-Retirement Gift	37.50	05/19/2021	20-00-000-585290-0000	
Harris	USPS-PO Box Renewal	118.00	05/19/2021	10-00-000-585150-0000	
Hartnett	Dupage County-Permit Fees	125.26	05/19/2021	20-30-300-521600-0000	
Hartnett	Amazon-Prime Membership	119.00	05/19/2021	20-21-000-535500-1170	
Hartnett	Amazon-Clock	13.99	05/19/2021	20-21-000-535500-1170	
Hartnett	Amazon-Floor Tape	8.89	05/19/2021	20-21-000-535500-1230	
Hartnett	Safeway Classes-Food Training	9.99	05/19/2021	20-30-300-521600-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Hartnett	Amazon-Face Masks	9.99	05/19/2021	10-00-000-585850-0000	
Hartnett	Home Depot-Repair Pipe Leak	249.00	05/19/2021	20-30-300-530210-0000	
Miller	Walgreens-Retention Promo	25.00	05/19/2021	20-30-100-521675-0000	
Miller	Discraft-Program Supplies	696.46	05/19/2021	20-30-100-535500-0000	
Miller	Pelican-Thermostat Fee	47.84	05/19/2021	20-30-100-521600-0000	
Miller	Amazon-Fitness Supplies	176.97	05/19/2021	20-30-100-530102-0000	
Miller	Amazon-Maintenance Supplies	103.20	05/19/2021	20-30-100-530300-0000	
Miller	Amazon-Fitness Supplies	26.72	05/19/2021	20-30-100-530102-0000	
Miller	Amazon-Maintenance Supplies	100.78	05/19/2021	20-30-100-530300-0000	
Norman	Gemplers-Tree Staing Materials	42.00	05/19/2021	10-10-000-550600-0000	
Okray	Vimeo-Hosting Platform	240.00	05/19/2021	20-30-100-521650-0000	
Okray	Facebook-Social Media	388.96	05/19/2021	20-00-000-521650-0000	
Okray	Facebook-Social Media	60.00	05/19/2021	20-30-100-521650-0000	
Okray	Yelp-Advertising	90.00	05/19/2021	20-30-100-521650-0000	
Okray	Jordann Tomasek-Logo Design	250.00	05/19/2021	20-23-000-535500-3510	
Okray	N2 Publishing-Print Advertising	500.00	05/19/2021	20-30-100-521650-0000	
Okray	Animoto-Video Editing	180.00	05/19/2021	20-00-000-521650-0000	
Okray	Amazon-GoPro Hero9	481.57	05/19/2021	20-00-000-521650-0000	
Okray	Amazon-Drone DJI Mini	599.00	05/19/2021	20-00-000-521650-0000	
Okray	AMI-Banner Printing	133.99	05/19/2021	20-00-000-521650-0000	
Okray	Mailchimp-Email Marketing	144.50	05/19/2021	20-00-000-521650-0000	
Okray	iStock-Photography	64.50	05/19/2021	10-00-000-530450-0000	
Okray	iStock-Photography	64.50	05/19/2021	20-00-000-530450-0000	
Okray	Zoom-Video Communication	41.29	05/19/2021	20-00-000-521650-0000	
Robinson	Hobby Lobby-Event Supplies	51.12	05/19/2021	20-26-000-535500-6820	
Robinson	Amazon-Supplies	42.98	05/19/2021	20-24-000-535500-4610	
Robinson	Fun Express-Crafts	43.59	05/19/2021	20-24-000-535500-4610	
Robinson	Scholastic-Supplies	38.97	05/19/2021	20-24-000-535500-4610	
Robinson	School Supply-Supplies	142.44	05/19/2021	20-24-000-535500-4610	
Robinson	Lamanation Depot-Film	214.00	05/19/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	15.98	05/19/2021	20-24-000-535500-4610	
Robinson	Fun Express-Crafts	210.21	05/19/2021	20-24-000-535500-4610	
Robinson	Lamination Depot-Film	244.00	05/19/2021	20-24-000-535500-4610	
Robinson	Amazon-Supplies	22.95	05/19/2021	20-24-000-535500-4610	
Shingler	Amazon-Program Supplies	10.59	05/19/2021	20-30-100-535500-0000	
Shingler	Oriental-Program Supplies	94.71	05/19/2021	20-30-100-535500-0000	
Shingler	Easy Ice-Concessions	85.00	05/19/2021	20-30-500-530095-0000	
Shingler	Les Mills-BodyPump	248.00	05/19/2021	20-30-100-521600-0000	
Shingler	Lifeguard Store-Equipment	112.75	05/19/2021	20-30-500-530401-0000	
Shingler	Amazon-Face Shields	33.90	05/19/2021	10-00-000-585850-0000	
Shingler	Amazon-Goggles	44.72	05/19/2021	10-00-000-585850-0000	
Shingler	Amazon-Supplies	12.99	05/19/2021	20-30-100-535500-0000	
Shingler	Amazon-Supplies	33.28	05/19/2021	20-30-100-535500-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Shingler	Amazon-Supplies	62.22	05/19/2021	20-30-100-530320-0000	
Shingler	Amazon-Supplies	33.94	05/19/2021	20-30-100-530320-0000	
Shingler	Amazon-Thermometers/Goggles	74.69	05/19/2021	10-00-000-585850-0000	
Stirmell	Amazon-Event Supplies	77.94	05/19/2021	20-26-000-525500-6816	
Stirmell	Amazon-Event Supplies	125.65	05/19/2021	20-26-000-525500-6816	
Stirmell	Zoom-Parent Meetings	12.74	05/19/2021	20-23-000-535500-3510	
Stirmell	Tablecloths Factory-Special Events	183.39	05/19/2021	20-26-000-525500-6816	
Stirmell	4Imprint-Event Supplies	363.04	05/19/2021	20-26-000-525500-6816	
Stirmell	Mad Science-Field Trip	100.00	05/19/2021	20-24-000-525500-4625	
Stirmell	RevDance-Shoes	181.70	05/19/2021	20-26-000-535500-6817	
Stirmell	Party City-Event Supplies	57.87	05/19/2021	20-26-000-525500-6816	
Stirmell	Dollar Tree-Event Supplies	50.00	05/19/2021	20-26-000-525500-6816	
Stirmell	Amazon-Event Supplies	8.99	05/19/2021	20-26-000-525500-6816	
Stirmell	Hobby Lobby-Event Supplies	20.22	05/19/2021	20-26-000-525500-6816	
Thomas	IYSA-Tournament Fees	300.00	05/19/2021	20-21-000-525500-1127	
Thomas	Amazon-Corner Flags	187.00	05/19/2021	20-21-000-535500-1120	
Thomas	Signarama-Signage	300.00	05/19/2021	20-21-000-535500-1120	
Thomas	When To Work-Scheduling	40.00	05/19/2021	20-21-000-535500-1120	
Thomas	IWSL-Game Change Fees	150.00	05/19/2021	20-21-000-525500-1127	
Thomas	Staples-Laminating Pouches	27.04	05/19/2021	20-21-000-535500-1127	
Thomas	TopSpin-Equipment	139.00	05/19/2021	20-21-000-535500-1182	
Thomas	YSSL-Game Change Fees	200.00	05/19/2021	20-21-000-535500-1127	
Troia	FedEx-Postage	18.71	05/19/2021	10-10-000-521370-0000	
	Check Total:	16,625.22			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 28	ACH Enabled: False
431723	Fire Alarm Inspection	125.00	05/19/2021	20-30-300-521630-0000	
431726	Fire Alarm Inspection	150.00	05/19/2021	20-30-150-521600-0000	
431729	Fire Alarm Inspection	570.00	05/19/2021	20-30-200-521630-0000	
431734	Fire Alarm Inspection	200.00	05/19/2021	20-30-450-521630-0000	
431735	Fire Alarm Inspection	125.00	05/19/2021	10-10-000-521600-0000	
432541	Fire Sprinkler Repairs	380.00	05/19/2021	20-30-300-521630-0000	
434110	Monitoring	97.80	05/19/2021	20-30-150-521600-0000	
434682	Monitoring	105.00	05/19/2021	20-30-500-521600-0000	
	Check Total:	1,752.80			
Vendor: 199003	Global Equipment Company			Check Sequence: 29	ACH Enabled: False
117530987	Folding Chairs/Rack	1,268.36	05/19/2021	85-30-100-541300-0000	
117608509	Folding Tables	567.12	05/19/2021	85-30-100-541300-0000	
	Check Total:	1,835.48			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 132080	Gold Medal-Chicago, Inc.			Check Sequence: 30	ACH Enabled: False
375465	Concessions	1,148.04	05/19/2021	20-30-300-530095-0000	
375921	Concessions	50.85	05/19/2021	20-30-300-530095-0000	
	Check Total:	1,198.89			
Vendor: 132271	Grainger, Inc.			Check Sequence: 31	ACH Enabled: False
9884620742	Gauge	10.05	05/19/2021	10-10-000-530300-0000	
9889369949	Water Nozzle	26.64	05/19/2021	10-10-000-530300-0000	
9893030081	Repairs #428	132.75	05/19/2021	10-10-000-530340-0000	
	Check Total:	169.44			
Vendor: 199895	Christine Hartnett			Check Sequence: 32	ACH Enabled: True
	4/2021 Mileage	10.92	05/19/2021	20-00-000-585270-0000	
	Check Total:	10.92			
Vendor: 200710	Internet Imagineering LLC			Check Sequence: 33	ACH Enabled: False
21152	Website Redevelopment	5,000.00	05/19/2021	20-21-000-525500-1141	
	Check Total:	5,000.00			
Vendor: 151470	Landscape Material			Check Sequence: 34	ACH Enabled: False
44701	Mulch	636.00	05/19/2021	10-10-000-550600-0000	
	Check Total:	636.00			
Vendor: 151620	Lauterbach & Amen, LLP			Check Sequence: 35	ACH Enabled: False
55506	Annual Audit	2,000.00	05/19/2021	10-00-000-521900-0000	
55506	Tax Preparation Fees	525.00	05/19/2021	10-00-000-521100-0000	
	Check Total:	2,525.00			
Vendor: 152045	Len's Ace Hardware			Check Sequence: 36	ACH Enabled: False
	Supplies	161.23	05/19/2021	20-30-500-530300-0000	
	Supplies	33.26	05/19/2021	20-30-500-530210-0000	
	Supplies	23.36	05/19/2021	20-30-500-530210-0000	
	Supplies	4.98	05/19/2021	10-10-000-550300-0000	
	Supplies	16.19	05/19/2021	10-10-000-530300-0000	
	Bug Spray	2.50	05/19/2021	20-21-000-535500-1232	
	Supplies	136.27	05/19/2021	20-30-450-530300-0000	
	Check Total:	377.79			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 154399	Magic of Gary Kantor Spring Classes	246.40	05/19/2021	Check Sequence: 37 20-22-000-525500-2310	ACH Enabled: False
	Check Total:	246.40			
Vendor: 154610 6732	Market Access Corporation Special Use Permits	525.00	05/19/2021	Check Sequence: 38 20-30-150-521205-0000	ACH Enabled: False
	Check Total:	525.00			
Vendor: 198983 280	Stacey Martinez Spring Classes	446.88	05/19/2021	Check Sequence: 39 20-22-000-525500-2351	ACH Enabled: False
	Check Total:	446.88			
Vendor: 202193	Roger McDougal Equipment	369.96	05/19/2021	Check Sequence: 40 20-21-000-535500-1172	ACH Enabled: False
	Check Total:	369.96			
Vendor: 156599 65022 65744 65815 65942 65946 65954 66207 66388	Menard's, Inc. Rope Tools Concrete Mix/Tools Pool Repairs Potting Soil Craft Supplies Pool Repairs Supplies	21.68 82.44 62.78 71.86 18.52 101.66 49.24 27.20	05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021	Check Sequence: 41 85-30-300-575110-0000 10-10-000-550850-0000 10-10-000-550200-0000 20-30-500-530210-0000 10-10-000-550500-0000 20-24-000-535500-4610 20-30-500-530210-0000 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	435.38			
Vendor: 198916 266536	Nameplate & Panel Technology Memorial Tag	30.00	05/19/2021	Check Sequence: 42 20-00-000-530213-0000	ACH Enabled: False
	Check Total:	30.00			
Vendor: 163300	Office Depot Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies Office Supplies	36.75 36.76 28.17 122.33 122.33 24.21	05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021	Check Sequence: 43 10-00-000-530100-0000 20-00-000-530100-0000 20-24-000-535500-4610 10-00-000-530100-0000 20-00-000-530100-0000 20-24-000-535500-4610	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	370.55			
Vendor: 162999	Official Finders			Check Sequence: 44	ACH Enabled: False
3359	Umpire/Referee Fees	660.00	05/19/2021	20-21-000-525500-1111	
3359	Umpire/Referee Fees	60.00	05/19/2021	20-21-000-525500-1112	
3359	Umpire/Referee Fees	1,174.00	05/19/2021	20-21-000-525500-1232	
3359	Umpire/Referee Fees	780.00	05/19/2021	20-21-000-525500-1233	
3359	Umpire/Referee Fees	868.00	05/19/2021	20-21-000-525500-1120	
	Check Total:	3,542.00			
Vendor: 117155	Paddock Publications			Check Sequence: 45	ACH Enabled: False
	5/10-/7/4/2021 Subscription	145.20	05/19/2021	10-00-000-585250-0000	
	5/10-/7/4/2021 Subscription	145.20	05/19/2021	20-00-000-585250-0000	
	Check Total:	290.40			
Vendor: 202196	Palos Baseball			Check Sequence: 46	ACH Enabled: False
	Tournament Fees	600.00	05/19/2021	20-21-000-525500-1233	
	Check Total:	600.00			
Vendor: 101134	PDRMA			Check Sequence: 47	ACH Enabled: False
	4/2021 Health Insurance	4,866.05	05/19/2021	10-00-000-565100-0000	
	4/2021 Health Insurance	10,545.45	05/19/2021	10-10-000-565100-0000	
	4/2021 Health Insurance	9,281.52	05/19/2021	20-00-000-565100-0000	
	4/2021 Health Insurance	4,341.84	05/19/2021	20-30-100-565100-0000	
	4/2021 Health Insurance	212.26	05/19/2021	20-30-150-565100-0000	
	4/2021 Health Insurance	216.02	05/19/2021	20-30-200-565100-0000	
	4/2021 Health Insurance	64.81	05/19/2021	20-30-300-565100-0000	
	4/2021 Health Insurance	86.41	05/19/2021	20-30-350-565100-0000	
	4/2021 Health Insurance	64.81	05/19/2021	20-30-400-565100-0000	
	4/2021 Health Insurance	1,069.19	05/19/2021	20-30-450-565100-0000	
	4/2021 Health Insurance	175.76	05/19/2021	20-30-500-565100-0000	
	4/2021 Health Insurance	309.55	05/19/2021	55-00-000-565100-0000	
	4/2021 Property Insurance	4,552.86	05/19/2021	10-00-000-560600-0000	
	4/2021 Property Insurance	2,221.39	05/19/2021	10-00-000-560600-0000	
	4/2021 Workers Compensation	3,658.83	05/19/2021	10-00-000-560200-0000	
	4/2021 Employment Practice	974.61	05/19/2021	10-00-000-560600-0000	
	4/2021 Pollution Liability	135.07	05/19/2021	10-00-000-560600-0000	
	Check Total:	42,776.43			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 173930 1876799	Reinders, Inc. 580 Repairs	205.03	05/19/2021	Check Sequence: 48 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	205.03			
Vendor: 199058 205 205	Rotary Club of Glen Ellyn Monthly Dues Monthly Dues	73.50 73.50	05/19/2021 05/19/2021	Check Sequence: 49 20-00-000-585250-0000 10-00-000-585250-0000	ACH Enabled: False
	Check Total:	147.00			
Vendor: 199946 D2086	Ruggers Rugby Supply Uniforms	1,214.96	05/19/2021	Check Sequence: 50 20-21-000-535500-1280	ACH Enabled: False
	Check Total:	1,214.96			
Vendor: 176093 10656754 10656762	Russo Power Equipment Auger Pruners	665.77 81.96	05/19/2021 05/19/2021	Check Sequence: 51 10-10-000-521370-0000 10-10-000-521370-0000	ACH Enabled: False
	Check Total:	747.73			
Vendor: 200491 2020-215 2020-215 2020-215 2020-215 2020-215 2020-215 2020-217 2020-217	Safe Haven IT, Inc. Data//Email Archiving 10/20-5/2021 Data//Email Archiving 10/20-5/2021 Data//Email Archiving 10/20-5/2021 Data//Email Archiving 10/20-5/2021 Data//Email Archiving 10/20-5/2021 Data//Email Archiving 10/20-5/2021 IT Maintenance May 2021 IT Maintenance May 2021	307.82 41.56 307.82 83.13 5.21 5.21 1,800.00 1,800.00	05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021	Check Sequence: 52 10-00-000-521600-0000 10-10-000-521600-0000 20-00-000-521600-0000 20-30-100-521600-0000 20-26-000-525500-6845 20-23-000-525500-3510 10-00-000-521400-0000 20-00-000-521400-0000	ACH Enabled: False
	Check Total:	4,350.75			
Vendor: 182096 121876 121877 12885/86	Sunburst Sportswear Inc. Tshirts Tshirts Uniforms	288.75 3.88 55.90	05/19/2021 05/19/2021 05/19/2021	Check Sequence: 53 20-21-000-535500-1222 20-21-000-535500-1230 20-21-000-535500-1111	ACH Enabled: False
	Check Total:	348.53			
Vendor: 183781 Various	Terrace Supply Company CO2	252.03	05/19/2021	Check Sequence: 54 20-30-500-521600-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	252.03			
Vendor: 199517 132334703	Uline Rope	539.18	05/19/2021	Check Sequence: 55 85-30-300-575110-0000	ACH Enabled: False
	Check Total:	539.18			
Vendor: 200495	Village of Glen Ellyn-Fuel 4/2021 Fuel	2,092.09	05/19/2021	Check Sequence: 56 10-10-000-530500-0000	ACH Enabled: False
	Check Total:	2,092.09			
Vendor: 190330	Village of Glen Ellyn-Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water 3/1-4/1/2021 Water	66.31 26.09 19.86 45.78 52.62 294.04 40.19 328.09 692.02 40.19 48.30 53.49 40.19	05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021	Check Sequence: 57 20-30-200-570400-0000 20-00-000-570400-0000 20-00-000-570400-0000 10-00-000-570400-0000 20-30-150-570400-0000 20-30-500-570400-0000 20-30-350-570400-0000 20-30-450-570400-0000 20-30-100-570400-0000 20-30-300-570400-0000 20-00-000-570400-0000 20-00-000-570400-0000 20-30-400-570400-0000	ACH Enabled: False
	Check Total:	1,747.17			
Vendor: 199264 4948070	Warehouse Direct Batteries	47.02	05/19/2021	Check Sequence: 58 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	47.02			
	Total for Check Run:	137,515.20			
	Total of Number of Checks:	58			

# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
Printed: 05/04/2021 - 9:32AM  
Batch: 00001.05.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200675	Village of Glen Ellyn Administration Sign Permit Fee	175.00	05/04/2021	Check Sequence: 1 94-90-820-575120-0000	ACH Enabled: False
	Check Total:	175.00			
	Total for Check Run:	175.00			
	Total of Number of Checks:	1			



# Accounts Payable

## Computer Check Proof List by Vendor

User: cyocum  
Printed: 05/04/2021 - 10:05AM  
Batch: 00002.05.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200675	Village of Glen Ellyn Administration			Check Sequence: 1	ACH Enabled: False
Permit	Tent Fee	105.00	05/04/2021	20-30-100-530102-0000	
	Check Total:	105.00			
	Total for Check Run:	105.00			
	Total of Number of Checks:	1			

**Glen Ellyn Park District  
Board of Commissioners  
Regular Meeting  
April 20, 2021  
185 Spring Avenue**

**I. Call to Order**

Board Secretary, Kimberly Dikker, announced that the Park Board of Commissioners were participating in the April 20, 2021 Regular meeting remotely via Zoom. All verified that they were able to hear the discussion clearly. President Ward then called the Zoom meeting to order at 7:02 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Cornell, Stortz, Nephew, Durham, Weber, Bischoff, and President Ward. Commissioner Weber left the meeting at 8:35 p.m. and Commissioner Cornell departed at 9:17 p.m.

Staff members attending via Zoom but located at the Spring Avenue Recreation Center were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, and Parks Project Manager Troia. Executive Assistant and Board Secretary Dikker participated remotely.

Guests in attendance included Don St. Clair of the Citizens' Finance Committee and Gail Bernstein of the League of Women's voters.

**III. Changes to the Agenda**

None.

**IV. Public Participation**

None.

**V. Consent Agenda**

Commissioner Nephew moved, seconded by Commissioner Cornell, to approve the Consent Agenda including the Voucher List of Bills totaling \$354,035.24, the minutes from the February 16, 2021 Regular Meeting and the March 2, 2021 Workshop Meeting minutes

*Roll Call: Aye: Commissioners Nephew, Cornell, Stortz, Durham, Weber, Bischoff and President Ward*

*Nay: None*

*Motion Carried.*

**VI. Unfinished Business**

A. Coronavirus (COVID-19) District Update

Executive Director Harris provided an update on the Coronavirus as the District remains in Phase IV mitigations. The District hosted a vaccination clinic in collaboration with the Library, Village, and Police, staging the 2<sup>nd</sup> dose clinic just this past Thursday at Ackerman Sports and Fitness Center. Nearly 1200 vaccinations were provided to community seniors and those in category 1B. The District also continues to hold food and blood drives for the community monthly.

As the Park District had three long-term employees accept early retirement offers, a realignment plan was established to distribute duties and responsibilities amongst the remaining employees. Staff has been receptive to the added duties and welcomes their expanded professional opportunities. Mary Defiglia, Assistant Superintendent will be the final employee to retire under this plan and her last day is April 30.

Capital projects are proceeding as planned and budgeted. Work has begun at Co-op Park with the existing playground being removed this week.

Recreational programming has been strong with nearly all programs at or near capacity. The 2021-22 Preschool program is near capacity as well. Summer Camp programs are also full with some wait lists. Tennis Camps remain strong with demand exceeding supply and the Platform Tennis program continues to experience strong participation despite moving into its “off season”. Ackerman memberships are down but seems to have stabilized for the time being. However, facility rentals have been in great demand. Holes and Knolls opened this past weekend with 300+ rounds played between Friday evening and Sunday night. The facility is in great condition thanks to Assistant Superintendent Defiglia, Recreation Supervisor Hartnett and the Park maintenance crew. The Splash Pad will open Memorial Day weekend. Harris commended Defiglia on her leadership and oversight as this will be her last time opening this facility. She has been present for every opening of the Maryknoll facilities since their construction.

The Boathouse has been limited due to restricted guidelines of 50 people or less and staff is working with PDRMA and the Health Department on guidance for use of the outdoor deck. Status regarding the Cardboard Boat Regatta, Picnic in the Park and the Freedom Four will be forthcoming shortly. Family Fun Night has been modified and will be staged as satellite Family Fun event throughout the District on a smaller scale. Movies in the Park will continue and will remain free but pre-registration will be required. Thirsty Thursdays will return and Jazz concerts in July and August could be a possibility. Fall events will be determined later.

The Athletic programs are currently running at 90% of pre-COVID numbers with all programs being very active. Staff is working with Glenbard South and West High Schools on their summer camp program. This summer the camps will only be available to current and incoming High School students as weekly COVID testing is required by the School District.

President Ward inquired on the regulations for spectators at athletic events and was apprised that those are based on guidelines established by the State. Commissioner Cornell inquired on the status of nature camps which Harris responded have been very popular as are the nature

walks and volunteer days. Commissioner Stortz was happy to hear that summer camps were being offered and was pleased that summer employment within the District was going well.

Harris then reviewed information on Sunset Pool that was distributed to the community last Friday in an eblast and has been posted on the website. Harris highlighted the guidelines set forth for the pool based on current and anticipated restrictions. The Park Board of Commissioners posed questions and were appreciative that the pool will be opened albeit with some modifications and limitations in 2021.

Superintendent of Finance and Personnel Cinquegrani provided an overview of first quarter financials of the District. Cinquegrani reviewed key budgeted surplus and deficits while highlighting the District's primary revenue sources. He then reviewed the District's operating activity along with employment expenses. Next Cinquegrani reviewed fund centers including Ackerman Facility, Sunset Pool, Athletic Programs, and General Recreation programs. Overall, most areas are on track to perform or exceed forecasted budget.

## **VII. New Business**

### **A. Glen Ellyn School Dist. 41 and Glenbard School Dist. 87 – Park Dist. facility/field usage discussion**

Executive Director Harris discussed the impact COVID-19 has had in relation to our Intergovernmental Agreements (IGAs) with Glen Ellyn School District 41 and Glenbard School District 87. Due to the more severe restrictions and limited or no access to the school's facilities, the Park District has been impacted disproportionately. We have been unable to use their facilities per the corresponding IGAs while at the same time, the Park District continues to provide services and in-kind services as required within the two IGA's. Additionally, the Park District paid in full nearly \$800,000 in the late 90's for improvements to District 41 elementary gyms – Churchill and Ben Franklin.

Assistant Superintendent of Athletics Babicz provided a summary regarding Glenbard School District 87 and Glen Ellyn School District 41 Facility/Field usage over the past year. Throughout the past year, the Park District provided facility space for District 87 athletic programming and has continued to mow all District 41 schools' properties per the IGAs. In return, the Park District had no access to D41 until just this spring when Lincoln and Forest Glen School's green space became available. D87 has also recently allowed some use of their fields at GBW and GBS. D87 also allowed use of GBW tennis courts in 2020 and it is anticipated those courts will be available this summer as well.

Executive Director Harris stated that our relationship with Glenbard West and Glenbard South is productive and mutually respectful and has been beneficial despite the disparity of access this past year. The challenges and diminished usage will be presented in future discussion with Glenbard District 87. Staff remains hopeful that D41 will be agreeable to an extension of the existing IGA to compensate for lack of access to their facilities but will be prepared to adjust if needed.

The Park Board discussed the presented information and hopes talks will continue with District 41 as it appears to be a simple accommodation for the disparity that has incurred.

**B. Glen Ellyn School District 89 – IGA Agreement Addendum**

Assistant Superintendent of Athletics Babicz stated that the Glen Ellyn Park District and Community Consolidated School District 89 have had a longstanding Intergovernmental Agreement (IGA) which enables the Park District to utilize athletic fields and some limited access to facilities at D89 Schools for Park District athletics and programming. Additionally, the Park District administrates summer athletic camps which will be offered again after being shut down in 2020 due to COVID-19. Community Consolidated School District 89 is requesting an addendum to be added to the current IGA confirming the Glen Ellyn Park District’s acceptance to abide by all current and most recent Illinois Department of Health COVID-19 safety guidelines, regulations, and mitigation efforts.

Following a brief discussion Commissioner Stortz motioned, seconded by Commissioner Bischoff, to approve the presented addendum to the Intergovernmental Cooperation Agreement between the Glen Ellyn Park District and Community Consolidated School District 89.

*Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Nephew, Durham, and President Ward  
Nay: None*

*Motion Carried.*

**C. Discussion of in person meetings**

Executive Director Harris discussed that as mentioned previously, staff is recommending the Board consider staging in-person Board meetings beginning on May 4, 2021. Harris stated that all necessary COVID-19 precautions and guidelines will be followed and that remote Zoom meetings will still be offered for those not comfortable attending in-person.

After a brief discussion, all Board Members present agreed to attend in-person meetings starting May 4, 2021.

**VIII. Staff Reports**

A. Finance Report – February and March 2021 (for information only)

B. Staff Reports

Director Harris stated that the District in collaboration with the Village of Glen Ellyn, Glen Ellyn Public Library, and Glen Ellyn Police and Fire Department hosted the 2<sup>nd</sup> dosage vaccination clinic at the Ackerman Sports and Fitness Center on April 15<sup>th</sup>. Harris thanked all that volunteered stating it was a wonderful event and hopes to host another event as eligibility increases to those age 16 and over.

Project Manager Troia stated it was a pleasure to work at the vaccination clinic with the District.

**IX. Commissioners' Reports**

Commissioner Stortz thanked staff and stated that Glen Ellyn families were appreciative of the District's efforts. Commissioner Cornell was impressed and encouraged regarding the financial status of the District and commended the District's efforts with the vaccination clinic. Commissioner Bischoff remains hopeful regarding getting back to "normal" and thought it was remarkable on how the District has provided valuable and critical services throughout the pandemic. He also thanked Superintendent of Finance and Personnel Cinquegrani on a successful first quarter. Commissioner Nephew was happy with the opening of the pool and was impressed with the success of the first vaccination clinic. Commissioner Durham echoed the sentiments stated and said he has been busy with sports every night. Lastly President Ward attended the vaccine clinic and stated the attending were very complimentary of how organized and efficient the clinic was.

**X. Adjourn**

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Durham to adjourn the Regular meeting at 9:21 p.m.

*Roll Call: Aye: Commissioner Bischoff, Commissioner Durham, Stortz, Nephew, and President Ward*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
May 4, 2021  
185 Spring Avenue**

**I. Call to Order**

President Ward called the meeting to order at 7:02 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Stortz, Nephew, Durham, Bischoff, and President Ward. Commissioner Cornell arrived at 7:30 p.m. and Commissioner Weber was absent.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Parks Project Manager Troia and Executive Assistant and Board Secretary Dikker.

Guest in attendance included Don St. Clair of the Citizens' Finance Committee and Gail Bernstein of the League of Women's' Voters.

**III. Pledge of Allegiance**

**IV. Changes to the Agenda**

None

**V. Public Participation**

None

**VI. Voucher List of Bills**

Commissioner Nephew moved, seconded by Commissioner Bischoff, to approve the Voucher List of Bills totaling \$230,683.21.

*Roll Call: Aye: Commissioners Nephew, Bischoff, Stortz, Durham, and President Ward  
Nay: None*

*Motion Carried.*

**VII. Audit Presentation**

Jennifer Martinson of Lauterbach & Amen presented the 2020 Comprehensive Annual Financial Report (CAFR) and Management letter. Ms. Martinson explained the report in detail and provided general information to the Board of the yearly audit process for the Park District. Ms. Martinson stated that it was a clean audit and the District received the Certification of Achievement for Excellence Award for 2020. The Park Board had a brief discussion of the report, and thanked Ms. Martinson and the Lauterbach and Amen audit team while expressing their

appreciation for Superintendent Cinquegrani for his time expended on the audit and again achieving the Certification of Achievement Award for 2020.

### **VIII. Lake Ellyn North Shoreline Project**

Initiating the discussion regarding Lake Ellyn Park North Shoreline Project, Executive Director Harris discussed the 2013 Master Plan for Lake Ellyn that was developed in 2013. The District continues to utilize this plan as template for improvements and identifying near-term capital projects, address additional recommendations while establishing priorities. A 5-year capital improvement plan consistent with the 2013 Master Plan has been developed.

Project Manager Troia highlighted several elements of the 5-year capital improvement plan including an urban forestry plan and then discussed specifically the Lake Ellyn North Shoreline Project. These improvements will provide connectivity between the boathouse to the existing floating pier with a wide permeable paver walkway. The project would provide shoreline stability, improved accessibility to Lake Ellyn’s water edge, create additional seating and social opportunities, improve the north existing boat ramp while establishing rain gardens which will serve as filters for stormwater prior to entering Lake Ellyn. Additionally, landscape opportunities will elevate the aesthetics of the area.

Troia provided that this project would be consistent with the 2013 master plan, an attractive addition to the Park and would be funded primarily through private contribution with some, limited Park District funds and possible grant opportunities. Troia introduced former Commissioner Ron Aubrey who served for nine (9) years on the Park Board and has been instrumental in establishing a relationship with this anonymous donor. Aubrey has been a longtime resident of the Glen Ellyn community and he spoke briefly regarding the effort and significant and unique opportunity.

Director Harris stated that the District would allocate \$75,000 in contingencies to assure the project would be completed to the full potential and relayed that the anonymous contributor would like formal approval from the Park Board for the pursuit of the Lake Ellyn North Shoreline Project.

The Park Board posed questions to staff and Mr. Aubrey, expressed their sincere appreciation to this anonymous contributor and looked forward to the onset of this project. Following discussion, Commissioner Cornell moved, seconded by Commissioner Stortz to pursue the development of the Lake Ellyn North Shoreline Project in 2021-22, contingent on grants, funding assistance and available capital funds.

*Roll Call: Aye: Commissioners Cornel, Stortz, Nephew, Durham, Bischoff and President Ward  
Nay: None*

*Motion Carried.*

### **IX. Capital Planning Projects Discussion**



Executive Director Harris discussed that over the past several months, the Park District has been approached regarding several conceptual ideas regarding property and potential related capital projects. As the Board is meeting in-person, this is an opportunity to discuss and provide some direction and feedback regarding the ideas presented.

Harris first stated that the District has been approached by a local developer regarding the purchase of the Johnson Center property and Lenox Road property. Harris then discussed the guidelines set in place should the District sell property that is less than three (3) acres and that greater than three (3) acres. As the mission of Park District's include the preservation of open space, ordinances and statutes were established to restrict Park District's ability to sell property. He explained the challenges involved for both the District and the developer.

A local resident, Rick Scheck, was present for the meeting and provided some preliminary details of his interest and ideas for both the Johnson Center and Lenox Road properties. The Park Board held a discussion on the Johnson Center and the Lenox Road property and agreed they would like to proceed with a consultant to assess potential improvements to the Johnson Center based on an extensive discussion at the 2020 Strategic Meeting including various scenarios such as selling the Johnson Center property and rebuilding the maintenance center at a different Park District site. The consensus of the Board was to hold on to the Lenox Road property as open space is limited within Glen Ellyn and the Park District property inventory presently has less than the national recreation standard.

Next, Director Harris stated they were approached by the Prairie Glen Homeowners Association (HOA) regarding purchasing a small section of land and retention pond just west of the Johnson Center at the western end of Anthony Road. Staff met with a representative of the HOA, reviewed the area, and then met with representatives from the City of Wheaton and Wheaton College familiarize us with additional information including storm water, ownership, obligations, future plans, etc. At this time staff does not recommend further discussion regarding purchasing this land from the Prairie Glen HOA but will continue discussions with Wheaton College should something arise soon that could create improved connectivity within the area for more open space.

Harris then discussed that the US Bank site within downtown Glen Ellyn that has been recently sold to a developer. The potential development could impact Prairie Path Park as it will be just south of the park. Staff has had preliminary discussions with the Village and the developer on potential ideas and impact. The consensus of the Board is to preserve open space within the downtown area either at Prairie Path Park, another property nearby or both. The potential establishment of a downtown plaza was intriguing. All discussions are very preliminary.

Lastly Project Manager Troia provided an update on the Newton Park Project stating the OSLAD grant should be executed in the near future with possible construction starting in the Fall of 2021.

The project will include a new inclusive focus playground, sensory gardens, seating areas, renovation of the skatepark, addition of a lacrosse wall and improved connectivity within the

Park. The project would be divided into several small projects designed in house and bid out separately based on the trade. Troia expects to hold an open house at Newton Park to engage the community regarding playground and park amenities.

The Park Board inquired on various elements of the project and expressed their interest in attending the open house and looks forward to all improvements including the addition of a truly inclusive playground within the community.

Executive Director said staff will continue to keep the Board apprised of potential opportunities and more can be discussed during the summer Strategic Meeting for the 2022 budget process.

**X. Discussion of Board officers and advisory committee liaisons for May 2021-May 2022**

Executive Director Harris said at the May 18<sup>th</sup> Park District Annual Meeting, elected Commissioners will be sworn in and the election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place. He stated in anticipation of that process, advance discussion often occurs at the prior meeting to allow for those on the Park Board to express interest in serving in those capacities.

The Park Board discussed the executive positions and Commissioner Durham expressed his interest in serving as President while Commissioner Nephew stated she would be happy to serve as Vice President. Commissioner Cornell provided she would serve as Treasurer for the upcoming term. The Park Board then discussed the Advisory positions with Commissioners present stating they would be interested in remaining on the current Advisory Committees in which they serve.

Director Harris stated that discussion can continue prior to the next Board Meeting should any changes be needed.

**XI. Staff Reports**

Executive Director Harris congratulated the recently re-elected Commissioners, Ward, Durham, Nephew and Weber. Harris stated Ackerman is a great hub of activity serving many ages and providing a variety of activities for all ages and abilities. He stated the District is looking into hosting another vaccine clinic soon but is waiting for the CDC to modify its guidelines for age limit to service those in the 12–15-year range along with 16 and above. Patrons would register on their own and the clinics would be staged in mid-May/early June timeline. Harris shared that Friday, April 30<sup>th</sup> was the last day for Assistant Superintendent Defiglia as she retired from the District after 25+ years of service. He praised Defiglia for her dedication, loyalty and tremendous work ethic stating she made herself available seven (7) days a week, 24 hours a day and was an outstanding employee. Transition of her duties began on Friday as her duties were distributed among several employees.

**XII. Commissioners' Reports**

Commissioner Nephew expressed her misgivings regarding the pool and certain restrictions and protocol necessitated by current guidelines and hopes adjustments can be implemented when necessary and able. She was pleased with the success of the food pantry clinics, blood drives and

vaccination clinic that the District has held. Commissioner Cornell was happy to be present at the in-person Board meeting and congratulated the District on their recent vaccine clinic and blood drives they have hosted. Commissioner Durham said it was great to see everyone again and was happy to be a part of the Lakers program after his son has made the team. Commissioner Stortz was happy to see the adjustments regarding allowing personal chairs at the pool. Director Harris stated that information would be included in an upcoming eblast. Stortz also asked that the Park Board and staff investigate improvements for the remaining parking lot at Ackerman Park and consider allocating funds for Fiscal Year 2022. Commissioner Bischoff was excited about the upcoming projects and looks forward to the Strategic Planning Session for 2022. He extended his appreciation to Superintendent of Finance & Personnel Cinquegrani. Lastly, President Ward relayed the praise he heard at a recent softball game at Ackerman Park regarding the recent improvements to the Softball Hub at Ackerman Park.

### **XIII. Adjourn**

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Stortz to adjourn the Workshop meeting at 9:55 p.m.

*Roll Call: Aye: Commissioners Bischoff, Stortz, Cornell, Nephew, Durham, and President Ward*

*Nay: None*

*Motion Carried.*

Respectfully submitted,

Kimberly Dikker  
Board Secretary



# MEMO

May 12, 2021

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Election of Officers and Appointment of positions and Committee chair positions**

The election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place at the May 18, 2021 Regular Meeting.

The Board positions are as follows:

- President (Election)
- Vice-President (Election)
- Treasurer (Election)
- Executive Director (appoint)
- Secretary (appoint)
- WDSRA (appoint)
- Legal Firm (appoint)

The Advisory positions are as follows:

- Glen Ellyn Park District Citizens' Finance Committee Liaison (1-2)
- Ackerman Sports and Fitness Center Advisory Committee Co-Chair (1-2)
- Glen Ellyn Park District Athletic Advisory Committee Co-Chair (1-2)
- Glen Ellyn Park District Citizens' Environmental Advisory Committee Co-Chair (1-2)
- Friends of Glen Ellyn Park District Foundation Liaison (1-2)

**Recommendation:** Staff recommends that nominations for elected positions be presented followed by Board vote. The appointments of the various positions will be presented and if there is no objection, they will be approved accordingly.

**Motion:** Board Secretary Dikker will provide the direction on the nomination and approval process.



# MEMO

May 12, 2021

**TO:** Park District Board of Commissioners  
**FROM:** Nathan Troia, PLA, Parks Project Manager  
**CC:** Dave Harris, Executive Director  
**RE:** Co-Op Park – Payout Request #1

Attached is payout request #1 for the Co-Op Park Improvements in the amount of \$10,512. This is the first payout from Hacienda Landscaping Inc., who is the general contractor for this project.

The project consists of removing existing playground equipment and site furniture, removal of timbers, installation of new and expanded playground equipment surrounded by a concrete curb, a widened 6-foot-wide ADA sidewalk, table, benches, additional trees, and a new park sign.

This payout represents the last week of April when the contractor had just started the project. To date, the project is 90% complete, with the playground installed, surrounding curbing, and seating area. The only remaining work is the connecting sidewalk, trees, and turfgrass restoration.

Final paperwork and payout requests will be forthcoming at the end of May.

**Recommendations:** As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

**Motion:** Motion to approve Hacienda Landscaping Inc. payout request #1 for the Co-Op Park Improvements in the amount of \$10,512.



STATE OF ILLINOIS

COUNTY OF WILL

WAIVER OF LIEN TO DATE

Gty #

Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by GLEN ELLYN PARK DISTRICT to furnish INSTALLATION OF PLAYGROUND for the premises known as CO-OP PARK of which GLEN ELLYN PARK DISTRICT is the owner.

THE undersigned, for and in consideration of TEN THOUSAND FIVE HUNDRED TWELVE DOLLARS AND ZERO CENTS (\$10,512.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE 5-4-2021 COMPANY NAME HACIENDA LANDSCAPING INC ADDRESS 17840 GROVE RD MINOOKA, IL 60447

SIGNATURE AND TITLE

*[Handwritten Signature]* President

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF WILL

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) MARIA GUZMAN BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF (COMPANY NAME) HACIENDA LANDSCAPING INC WHO IS THE CONTRACTOR FURNISHING INSTALLATION OF PLAYGROUND WORK ON THE BUILDING LOCATED AT CO-OP PARK OWNED BY GLEN ELLYN PARK DISTRICT

That the total amount of the contract including extras\* is \$59,775.00 on which he or she has received payment of \$0 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
HACIENDA LANDSCAPING INC	INSTALLATION	\$59,775.00	\$0.00	\$10,512.00	\$49,263.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		\$59,775.00	\$0.00	\$10,512.00	\$49,263.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 5/4/2021

SIGNATURE: *[Handwritten Signature]*

SUBSCRIBED AND SWORN TO BEFORE ME THIS 4 DAY OF May, 2021

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

"OFFICIAL SEAL"  
ROGELIO VERA JR.  
Notary Public, State of Illinois  
My Commission Expires 04-12-2022  
NOTARY PUBLIC

# PAYMENT APPLICATION

**TO:** Glen Eilyn Park District  
 185 Spring Ave  
 Glen Eilyn, IL 60137  
 Attn: Nathan Troia

**FROM:** Hacienda Landscaping Inc  
 17840 Grove Rd  
 Minooka, IL 60447

**FOR:** CO-OP PARK IMPROVEMENTS

**PROJECT NAME AND LOCATION:** CO-OP PARK IMPROVEMENTS  
 Installation of Playground  
 515 Wilson ave  
 Glen Eilyn, IL 60137

**ARCHITECT:**

**APPLICATION #** 1      **Distribution to:**  
**PERIOD THRU:** 04/28/2021       OWNER  
**PROJECT #s:**       ARCHITECT  
**DATE OF CONTRACT:** 02/24/2021       CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT		\$59,775.00	
2. SUM OF ALL CHANGE ORDERS		\$0.00	
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)		\$59,775.00	
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)		\$11,680.00	
5. RETAINAGE:			
a. 10.00% of Completed Work (Column D + E on Continuation Page)		\$1,168.00	
b. 0.00% of Material Stored (Column F on Continuation Page)		\$0.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		\$1,168.00	
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)		\$10,512.00	
7. LESS PREVIOUS PAYMENT APPLICATIONS		\$0.00	
8. PAYMENT DUE		\$10,512.00	
9. BALANCE TO COMPLETION (Line 3 minus Line 6)		\$49,263.00	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

**CONTRACTOR:** Hacienda Landscaping Inc  
**By:** [Signature]      **Date:** 4/30/2021  
 Maria Guzman

**State of:** Ill      **day of** April      **2021**  
**County of:** Will

Subscribed and sworn to before me this 30 day of April 2021.

**Notary Public:** Rogelio Vera Jr.  
 My Commission Expires: 04-12-2022



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

**CERTIFIED AMOUNT:** .....  
*(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)*

**ARCHITECT:** \_\_\_\_\_      **Date:** \_\_\_\_\_  
**By:** \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

PROJECT: CO-OP PARK IMPROVEMENTS  
 Installation of Playground  
 APPLICATION #: 1  
 DATE OF APPLICATION: 04/28/2021  
 PERIOD THRU: 04/28/2021  
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	DEMOLITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
2	Playground removal	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100%	\$0.00	
3	Timber playground timber curb removal	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	100%	\$0.00	
4	concrete Pavement and base removal	\$1,800.00	\$0.00	\$720.00	\$0.00	\$720.00	40%	\$1,080.00	
5	EROSION /SITE PROTEC.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
6	Siltation fence	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100%	\$0.00	
7	Tree Protection fence	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100%	\$0.00	
8	EARTHWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
9	Earthwork and grading	\$3,700.00	\$0.00	\$2,960.00	\$0.00	\$2,960.00	80%	\$740.00	
10	PAVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
11	P.C.C sidewalk 5" thick w/fiber reinforcement	\$6,080.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,080.00	
12	Aggregate base course type B Ca-6, 5"	\$520.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$520.00	
13	PLAYGROUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
14	Playground installation only (equipment provide by owner	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,000.00	
15	P.C.C concrete Barrier Curb	\$6,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	50%	\$3,000.00	
16	Engineer Wood Fiber	\$5,625.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,625.00	
<b>SUB-TOTALS</b>		<b>\$42,725.00</b>	<b>\$0.00</b>	<b>\$11,680.00</b>	<b>\$0.00</b>	<b>\$11,680.00</b>	<b>27%</b>	<b>\$31,045.00</b>	



**CONTINUATION PAGE**

PROJECT: CO-OP PARK IMPROVEMENTS  
 Installation of Playground  
 APPLICATION #: 1  
 DATE OF APPLICATION: 04/28/2021  
 PERIOD THRU: 04/28/2021  
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
17	Concrete Transition Ramp	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	
18	Subdrainage System as shown on plans	\$5,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,600.00	
19	Concrete pad for park ID sign	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	
20	PLANTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	Turfgrass Restoration in all disturbed areas	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
22	Deciduous Shade Tree 2 1/2"	\$1,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950.00	
23	General Requirements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	Allowance for unforeseen conditions including in base bid price	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	
25	Contracting and general requirements	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	
26	Bonds and Insurance	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	
	<b>TOTALS</b>	<b>\$59,775.00</b>	<b>\$0.00</b>	<b>\$11,680.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,680.00</b>	<b>\$48,095.00</b>	<b>20%</b>



# **MEMO**

**May 14, 2021**

**TO: Park District Board of Commissioners**  
**FROM: Dave Harris, Executive Director**  
**RE: Sunset Pool Update**

An update regarding Sunset Pool will be presented. Discussion will include the status of determining the source of the leak in the zero-depth pool along with the solution, any schedule changes due to the required repairs, operational adjustments based on the state advancing to the bridge phase between 4 and 5, potential changes if the area moves into Phase 5 and an overall review of the 2021 season.

Following brief presentation, staff will be available for questions and comments.

# Glen Ellyn Park District

## Investment Report

April 30, 2021

<b>Bank Balances</b>	<b>Prior Year April 2020</b>	<b>2nd Quarter June 2020</b>	<b>3rd Quarter September 2020</b>	<b>4th Quarter December 2020</b>	<b>1st Quarter March 2021</b>	<b>Current Year April 2021</b>
Glen Ellyn Bank & Trust	\$ 384,775.58	\$ 214,813.65	\$ 415,927.07	\$ 285,070.96	\$ 981,945.50	\$ 848,880.92
Illinois Funds - 9347	3,808,878.68	3,835,261.87	3,877,380.29	3,906,378.59	3,943,908.33	3,989,695.42
Illinois Park District Liquid Asset Fund	210,615.98	210,726.99	210,744.77	210,756.39	210,768.20	210,771.71
Illinois Metropolitan Investment Fund	2,825,196.70	3,995,751.97	5,080,280.70	3,321,570.33	2,740,012.52	2,740,523.22
<b>Total Bank Balance</b>	<b>\$ 7,229,466.94</b>	<b>\$ 8,256,554.48</b>	<b>\$ 9,584,332.83</b>	<b>\$ 7,723,776.27</b>	<b>\$ 7,876,634.55</b>	<b>\$ 7,789,871.27</b>
<b>Interest Rates</b>						
Illinois Funds - 9347	1.00%	0.45%	0.13%	0.09%	0.06%	0.04%
Illinois Park District Liquid Asset Fund	0.82%	0.20%	0.02%	0.02%	0.02%	0.02%
Illinois Metropolitan Investment Fund	0.43%	0.42%	0.03%	0.03%	0.02%	0.02%
<b>Interest (1)</b>						
Illinois Funds - 9347	\$ 3,251.99	\$ 1,420.76	\$ 405.19	\$ 310.13	\$ 199.43	\$ 132.40
Illinois Park District Liquid Asset Fund	140.71	34.52	3.54	4.32	3.59	3.51
Illinois Metropolitan Investment Fund	1,078.68	1,289.76	1,373.95	961.54	564.72	510.70
<b>Total Interest</b>	<b>\$ 4,471.38</b>	<b>\$ 2,745.04</b>	<b>\$ 1,782.68</b>	<b>\$ 1,275.99</b>	<b>\$ 767.74</b>	<b>\$ 646.61</b>

(1) Interest shown is for only the month stated.



General Ledger  
Consolidated Budget By  
Account Type



User: ncinquegrani  
Printed: 5/10/2021 12:34:23 PM  
Period 04 - 04  
Fiscal Year 2020 - 2021

<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>Revenue</b>				
Property Tax Receipts	269.53	5,341,972.00	16,647.28	5,521,142.00
Other Taxes	66,141.69	167,600.00	82,469.15	135,900.00
Charges for Services	537,371.60	1,933,500.00	518,060.97	1,487,500.00
Program Fees	2,034,176.65	4,104,012.00	2,198,182.08	3,172,453.00
Rentals	261,065.82	713,650.00	408,477.93	621,564.00
Concessions	525.51	90,825.00	1,238.71	58,500.00
Interest Income	30,380.77	78,250.00	1,325.47	11,100.00
Licenses & Permits	6,140.00	15,785.00	8,975.00	8,450.00
Grants & Donations	-1,541.33	82,660.00	7,025.00	61,660.00
Miscellaneous Income	30,271.00	33,500.00	60,797.33	30,450.00
Transfers Received	0.00	3,624,328.00	0.00	1,883,160.00
Chargeback Revenue	0.00	544,940.00	0.00	412,091.00
<b>Revenue</b>	<b>2,964,801.24</b>	<b>16,731,022.00</b>	<b>3,303,198.92</b>	<b>13,403,970.00</b>

General Ledger  
Consolidated Budget By  
Account Type



User: ncinquegrani  
Printed: 5/10/2021 12:34:23 PM  
Period 04 - 04  
Fiscal Year 2020 - 2021

Description	2020 End Bal	2020 Budget	2021 End Bal	2021 Budget
<b>Expense</b>				
Salaries & Wages	818,461.81	3,511,453.00	847,748.64	3,276,149.00
Salaries & Wages - Programs	150,597.88	617,595.00	103,037.62	598,971.00
Contractual Labor	346.95	12,000.00	2,382.00	12,000.00
Contractual Services - Other	124,123.58	681,198.00	112,426.37	627,045.00
Contractual Services- Programs	345,047.85	1,216,459.00	382,967.32	1,075,787.50
Materials & Supplies	54,064.20	443,460.00	64,911.73	410,378.00
Materials & Supplies -Programs	108,243.53	453,710.00	40,234.79	288,968.00
Computer SoftHardware Equip.	5,316.45	35,500.00	1,035.77	37,500.00
Other Equipment	6,100.23	192,300.00	2,363.46	77,300.00
Building & Landscaping	12,482.06	122,675.00	16,225.64	113,175.00
Insurance Expenses (PCL)	41,895.57	196,250.00	36,128.28	197,500.00
Employment Expenses	247,081.14	1,195,151.00	262,325.74	1,159,245.00
Utilities	98,215.46	540,050.00	97,333.51	511,385.00
Capital	62,068.59	2,837,743.00	70,914.77	1,816,219.00
Debt Service	0.00	1,232,072.00	0.00	1,231,659.00
Miscellaneous Expenses	84,705.58	406,608.00	95,035.73	352,503.00
Transfers Out	0.00	3,624,328.00	0.00	1,883,160.00
Chargebacks & Indirect Expense	0.00	541,267.90	0.00	412,090.75
<b>Expense</b>	<b>2,158,750.88</b>	<b>17,859,819.90</b>	<b>2,135,071.37</b>	<b>14,081,035.25</b>

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<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>Revenue Total</b>	2,964,801.24	16,731,022.00	3,303,198.92	13,403,970.00
<b>Expense Total</b>	2,158,750.88	17,859,819.90	2,135,071.37	14,081,035.25
<b>Grand Total</b>	806,050.36	-1,128,797.90	1,168,127.55	-677,065.25

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>10</b>	<b>Corporate Fund</b>				
<b>10</b>	<b>Revenue</b>				
10	Property Tax Receipts	<b>269.53</b>	2,033,000.00	<b>6,397.52</b>	2,088,000.00
10	Other Taxes	<b>33,070.85</b>	83,800.00	<b>41,234.58</b>	67,950.00
10	Interest Income	<b>16,418.59</b>	35,000.00	<b>1,591.96</b>	5,000.00
10	Miscellaneous Income	<b>22,301.00</b>	1,000.00	<b>23,471.03</b>	5,000.00
10	Transfers Received	<b>0.00</b>	<u>88,595.00</u>	<b>0.00</b>	<u>77,696.00</u>
<b>10</b>	<b>Revenue</b>	<b>72,059.97</b>	<b>2,241,395.00</b>	<b>72,695.09</b>	<b>2,243,646.00</b>
<b>10</b>	<b>Expense</b>				
10	Salaries & Wages	<b>294,819.91</b>	1,281,024.00	<b>308,506.13</b>	1,271,188.00
10	Contractual Labor	<b>346.95</b>	12,000.00	<b>2,382.00</b>	12,000.00
10	Contractual Services - Other	<b>48,837.62</b>	278,540.00	<b>48,483.94</b>	272,010.00
10	Materials & Supplies	<b>22,729.48</b>	192,200.00	<b>31,323.65</b>	181,754.00
10	Computer SoftHardware Equip.	<b>1,933.96</b>	20,000.00	<b>700.00</b>	20,500.00
10	Other Equipment	<b>50.86</b>	3,300.00	<b>0.00</b>	3,300.00
10	Building & Landscaping	<b>10,980.64</b>	109,000.00	<b>14,742.36</b>	102,000.00
10	Insurance Expenses (PCL)	<b>41,895.57</b>	196,250.00	<b>36,128.28</b>	197,500.00
10	Employment Expenses	<b>103,727.17</b>	520,714.00	<b>109,693.29</b>	509,000.00
10	Utilities	<b>11,031.65</b>	47,850.00	<b>12,218.61</b>	45,745.00
10	Miscellaneous Expenses	<b>11,015.39</b>	51,978.00	<b>8,236.38</b>	56,978.00
10	Transfers Out	<b>0.00</b>	<u>2,374.00</u>	<b>0.00</b>	<u>2,374.00</u>
<b>10</b>	<b>Expense</b>	<b>547,369.20</b>	<b>2,715,230.00</b>	<b>572,414.64</b>	<b>2,674,349.00</b>
	<b>Revenue Total</b>	<b>72,059.97</b>	<b>2,241,395.00</b>	<b>72,695.09</b>	<b>2,243,646.00</b>
	<b>Expense Total</b>	<b>547,369.20</b>	<b>2,715,230.00</b>	<b>572,414.64</b>	<b>2,674,349.00</b>
	<b>Grand Total</b>	<b>-475,309.23</b>	<b>-473,835.00</b>	<b>-499,719.55</b>	<b>-430,703.00</b>
<b>10</b>	<b>Corporate Fund</b>	<b>-475,309.23</b>	<b>-473,835.00</b>	<b>-499,719.55</b>	<b>-430,703.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>20</b>	<b>Recreation Fund</b>				
<b>20</b>	<b>Revenue</b>				
20	Property Tax Receipts	0.00	1,389,900.00	4,275.91	1,484,900.00
20	Other Taxes	33,070.84	83,800.00	41,234.57	67,950.00
20	Charges for Services	537,371.60	1,933,500.00	518,060.97	1,487,500.00
20	Program Fees	2,034,176.65	4,104,012.00	2,198,182.08	3,172,453.00
20	Rentals	261,065.82	713,650.00	408,477.93	621,564.00
20	Concessions	525.51	90,825.00	1,238.71	58,500.00
20	Interest Income	13,962.18	40,000.00	-266.49	5,000.00
20	Licenses & Permits	6,140.00	15,785.00	8,975.00	8,450.00
20	Grants & Donations	-1,541.33	44,000.00	7,025.00	23,000.00
20	Miscellaneous Income	2,970.00	7,000.00	2,105.00	4,000.00
20	Chargeback Revenue	0.00	544,940.00	0.00	412,091.00
<b>20</b>	<b>Revenue</b>	<b>2,887,741.27</b>	<b>8,967,412.00</b>	<b>3,189,308.68</b>	<b>7,345,408.00</b>
<b>20</b>	<b>Expense</b>				
20	Salaries & Wages	509,451.85	2,178,429.00	526,882.88	1,955,561.00
20	Salaries & Wages - Programs	150,597.88	617,595.00	103,037.62	598,971.00
20	Contractual Services - Other	75,285.96	402,658.00	63,942.43	355,035.00
20	Contractual Services- Programs	345,047.85	1,216,459.00	382,967.32	1,075,787.50
20	Materials & Supplies	31,334.72	251,260.00	33,588.08	228,624.00
20	Materials & Supplies -Programs	108,243.53	453,710.00	40,234.79	288,968.00
20	Computer SoftHardware Equip.	3,382.49	15,500.00	335.77	17,000.00
20	Other Equipment	9,725.12	29,000.00	2,363.46	24,000.00
20	Building & Landscaping	1,501.42	13,675.00	1,483.28	11,175.00
20	Employment Expenses	139,791.43	656,437.00	149,758.15	633,445.00
20	Utilities	87,183.81	492,200.00	85,114.90	465,640.00
20	Miscellaneous Expenses	73,690.19	354,630.00	86,799.35	295,525.00
20	Transfers Out	0.00	1,637,050.00	0.00	879,696.00
20	Chargebacks & Indirect Expense	0.00	541,267.90	0.00	412,090.75
<b>20</b>	<b>Expense</b>	<b>1,535,236.25</b>	<b>8,859,870.90</b>	<b>1,476,508.03</b>	<b>7,241,518.25</b>
<b>Revenue Total</b>		<b>2,887,741.27</b>	<b>8,967,412.00</b>	<b>3,189,308.68</b>	<b>7,345,408.00</b>
<b>Expense Total</b>		<b>1,535,236.25</b>	<b>8,859,870.90</b>	<b>1,476,508.03</b>	<b>7,241,518.25</b>
<b>Grand Total</b>		<b>1,352,505.02</b>	<b>107,541.10</b>	<b>1,712,800.65</b>	<b>103,889.75</b>
<b>20</b>	<b>Recreation Fund</b>	<b>1,352,505.02</b>	<b>107,541.10</b>	<b>1,712,800.65</b>	<b>103,889.75</b>



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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>45</b>	<b>Debt Service Fund</b>				
<b>45</b>	<b>Revenue</b>				
45	Property Tax Receipts	<b>0.00</b>	1,229,072.00	<b>3,795.60</b>	1,228,659.00
45	Interest Income	<b>0.00</b>	<u>3,000.00</u>	<b>0.00</b>	<u>1,000.00</u>
<b>45</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,232,072.00</b>	<b>3,795.60</b>	<b>1,229,659.00</b>
<b>45</b>	<b>Expense</b>				
45	Debt Service	<b>0.00</b>	1,232,072.00	<b>0.00</b>	1,231,659.00
45	Transfers Out	<b>0.00</b>	<u>3,000.00</u>	<b>0.00</b>	<u>1,000.00</u>
<b>45</b>	<b>Expense</b>	<b>0.00</b>	<b>1,235,072.00</b>	<b>0.00</b>	<b>1,232,659.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,232,072.00</b>	<b>3,795.60</b>	<b>1,229,659.00</b>
<b>Expense Total</b>		<b>0.00</b>	<b>1,235,072.00</b>	<b>0.00</b>	<b>1,232,659.00</b>
<b>Grand Total</b>		<b>0.00</b>	<b>-3,000.00</b>	<b>3,795.60</b>	<b>-3,000.00</b>
<b>45</b>	<b>Debt Service Fund</b>	<b>0.00</b>	<b>-3,000.00</b>	<b>3,795.60</b>	<b>-3,000.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>55</b>	<b>Special Recreation Fund</b>				
<b>55</b>	<b>Revenue</b>				
55	Property Tax Receipts	<u>0.00</u>	<u>690,000.00</u>	<u>2,178.25</u>	<u>719,583.00</u>
<b>55</b>	<b>Revenue</b>	<b>0.00</b>	<b>690,000.00</b>	<b>2,178.25</b>	<b>719,583.00</b>
<b>55</b>	<b>Expense</b>				
55	Salaries & Wages	14,190.05	52,000.00	12,359.63	49,400.00
55	Employment Expenses	3,562.54	18,000.00	2,874.30	16,800.00
55	Capital	<u>2,780.00</u>	<u>622,143.00</u>	<u>1,000.00</u>	<u>535,655.00</u>
<b>55</b>	<b>Expense</b>	<b>20,532.59</b>	<b>692,143.00</b>	<b>16,233.93</b>	<b>601,855.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>690,000.00</b>	<b>2,178.25</b>	<b>719,583.00</b>
<b>Expense Total</b>		<b>20,532.59</b>	<b>692,143.00</b>	<b>16,233.93</b>	<b>601,855.00</b>
<b>Grand Total</b>		<b>-20,532.59</b>	<b>-2,143.00</b>	<b>-14,055.68</b>	<b>117,728.00</b>
<b>55</b>	<b>Special Recreation Fund</b>	<b>-20,532.59</b>	<b>-2,143.00</b>	<b>-14,055.68</b>	<b>117,728.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>85</b>	<b>Asset Replacement Fund</b>				
<b>85</b>	<b>Revenue</b>				
85	Grants & Donations	<b>0.00</b>	32,500.00	<b>0.00</b>	32,500.00
85	Miscellaneous Income	<b>0.00</b>	5,500.00	<b>0.00</b>	1,450.00
85	Transfers Received	<b>0.00</b>	<u>1,685,733.00</u>	<b>0.00</b>	<u>882,374.00</u>
<b>85</b>	<b>Revenue</b>	<b>0.00</b>	<b>1,723,733.00</b>	<b>0.00</b>	<b>916,324.00</b>
<b>85</b>	<b>Expense</b>				
85	Other Equipment	<b>-3,675.75</b>	160,000.00	<b>0.00</b>	50,000.00
85	Capital	<b>38,609.00</b>	146,300.00	<b>4,687.18</b>	126,000.00
85	Transfers Out	<b>0.00</b>	<u>1,850,000.00</u>	<b>0.00</b>	<u>923,090.00</u>
<b>85</b>	<b>Expense</b>	<b>34,933.25</b>	<b>2,156,300.00</b>	<b>4,687.18</b>	<b>1,099,090.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>1,723,733.00</b>	<b>0.00</b>	<b>916,324.00</b>
<b>Expense Total</b>		<b>34,933.25</b>	<b>2,156,300.00</b>	<b>4,687.18</b>	<b>1,099,090.00</b>
<b>Grand Total</b>		<b>-34,933.25</b>	<b>-432,567.00</b>	<b>-4,687.18</b>	<b>-182,766.00</b>
<b>85</b>	<b>Asset Replacement Fund</b>	<b>-34,933.25</b>	<b>-432,567.00</b>	<b>-4,687.18</b>	<b>-182,766.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>94</b>	<b>Capital Improvements Fund</b>				
<b>94</b>	<b>Revenue</b>				
94	Grants & Donations	<b>0.00</b>	6,160.00	<b>0.00</b>	6,160.00
94	Miscellaneous Income	<b>5,000.00</b>	0.00	<b>8,440.15</b>	0.00
94	Transfers Received	<b>0.00</b>	<u>1,850,000.00</u>	<b>0.00</b>	<u>923,090.00</u>
<b>94</b>	<b>Revenue</b>	<b>5,000.00</b>	<b>1,856,160.00</b>	<b>8,440.15</b>	<b>929,250.00</b>
<b>94</b>	<b>Expense</b>				
94	Capital	<b>17,501.59</b>	1,929,300.00	<b>60,587.54</b>	1,026,564.00
94	Transfers Out	<b>0.00</b>	<u>131,904.00</u>	<b>0.00</b>	<u>77,000.00</u>
<b>94</b>	<b>Expense</b>	<b>17,501.59</b>	<b>2,061,204.00</b>	<b>60,587.54</b>	<b>1,103,564.00</b>
<b>Revenue Total</b>		<b>5,000.00</b>	<b>1,856,160.00</b>	<b>8,440.15</b>	<b>929,250.00</b>
<b>Expense Total</b>		<b>17,501.59</b>	<b>2,061,204.00</b>	<b>60,587.54</b>	<b>1,103,564.00</b>
<b>Grand Total</b>		<b>-12,501.59</b>	<b>-205,044.00</b>	<b>-52,147.39</b>	<b>-174,314.00</b>
<b>94</b>	<b>Capital Improvements Fund</b>	<b>-12,501.59</b>	<b>-205,044.00</b>	<b>-52,147.39</b>	<b>-174,314.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>				
<b>96</b>	<b>Revenue</b>				
96	Interest Income	<b>0.00</b>	250.00	<b>0.00</b>	100.00
96	Miscellaneous Income	<b>0.00</b>	<u>20,000.00</u>	<b>26,781.15</b>	<u>20,000.00</u>
<b>96</b>	<b>Revenue</b>	<b>0.00</b>	<b>20,250.00</b>	<b>26,781.15</b>	<b>20,100.00</b>
<b>96</b>	<b>Expense</b>				
96	Capital	<b>3,178.00</b>	<u>140,000.00</u>	<b>4,640.05</b>	<u>128,000.00</u>
<b>96</b>	<b>Expense</b>	<b>3,178.00</b>	<b>140,000.00</b>	<b>4,640.05</b>	<b>128,000.00</b>
<b>Revenue Total</b>		<b>0.00</b>	<b>20,250.00</b>	<b>26,781.15</b>	<b>20,100.00</b>
<b>Expense Total</b>		<b>3,178.00</b>	<b>140,000.00</b>	<b>4,640.05</b>	<b>128,000.00</b>
<b>Grand Total</b>		<b>-3,178.00</b>	<b>-119,750.00</b>	<b>22,141.10</b>	<b>-107,900.00</b>
<b>96</b>	<b>Cash In Lieu of Land Fund</b>	<b>-3,178.00</b>	<b>-119,750.00</b>	<b>22,141.10</b>	<b>-107,900.00</b>

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<b>Fund</b>	<b>Description</b>	<b>2020 End Bal</b>	<b>2020 Budget</b>	<b>2021 End Bal</b>	<b>2021 Budget</b>
<b>Revenue Total</b>		2,964,801.24	16,731,022.00	3,303,198.92	13,403,970.00
<b>Expense Total</b>		2,158,750.88	17,859,819.90	2,135,071.37	14,081,035.25
<b>Grand Total</b>		806,050.36	-1,128,797.90	1,168,127.55	-677,065.25