

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
July 13, 2021
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:00 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Ward, Weber, Stortz, Nephew, Bischoff and President Durham. Commissioner Cornell arrived at 7:18 p.m. and Commissioner Nephew departed at 7:55 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Project Manager Troia and Board Secretary & Executive Assistant Dikker.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$340,742.50 and the June 15, 2021 Regular Meeting minutes.

*Roll Call: Aye: Commissioners Nephew, Ward, Weber, Stortz, Bischoff, and
President Durham*

Nay: None

Motion Carried.

VII. New Business

A. Cannabis Discussion

Executive Director Harris stated since the State of Illinois legalized the sale, possession and use of cannabis for recreational purposes in limited quantities by persons 21 years and older beginning January 2020, the Village of Glen Ellyn has been considering accepting or approving applications for recreational cannabis dispensaries within Glen Ellyn. Discussions by the Village trustees have been ongoing for the past few years and just recently, the current Village trustees

have extended the Moratorium Ordinance on accepting or approving applications for recreational cannabis dispensaries in Glen Ellyn until September 28, 2021.

The Glen Ellyn Park District has again been approached by concerned citizens regarding an opinion on the matter and potential impact allowing the sale of recreational cannabis could have on park properties. The Park District originally submitted a letter of opinion to Village Manager Franz supporting the requirement that the dispensaries be located no closer than 1,500 feet from a school be expanded to include all Glen Ellyn parks but supported the Village in having the ability to issue a variance when deemed necessary. Director Harris led a discussion on the subject and provided a timeline of the events surrounding the legislation of the Cannabis Regulation and Tax Act (CRTA). Village of Glen Ellyn Village Manager, Mark Franz, was present to answer any questions regarding the subject.

The Park Board of Commissioners discussed the subject at length and inquired on a “buffer” recommendation by the Illinois Municipal League (IML), possible locations should a license be granted, financial impact if license is granted and reasons for opposition by the “OPT out” organization. Manager Franz stated that the distance recommended for alcohol sales was 100 feet while the IML recommended 1500 feet for cannabis sales. He stated that while they have not been approached by a vendor for a cannabis license yet, most likely the only suitable location would be along the Roosevelt Road corridor. If a 1500-foot buffer included Park District property, the Roosevelt Road corridor location would be eliminated therefore essentially not allowing the Village the ability to grant a license should it be decided upon in September of 2021. Manager Franz discussed the possible financial impact and stated he did not have definitive reasons for the oppositions from the “OPT out” organization.

Following the discussion, the Park Board relayed their sentiments requiring a recommended distance between a cannabis dispensary and a Park. Commissioner Cornell and Bischoff support a buffer zone including Park District property of some distance be required. Commissioners Weber, Durham, Nephew, Ward and Stortz would defer to the Village for a final decision as it is not within the Park District’s purview.

Executive Director Harris thanked Village Manager Franz for his time in answering the Park Board’s questions and discussing this topic.

B. Policy Manual Updates

Superintendent of Finance & Personnel Cinquegrani discussed the proposed updates to the Park District’s Personnel Policy manual. He stated six (6) of these policies have been amended to primarily adjust for language to distinguish between the classification of employee they apply to (full-time or part-time) and one (1) new policy is being presented: Section 4.19 Job Abandonment.

Cinquegrani provided that all policies presented have been reviewed and approved by legal counsel and were based off a combination of previous Glen Ellyn Park District policies, recommendations from the Park District Risk Management Agency (PDRMA) and/or the Society

for Human Resource Management (SHRM). The Park Board had a brief discussion on the policy updates and following Commissioner Stortz moved, seconded by Commissioner Weber to approve amended Chapter III, Section 2.03 Purpose and At-Will Disclaimer, Section 3.04 Interpretation, Section 4.11 Introductory Period, Section 4.13 Dual Jobs Within the District, Section 6.10 Education and Training Participation, Section 7.05 Merit Salary and Wage Increases and to approve Section 4.19 Job Abandonment policy, as presented.

Roll Call: Aye: Commissioners Stortz, Weber, Cornell, Ward, Bischoff, Nephew and President Durham

Nay: None

Motion Carried.

VIII. Unfinished Business

A. Coronavirus (COVID-19) District Update

Executive Director Harris provided an update on the District's programs and activities. Harris stated the Freedom Four run was a success with over 700 entries running in various waves. The District supported the Fireworks efforts at Lake Ellyn, prepping the area, maintaining the site and providing the cleanup of the park following the event. The District continues to provide many free events to the community including Jazz in the Park, Family Fun nights in various neighborhoods, movies in the park, Unplug Illinois while providing support and assistance for the Tour of Lake Ellyn Bike Race which will take place this weekend. Harris said the District has hosted several baseball and softball tournaments and stated that Boathouse rentals are back to normal along with program registrations that are at pre-pandemic levels. Ackerman memberships are increasing as well as an increase in facility rentals and programs. Despite the inconsistent weather, Sunset pool has been busy while Fall Fete awareness events have taken place with great success.

Harris relayed that College of DuPage, the school districts, county, and Village of Glen Ellyn have all received funding from the Federal government for COVID-19 stimulus relief. Staff is communicating with some of these agencies, seeking possible funding for COVID-19 related expenses.

Superintendent of Finance Cinquegrani then provided an update on 2nd quarter financials. Cinquegrani updated the Board on the facility and programs budgeted surplus and deficits followed by reviewing the main revenue sources of the District stating there was no change since 1st quarter in property taxes or employment expenses. He reviewed the Ackerman Facility saying that the estimated forecast of revenue has increased since the 1st quarter while Sunset Pools net deficit has increased as well from the start of the year. Several athletic programs have increased since 1st quarter including All Star Sports, Tennis lessons, Youth Football and Youth gymnastics. All other programs are targeted to be on budget. General recreation camps and registration fee revenues have all increased over 1st quarter budgeted estimates as well as the operating surplus of the District.

Cinquegrani said all indicators have showed a positive trend and Executive Director Harris relayed that staff will be revising their 5-year capital budget and 10-year plan and will provide an update to the Park Board later in the year. Harris said staff will possibly stage a Strategic meeting following the outcome of the Community Attitude and Interest Survey that will be received sometime in November. At that time staff will have more information and more time to assess the survey, evaluate the financial status of the District, the staffing levels and the feedback from the residents of the District.

B. Newton Park proposed playground

Project Manager Troia presented an update on the Newton Park OSLAD Improvements, primarily, on the design development of the playground. Troia discussed the public open house that was held on Thursday, June 17 and provided an updated graphic presentation of the Playground and surrounding area following the feedback from the public that attended the open house. Troia stated that while the attendance was light insight was provided on new recommendations. Troia discussed the new and revised elements of the playground and stated that bid letting will tentatively occur in late August with construction starting in the fall. Staff would bid the playground with the engineered wood chip base while also obtaining an estimate on providing artificial turf for a portion of the playground area. If the bids are favorable, there could be available funds to support the installation of the turf rather than install engineered wood chips. Commissioners agreed that the artificial turf area would be beneficial and provide improved accessibility. The Park Board had a discussion of the recommended and revised features of the playground and were appreciative of the revisions based on community input and ongoing research.

C. Johnson Center Update

Project Manager Troia stated the Glen Ellyn Park District (GEPD) sought proposals for architectural and site planning services for preliminary studies of the Frank Johnson Center (FJC). Troia provided information on the facility and relayed that to ensure the facility continues to remain capable of providing maintenance support for the entire Park District, the Glen Ellyn Park District solicited bids from three firms and has engaged FGM consultants to establish schematic plans and preliminary cost estimates to renovate and improve the facility and site.

The firm has begun taking photos and measurements of the site and will be on hand in late July to solicit input from the maintenance staff. FGM will be working in cooperation with Featherstone to analyze the site, provide a lifecycle analysis of all equipment and systems and develop conceptual recommendations for improvement.

IX. Staff Reports

A. Finance Report (For Information Only)

B. Staff Reports

Harris reminded staff of the Bike Race this weekend at Lake Ellyn Park and thanked Commissioner Durham and staff for their input in the Community Attitude and Interest Survey development.

He provided information on the upcoming Advisory meetings and shared information on the two Fall Fete sign up parties that were held that provided awareness of our Scholarship Fund while raising funds.

Board Secretary and Executive Assistant Dikker discussed the two Fall Fete sign up parties in detail stating that a private concert was held at Two Hound Red and sold out within five days. Fun was held by all and proceeds of the event were directed to the Park District's Scholarship Fund. The Fireworks from the Pier Raffle was held and generated over \$3100. The Felter Family was the winner of the raffle and enjoyed their time on the pier and were very pleased that the proceeds went to a great cause.

XI. Commissioners' Reports

Commissioner Cornell commended all on a quintessential Fourth of July celebration within Glen Ellyn. Commissioner Bischoff appreciated Supervisor of Finance and Personnel Cinquegrani's financial update of the District and thanked Executive Assistant Dikker for her help with the Fall Fete events while creating awareness of our Scholarship program. Commissioner Ward was impressed by Project Manager Troia's ability to provide the project updates in house to the Park District and Board. President Durham commended staff on contributing to very special and well run Fourth of July within Glen Ellyn.

XII. Adjourn

There being no further business, Commissioner Bischoff moved, seconded by Commissioner Weber to adjourn the Regular Meeting at 9:00 p.m.

Roll Call: Aye: Commissioners Cornell, Ward, Weber, Stortz, Bischoff and President Durham

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary