

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
October 5, 2021
185 Spring Avenue
7:00 p.m.
Agenda**

Due to the shutdown of all Park District facilities in response to COVID-19, meetings of the Park Board of Commissioners are able to be held by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:30pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:30pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Voucher List of Bills Totaling \$120,210.12**
- VII. FGM – Presentation Johnson Center Discussion**
- VIII. Newton Playground Equipment Bid Discussion**
- IX. Sunset Pool Shade Structure Bid Discussion**
- X. Place 2021 Tax Levy on file**
- XI. Adjourn**

Accounts Payable
Voucher Approval Document

Warrant Request Date: 10/5/2021



Glen Ellyn Park District
Voucher List Presented to the Board of Commissioners

To the Executive Director:
The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____ Date: _____

10	Corporate Fund	\$	43,016.48
20	Recreation Fund		74,077.55
45	Debt Service Fund		867.50
55	Special Recreation Fund		458.59
94	Capital Improvements Fund		1,790.00
			<hr/>
		Report Total:	\$ 120,210.12

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 09/30/2021 - 11:01AM
Batch: 00014.09.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 103977	Anderson Pest Control			Check Sequence: 1	ACH Enabled: False
9124696	10/2021 Pest Control	32.68	10/06/2021	10-10-000-521600-0000	
9124696	10/2021 Pest Control	26.08	10/06/2021	20-30-150-521600-0000	
9124696	10/2021 Pest Control	100.48	10/06/2021	20-30-200-521600-0000	
9124696	10/2021 Pest Control	27.74	10/06/2021	20-00-000-521600-0000	
9124696	10/2021 Pest Control	59.36	10/06/2021	20-30-100-521600-0000	
9124696	10/2021 Pest Control	34.86	10/06/2021	20-30-500-521600-0000	
9124696	10/2021 Pest Control	99.05	10/06/2021	20-30-450-521600-0000	
9124696	10/2021 Pest Control	71.19	10/06/2021	20-30-300-521600-0000	
9124696	10/2021 Pest Control	15.36	10/06/2021	20-21-000-525500-1236	
	Check Total:	466.80			
Vendor: 107690	Bag Tags, Inc.			Check Sequence: 2	ACH Enabled: False
400825	Fall Classic Bag Tags	1,939.53	10/06/2021	20-21-000-535500-1125	
	Check Total:	1,939.53			
Vendor: 108315	Batteries Plus			Check Sequence: 3	ACH Enabled: False
P43677116	Lightbulbs	36.28	10/06/2021	20-30-100-530300-0000	
P43870092	Batteries	12.92	10/06/2021	20-30-450-530300-0000	
P43902013	Lightbulbs	188.44	10/06/2021	20-30-100-530300-0000	
	Check Total:	237.64			
Vendor: 109540	Bill George Football League			Check Sequence: 4	ACH Enabled: False
1069	League Fees	3,300.00	09/08/2021	20-21-000-525500-1161	
	Check Total:	3,300.00			
Vendor: 198825	Bricks 4 Kids Oak Brook			Check Sequence: 5	ACH Enabled: False
09272021	Fall Classes	840.00	10/06/2021	20-22-000-525500-2370	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	840.00			
Vendor: 200066	Walmart Capital One			Check Sequence: 6	ACH Enabled: False
	Supplies	21.34	10/06/2021	20-24-000-535500-4643	
	Supplies	20.47	10/06/2021	20-24-000-535500-4610	
	Check Total:	41.81			
Vendor: 113456	Central Turf & Irrigation			Check Sequence: 7	ACH Enabled: False
7667333	Irrigation Parts	683.46	10/06/2021	10-10-000-521315-0000	
	Check Total:	683.46			
Vendor: 202331	Jennifer Chibucos			Check Sequence: 8	ACH Enabled: False
	Referee Fees	80.00	10/06/2021	20-21-000-525500-1127	
	Check Total:	80.00			
Vendor: 115285	ComEd			Check Sequence: 9	ACH Enabled: False
	8/12-9/13/2021 Electric	60.78	10/06/2021	10-00-000-570100-0000	
	Check Total:	60.78			
Vendor: 115370	Conserv FS, Inc.			Check Sequence: 10	ACH Enabled: False
6409995	Chalk	357.00	10/06/2021	10-10-000-550800-0000	
6410005	Chalk/Turface	777.00	10/06/2021	10-10-000-550800-0000	
6410138	Grass Seed	2,385.00	10/06/2021	10-10-000-550400-0000	
	Check Total:	3,519.00			
Vendor: 200388	James Craig			Check Sequence: 11	ACH Enabled: False
	Fall Classes	210.00	10/06/2021	20-30-300-541300-0000	
	Check Total:	210.00			
Vendor: 200460	Dawsons Tree Service			Check Sequence: 12	ACH Enabled: False
42176	Tree Pruning	1,190.00	10/06/2021	94-90-000-575170-0000	
42177	Tree Removal	1,660.00	10/06/2021	10-10-000-550700-0000	
	Check Total:	2,850.00			
Vendor: 202333	Nicolette Digiorgio			Check Sequence: 13	ACH Enabled: False
	Fall Classic Supplies	114.35	10/06/2021	20-21-000-535500-1125	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	114.35			
Vendor: 118510	Lisa Marie DiMaggio			Check Sequence: 14	ACH Enabled: False
	Fall Programs	352.00	10/06/2021	20-22-000-525500-2358	
	Check Total:	352.00			
Vendor: 119687	Dunham Woods Farm, Inc.			Check Sequence: 15	ACH Enabled: False
1194	Fall Classes	360.00	10/06/2021	20-22-000-525500-2301	
	Check Total:	360.00			
Vendor: 119690	DuPage Co. Public Works			Check Sequence: 16	ACH Enabled: False
	Water 6/1-7/30/2021	613.74	10/06/2021	20-00-000-570400-0000	
	Check Total:	613.74			
Vendor: 202192	East Avenue Lacrosse			Check Sequence: 17	ACH Enabled: False
FALL	Fall Classes	3,652.00	10/06/2021	20-21-000-525500-1174	
	Check Total:	3,652.00			
Vendor: 198979	Ferguson Enterprises LLC #1550			Check Sequence: 18	ACH Enabled: False
6258193	Plumbing Repairs	28.48	10/06/2021	20-30-150-550300-0000	
	Check Total:	28.48			
Vendor: 202127	Fox Valley Blues Umpires Association			Check Sequence: 19	ACH Enabled: False
	Umpire Fees	236.00	10/06/2021	20-21-000-525500-1112	
	Umpire Fees	1,945.00	10/06/2021	20-21-000-525500-1113	
	Check Total:	2,181.00			
Vendor: 129093	Fox Valley Fire & Safety			Check Sequence: 20	ACH Enabled: False
465164	Sprinkler Repairs	380.00	10/06/2021	20-30-350-521600-0000	
	Check Total:	380.00			
Vendor: 202334	Colin Gelfer			Check Sequence: 21	ACH Enabled: False
	Fall Classic Supplies	48.67	10/06/2021	20-21-000-535500-1125	
	Check Total:	48.67			
Vendor: 132080	Gold Medal-Chicago, Inc.			Check Sequence: 22	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
378617	Concessions	1,035.78	10/06/2021	20-30-300-530095-0000	
381044	Concessions	513.07	10/06/2021	20-30-300-530095-0000	
CR16146	Concessions	-81.00	10/06/2021	20-30-300-530095-0000	
	Check Total:	1,467.85			
Vendor: 198838	GotSoccer.com			Check Sequence: 23	ACH Enabled: False
71765	Fall Classic Website Registration	1,695.00	10/06/2021	20-21-000-535500-1125	
	Check Total:	1,695.00			
Vendor: 132271	Grainger, Inc.			Check Sequence: 24	ACH Enabled: False
9060326205	Breaker/Batteries	73.08	10/06/2021	10-10-000-550300-0000	
	Check Total:	73.08			
Vendor: 137160	Holsteins Garage			Check Sequence: 25	ACH Enabled: False
50597	Repair #447	125.00	10/06/2021	10-10-000-530340-0000	
51591	Tires/Repairs #447	1,455.00	10/06/2021	10-10-000-530340-0000	
	Check Total:	1,580.00			
Vendor: 141771	Illinois State Police			Check Sequence: 26	ACH Enabled: False
	Background Checks	1,500.00	10/06/2021	10-00-000-560600-0000	
	Check Total:	1,500.00			
Vendor: 199867	Kompan Inc.			Check Sequence: 27	ACH Enabled: False
102558-3	Playground Parts	99.00	10/06/2021	10-10-000-550301-0000	
	Check Total:	99.00			
Vendor: 198878	Lang Ice Company			Check Sequence: 28	ACH Enabled: False
1318239	Ice	368.00	10/06/2021	20-21-000-535500-1125	
	Check Total:	368.00			
Vendor: 154610	Market Access Corporation			Check Sequence: 29	ACH Enabled: False
6852	Special Use Permits	1,400.00	10/06/2021	20-30-150-521205-0000	
	Check Total:	1,400.00			
Vendor: 156599	Menard's, Inc.			Check Sequence: 30	ACH Enabled: False
73884	Concrete Repair	55.87	10/06/2021	10-10-000-530300-0000	
74979	Painting Supplies	19.72	10/06/2021	10-10-000-530300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
75260	Pier Repairs	41.23	10/06/2021	10-10-000-530300-0000	
75267	Pier Repairs	16.43	10/06/2021	10-10-000-530300-0000	
75358	Program Supplies	38.84	10/06/2021	20-22-000-535500-2375	
75774	Sump Pumps	412.26	10/06/2021	20-30-500-530300-0000	
	Check Total:	584.35			
Vendor: 161205	Nicor Gas			Check Sequence: 31	ACH Enabled: False
	8/16-9/15/2021 Gas	44.45	10/06/2021	10-00-000-570200-0000	
	Check Total:	44.45			
Vendor: 163300	Office Depot			Check Sequence: 32	ACH Enabled: False
	Office Supplies	59.32	10/06/2021	10-00-000-530100-0000	
	Office Supplies	59.33	10/06/2021	20-00-000-530100-0000	
	Check Total:	118.65			
Vendor: 162999	Official Finders			Check Sequence: 33	ACH Enabled: False
4436	Umpire Fees	1,366.00	10/06/2021	20-21-000-525500-1232	
4436	Umpire Fees	540.00	10/06/2021	20-21-000-525500-1111	
4436	Referee Fees	1,288.00	10/06/2021	20-21-000-525500-1120	
4487	Umpire Fees	60.00	10/06/2021	20-21-000-525500-1111	
4487	Referee Fees	27.00	10/06/2021	20-21-000-525500-1120	
4487	Umpire Fees	1,080.00	10/06/2021	20-21-000-525500-1232	
	Check Total:	4,361.00			
Vendor: 200150	Paddock Publications, Inc.			Check Sequence: 34	ACH Enabled: False
	Legal Notice	107.80	10/06/2021	10-00-000-521150-0000	
	Legal Notice	90.00	10/06/2021	20-00-000-521150-0000	
	Check Total:	197.80			
Vendor: 101134	PDRMA			Check Sequence: 35	ACH Enabled: False
	9/2021 Health Insurance	5,009.03	10/06/2021	10-00-000-565100-0000	
	9/2021 Health Insurance	11,344.99	10/06/2021	10-10-000-565100-0000	
	9/2021 Health Insurance	10,564.26	10/06/2021	20-00-000-565100-0000	
	9/2021 Health Insurance	1,917.39	10/06/2021	20-30-100-565100-0000	
	9/2021 Health Insurance	218.70	10/06/2021	20-30-150-565100-0000	
	9/2021 Health Insurance	271.95	10/06/2021	20-30-200-565100-0000	
	9/2021 Health Insurance	181.39	10/06/2021	20-30-300-565100-0000	
	9/2021 Health Insurance	197.88	10/06/2021	20-30-350-565100-0000	
	9/2021 Health Insurance	181.39	10/06/2021	20-30-400-565100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	9/2021 Health Insurance	1,150.73	10/06/2021	20-30-450-565100-0000	
	9/2021 Health Insurance	657.53	10/06/2021	20-30-500-565100-0000	
	9/2021 Health Insurance	458.59	10/06/2021	55-00-000-565100-0000	
	9/2021 Property Insurance	4,552.86	10/06/2021	10-00-000-560600-0000	
	9/2021 Liability Insurance	2,221.39	10/06/2021	10-00-000-560600-0000	
	9/2021 Workers Compensaation	3,658.83	10/06/2021	10-00-000-560200-0000	
	9/2021 Employment Practice	974.61	10/06/2021	10-00-000-560600-0000	
	9/2021 Pollution Liability	135.07	10/06/2021	10-00-000-560600-0000	
	Check Total:	43,696.59			
Vendor: 202332	PlanSource			Check Sequence: 36	ACH Enabled: False
	11/2021 & 12/2021 Health Insurance	2,950.56	10/06/2021	10-10-000-565100-0000	
	11/2021 & 12/2021 Health Insurance	7,484.96	10/06/2021	20-00-000-565100-0000	
	Check Total:	10,435.52			
Vendor: 171043	Plaques Plus, Inc.			Check Sequence: 37	ACH Enabled: False
G0914-40	Trophies	427.50	10/06/2021	20-21-000-535500-1232	
	Check Total:	427.50			
Vendor: 199420	Franklin Pope			Check Sequence: 38	ACH Enabled: False
122766/770	Summer Classes	1,980.00	10/06/2021	20-21-000-525500-1285	
	Check Total:	1,980.00			
Vendor: 174360	Riddell/All American Sports Corp			Check Sequence: 39	ACH Enabled: False
60437680	Equipment	1,135.95	10/06/2021	20-21-000-535500-1161	
	Check Total:	1,135.95			
Vendor: 176093	Russo Power Equipment			Check Sequence: 40	ACH Enabled: False
10802859	Water Wagon Repairs	133.54	10/06/2021	10-10-000-530210-0000	
10860946	Blower Repairs	83.49	10/06/2021	10-10-000-530210-0000	
	Check Total:	217.03			
Vendor: 176971	Sam's Club Direct			Check Sequence: 41	ACH Enabled: False
	Concessions	84.67	10/06/2021	20-30-300-530095-0000	
	Concessions	153.06	10/06/2021	20-30-300-530095-0000	
	Check Total:	237.73			
Vendor: 202329	Eric Schoettle			Check Sequence: 42	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Supplies	391.92	10/06/2021	20-21-000-535500-1161	
	Check Total:	391.92			
Vendor: 199063	Screaming Galaxy, LLC			Check Sequence: 43	ACH Enabled: False
	Event Entertainment	300.00	10/06/2021	20-26-000-525500-6809	
	Check Total:	300.00			
Vendor: 178125	Service Sanitation, Inc.			Check Sequence: 44	ACH Enabled: False
8249899	Port O Let Fees	241.30	10/06/2021	20-21-000-525500-1232	
8249900	Port O Let Fees	104.29	10/06/2021	10-10-000-521600-0000	
	Check Total:	345.59			
Vendor: 178570	Sherwin Williams Co.			Check Sequence: 45	ACH Enabled: False
2338-2	Paint	167.45	10/06/2021	10-10-000-530600-0000	
7907-4	Paint	167.45	10/06/2021	10-10-000-530600-0000	
	Check Total:	334.90			
Vendor: 179030	Sign A Rama			Check Sequence: 46	ACH Enabled: False
906	Fall Classic Signs	826.20	10/06/2021	20-21-000-535500-1125	
	Check Total:	826.20			
Vendor: 198934	Diane Smith			Check Sequence: 47	ACH Enabled: False
	Fall Classes	900.00	10/06/2021	20-25-000-525500-5706	
	Check Total:	900.00			
Vendor: 201768	S-NET Communications			Check Sequence: 48	ACH Enabled: True
113339	October 2021 Phone Service	524.92	10/06/2021	10-00-000-570300-0000	
113339	October 2021 Phone Service	123.14	10/06/2021	10-10-000-570300-0000	
113339	October 2021 Phone Service	524.92	10/06/2021	20-00-000-570300-0000	
113339	October 2021 Phone Service	258.45	10/06/2021	20-30-100-570300-0000	
113339	October 2021 Phone Service	17.64	10/06/2021	20-30-150-570300-0000	
113339	October 2021 Phone Service	99.62	10/06/2021	20-30-300-570300-0000	
113339	October 2021 Phone Service	52.56	10/06/2021	20-30-500-570300-0000	
	Check Total:	1,601.25			
Vendor: 199071	Speer Financial Inc.			Check Sequence: 49	ACH Enabled: False
d6/21-16	Annual Disclosure Fees	867.50	10/06/2021	45-00-000-580300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	867.50			
Vendor: 181118	Staples Advantage			Check Sequence: 50	ACH Enabled: False
	Office Supplies	26.24	10/06/2021	10-00-000-530100-0000	
	Office Supplies	26.24	10/06/2021	20-00-000-530100-0000	
	Toner	118.48	10/06/2021	10-10-000-530100-0000	
	Check Total:	170.96			
Vendor: 199341	Team 6 Soccer			Check Sequence: 51	ACH Enabled: False
19090983	Fall Classic Referee Fees	15,368.00	10/06/2021	20-21-000-525500-1125	
	Check Total:	15,368.00			
Vendor: 202335	The Davey Tree Expert Company			Check Sequence: 52	ACH Enabled: False
916032457	Tree Samples	600.00	10/06/2021	94-90-000-575170-0000	
	Check Total:	600.00			
Vendor: 137161	The Home Depot CRC/GECE			Check Sequence: 53	ACH Enabled: False
	Scraper	31.37	10/06/2021	20-30-200-530300-0000	
	Vent Covers	53.10	10/06/2021	20-30-350-530300-0000	
	Check Total:	84.47			
Vendor: 202208	The Home Depot Pro			Check Sequence: 54	ACH Enabled: False
641080452	Supplies	74.35	10/06/2021	20-30-450-530310-0000	
641080452	Supplies	74.35	10/06/2021	20-30-200-530310-0000	
	Check Total:	148.70			
Vendor: 200061	The Perfect Swing & TPS Sports			Check Sequence: 55	ACH Enabled: False
6116/251	Uniforms	1,715.00	10/06/2021	20-21-000-535500-1161	
	Check Total:	1,715.00			
Vendor: 199451	Viking Sports, LLC			Check Sequence: 56	ACH Enabled: False
V105983C/1	Equipment	24.48	10/06/2021	20-21-000-535500-1182	
	Check Total:	24.48			
Vendor: 202015	Village of Glen Ellyn Alarms			Check Sequence: 57	ACH Enabled: False
4182/4076	False Alarms	100.00	10/06/2021	20-30-300-521630-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total:		100.00			
Vendor: 199264	Warehouse Direct			Check Sequence: 58	ACH Enabled: False
5032980	Maintenance Supplies	100.34	10/06/2021	20-30-500-530300-0000	
5032980	Maintenance Supplies	158.34	10/06/2021	20-30-100-530300-0000	
Check Total:		258.68			
Total for Check Run:		117,616.41			
Total of Number of Checks:		58			

Accounts Payable

Computer Check Proof List by Vendor



User: cyocum
Printed: 09/28/2021 - 8:39AM
Batch: 00012.09.2021

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199729	Belvidere Tornados			Check Sequence: 1	ACH Enabled: False
	Meet Fees	78.00	09/28/2021	20-21-000-525500-1222	
	Check Total:	78.00			
Vendor: 170268	Cash			Check Sequence: 2	ACH Enabled: False
	IYSA Referee Fees	720.00	09/28/2021	20-21-000-525500-1127	
	Check Total:	720.00			
	Total for Check Run:	798.00			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 09/20/2021 - 10:23AM
Batch: 00010.09.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 132271	Grainger, Inc.			Check Sequence: 1	ACH Enabled: False
9894901652	Supplies	49.19	09/20/2021	10-10-000-530300-0000	
9905475894	Tools	79.49	09/20/2021	10-10-000-530300-0000	
9905475902	Water Filter	74.09	09/20/2021	20-30-350-530300-0000	
	Check Total:	202.77			
Vendor: 200963	T-Mobile			Check Sequence: 2	ACH Enabled: False
	AED Service 8/12-9/11/2021	34.64	09/20/2021	10-00-000-585815-0000	
	Check Total:	34.64			
	Total for Check Run:	237.41			
	Total of Number of Checks:	2			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 09/20/2021 - 8:45AM
Batch: 00009.09.2021



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 132271	Grainger, Inc.			Check Sequence: 1	ACH Enabled: False
9000380346	Filters	554.30	10/06/2021	20-30-450-530300-0000	
	Check Total:	554.30			
Vendor: 199530	Kane-Dupage SWCD			Check Sequence: 2	ACH Enabled: False
	Fish Release	1,004.00	10/06/2021	10-10-000-530615-0000	
	Check Total:	1,004.00			
	Total for Check Run:	1,558.30			
	Total of Number of Checks:	2			



MEMO

September 30, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Johnson Center Update

The Glen Ellyn Park District (GEPD) has engaged architectural and site planning services to study the Frank Johnson Center. To ensure the facility continues to remain capable of serving the demands and needs of the community for years to come, staff has collaborated with FGMA Architects to develop a long-range master plan for the site and facility.

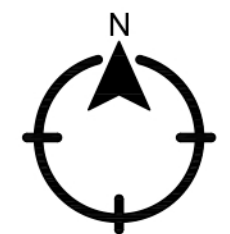
At the Board meeting, FGMA Architects will present an update on the progress of master planning efforts, and present two scenarios for the site and facility renovations, along with preliminary opinions of costs.

This is intended to be a discussion and there is no formal staff recommendation, nor Board motion.



Frank Johnson Center

Existing Conditions





MEMO

September 29, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Newton Playground Improvements OSLAD

Newton Park was awarded an OSLAD Grant for site wide improvements from a master plan. The playground was one of those components and is being approached as first phase of construction.

On September 9th, staff publicly noticed invitations for bid, requesting contractors to provide proposals for playground improvements at Newton Park. The scope of work focused on installation of owner purchased play equipment, concrete sidewalks, benches, tables, bike racks, and a small shade structure.

The bid opening for the Newton Park Playground OSLAD was conducted on September 24th, at which time (4) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Hacienda Landscaping, Inc. submitted the lowest lump sum bid of \$199,061. The submitted bid was vetted and found to be complete. This contractor most recently completed the Co-Op Park playground and site improvements in 2020-2021.

Recommendations: Park District staff recommends awarding the Newton Playground Improvements bid to Hacienda Landscaping, Inc. for the amount of \$199,061.

Motion: I make the motion to award the Newton Playground Improvements bid to Hacienda Landscaping, Inc. as the lowest responsive and responsible bid for the amount of \$199,061.



BID TABULATION FORM

Project: Newton Park Playground OSLAD

Date: Friday, 10:00 am 9/24/2021

Bidders Name	Bidders Location	Adnd. 1	Bid Bond	Base Bid
Hacienda Landscaping	Manooka, IL	X	X	\$199,061.00
Kenneth Company	Downers Grove, IL	X	X	\$204,995.00
D&J Landscape	Plainfield, IL	X	X	\$211,076.79
Innovation Landscape	Plainfield, IL	X	X	\$264,424.10

Addendum 1: Issued Sept. 21, publicly on the GEPD website. Included clarifications to the drainage outlet pipe.

Opened By: NT

Witnessed By: LW



MEMO

September 30, 2021

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Parks Project Manager
CC: Dave Harris, Executive Director
RE: Sunset Pool Shade Canopy Improvements

As part of the FY 2021 Budget, staff has planned for adding a fabric shade canopy and site improvements to the plaza adjacent to the concessions building. These new improvements not only will provide shade but will create additional opportunities for rentals and gathering areas.

On September 10th, staff publicly noticed invitations for bids, requesting contractors to provide proposals for Sunset Shade Canopy Improvements at Sunset pool. The scope of work focused on the installation of an owner-purchased shade canopy, installation of a railing, and associated concrete work.

The bid opening for the Sunset Shade Canopy was conducted on September 28th, at which time (7) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Hacienda Landscaping, Inc. submitted the lowest lump sum bid of \$45,400. The submitted bid was vetted and found to be complete. This contractor completed the Co-Op Park improvements, as well as the global motion spinner installation at Maryknoll Park.

Recommendations: Park District staff recommends awarding the Sunset Shade Canopy Improvements bid to Hacienda Landscaping, Inc. for the amount of \$45,400.

Motion: I make the motion to award the Sunset Shade Canopy Improvements bid to Hacienda Landscaping, Inc. as the lowest responsive and responsible bid for the amount of \$45,400.



BID TABULATION FORM

Project: Sunset Pool Shade Canopy Improvements

Date: 9-28-2021, 10:00 am

Bidders Name	Bidders Location	Adnd. 1	Bid Bond	Base Bid
Hacienda Landscaping	Minooka, IL	X	X	\$45,400.00
D & J Landscape	Plainfield, IL	X	X	\$55,642.00
Innovation Landscape	Plainfield, IL	X	X	\$59,781.60
George's Landscaping	Joliet, IL	X	X	\$59,900.00
Crossroad Construction	Lombard, IL	X	X	\$83,250.00
Manusos General Contracting	Fox Lake, IL	X	X	\$95,527.00
Stucky Construction	Waukegan, IL	X	X	\$96,000.00

Addendum 1: Issued Sept. 24, publicly on the GEPD website. Included details on metal railing.

Opened By: NT

Witnessed By: KD



MEMO

September 30, 2021

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
CC: Dave Harris, Executive Director
RE: 2021 Tax Levy

Attached please find the 2021 tax levy ordinance. Consistent with previous years, staff is recommending approving a tax levy ordinance for 2021 that encompasses the amount of tax dollars allowed under the Property Tax Extension Limitation Law (PTELL). PTELL states a non-home rule taxing district can raise the 'aggregate tax levy' (also known as 'Cap Funds' or the 'operating levy', which is explained in further detail below) by the lesser of 5% or the current year CPI, plus any new growth. The 2020 CPI used for PTELL purposes for the 2021 tax levy is 1.4%. However, since the new growth is not yet known, historically the Board's policy has been to increase the tax levy by an amount that would include the CPI plus any *potential* new growth within the District. If the tax levy increase allowed by PTELL is lower than what the park district levied, the County Clerk's office will do the proper calculation for the Park District to reduce the levy increase from the amount approved by the park district to the amount allowed by PTELL. However, if the increase allowed by PTELL is higher than what the district levies, the park district will only receive the amounts approved in the tax levy ordinance.

Staff recommends a strategy similar to that used in previous years of levying an increase of 4.95%. While not finalized, nor will be until April 2022, new growth within the district has been less than 2% every year since *at least* 2005 with an average of approximately 0.8% the last 10 years. Thus, obtaining new growth of more than 3.55% (4.95% less 1.40% CPI) seems unrealistic for 2021.

While this method of levying property taxes is not ideal, this practice is common for local taxing districts. Since the final assessed value of properties will not be known until the spring, taxing bodies are forced to guess what the new growth valuations are six months in advance. In order for taxing bodies to capture as much new growth as possible, a higher than expected increase is often used.

What are the effects if the Board chooses to decrease the tax levy?

The Park District Board of Commissioners certainly has the option to decrease the tax levy in any given year. However, the portion of the tax levy being reduced could have negative ramifications in future years.

There are two portions of the tax levy DuPage County classifies; Cap Funds and Non-Cap Funds.

Cap Funds, also known as the Aggregate Levy, is based off the prior year revenue base and must adhere to PTELL. If the Board were to reduce this portion of the levy, future year's revenue bases would be reduced and, in turn, would decrease the amount allowed to be collected by the Park District going forward.

Non-Cap Funds consists of Debt Service (both referendum and non-referendum bonds) as well as the Special Recreation levy. Generally, these levies can be decreased and increased from year to year either through the tax levy process or through the issuance or non-issuance of bonds.

What is required from the Truth in Taxation law?

The Truth in Taxation law requires the determination of the proposed aggregate tax levy to be made not less than 20 days before the adoption of the tax levy ordinance. In addition, a notice of public hearing must be placed in the newspaper between 7 and 14 days prior to the public hearing for adoption of the tax levy, *if the aggregate tax levy is being increased by 5% or higher*. Since, staff is recommending a levy increase of less than 5%, no public hearing will be required for this year.

To comply with the Truth in Taxation law, staff proposes the following schedule:

October 5, 2021	Board places on file proposed tax levy.
November 16, 2021	Adoption of the 2021 Tax Levy.

Motion #1

Motion to approve Resolution 21-01 "Truth in Taxation Law."

Motion #2

Motion to place on file an ordinance for the levy and assessment of taxes for the year 2021.

Glen Ellyn Park District Proposed 2021 Tax Levy

	<u>Max Rate</u>	<u>2020</u>		<u>Proposed 2021 Tax Levy</u>				
		<u>Actual Rate</u>	<u>Taxes Extended</u>	<u>Proposed Dollars</u>	<u>Difference</u>	<u>% Change</u>	<u>Projected Rate (1)</u>	<u>Projected Rate % Change</u>
Corporate	0.350	0.1038	1,897,738	1,897,738	-		0.0998	
Recreation	0.370	0.0755	1,380,339	1,535,584	155,245		0.0808	
Police Protection	0.025	0.0001	1,828	1,828	-		0.0001	
Paving/Lighting	0.005	0.0001	1,828	1,828	-		0.0001	
IMRF	N/A	0.0094	171,857	171,857	-		0.0090	
Judgement/Liability	N/A	0.0068	124,322	124,322	-		0.0065	
Audit	0.005	0.0007	12,798	12,798	-		0.0007	
Special Recreation (2)	0.040	0.0400	731,306	790,000	58,694		0.0400	
TAX CAP LEVY (3)		0.2364	4,322,016	4,535,955	213,939	4.95%	0.2370	0.26%
<u>Debt Service Levy</u>								
Bond & Interest	Ref Bonds	0.0000	-	-	-		-	
Bond & Interest - Limited	Non-Ref Bonds	0.0679	1,241,391	1,228,657	(12,734)		0.0646	
		0.0679	1,241,391	1,228,657	(12,734)	-1.03%	0.0646	-4.83%
TOTAL TAX LEVY		0.3043	5,563,407	5,764,612	201,205	3.62%	0.3016	-0.88%
				Actual EAV 2020			1,828,264,027	
				Projected EAV 2021			1,901,394,588	(1)

(1) Assumes 4% Increase in EAV

(2) Levy will be reduced, if required, to achieve a tax rate no greater than .04. The proposed amount reflects a levy amount should the EAV increase by approximately 8%.

(3) Once EAV is determined, the aggregate tax levy will be reduced to an amount allowed by the Property Tax Extension Limitation Law (PTELL)



RESOLUTION 21-01

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Glen Ellyn Park District, DuPage County, Illinois (“Park District”) that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the “Truth in Taxation Law”:

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2020 real estate tax levy of the Park District (2021 tax bill) is \$4,322,016.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2021 (2022 tax bill) is \$4,535,955.
3. Based on the foregoing, the estimated percentage increase in the proposed 2021 aggregate levy over the amount of real estate taxes extended upon the final 2020 aggregate levy is 4.95%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this ____ day of _____, 2021.

President, Board of Park Commissioners

Attested and Filed this ____ day of _____, 2021.

Secretary, Board of Park Commissioners

ORDINANCE NO. 21-01
AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF
TAXES FOR THE YEAR 2021
OF THE GLEN ELLYN PARK DISTRICT OF DU PAGE COUNTY, ILLINOIS

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT OF DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: That the sum of FIVE MILLION, SEVEN HUNDRED SIXTY FOUR THOUSAND, SIX HUNDRED TWELVE (\$5,764,612), or so much thereof as may be extended by law, be and the same is hereby assessed and levied for and against all of the taxable real property within the limits of this Park District, as the same is addressed and equalized for said taxes, for the year 2021, said total levy being for the various purposes of this Park District more particularly hereinafter set forth:

1. Corporate Expenses

Total hereby levied for general corporate purposes in accordance with Illinois Compiled Statute 70 ILCS 1205/5-1, 5-3 for the year 2021: \$ 1,897,738

2. Recreation Expenses

Total hereby levied for the purpose of planning, establishing, and maintaining recreation programs, in accordance with Illinois Compiled Statute 70 ILCS 1205/5-2, 5-3a for the year 2021: \$ 1,535,584

3. Police Protection Expenses

Total hereby levied for the paying of costs for police protection, in accordance with Illinois Compiled Statute 70 ILCS 1205/5-9 for the year 2021: \$ 1,828

4. Paving & Lighting Expenses

Total hereby levied for Paving & Lighting program costs, in accordance with Illinois Compiled Statute 70 ILCS 1205/5-6 for the year 2021: \$ 1,828

5. Illinois Municipal Retirement Expenses

Total hereby levied for the purpose of providing monies for the district's contribution to the Illinois Municipal Retirement Fund, in accordance with Illinois Compiled Statute 40 ILCS 5/7-171, for the year 2021: \$ 171,857

6. Liability Insurance Expenses

Total hereby levied for the purpose of paying costs of insurance to protect against any liability which may be incurred as provided by The Local Government and Governmental Employees Tort Immunity Act, in accordance with Illinois Compiled Statute 745 ILCS 10/9-107 for 2021: \$ 124,322

7. Audit Expenses

Total hereby levied for the purpose of paying charges incident to the audit of the records of the Park District, in accordance with Illinois Compiled Statute 50 ILCS 310/9 for the year 2021:

\$ 12,798

8. Bond & Interest Expenses

Total hereby levied for the purpose of paying outstanding bonds including principal, interest, and bank fees in accordance with the provisions of "The Park District Code" for the year 2021:

\$ 1,228,657

9. Joint Agreement Recreation Programs for the Handicapped Expenses

Total hereby levied to provide recreation programs for the handicapped in accordance with Sec. 5-8 of "The Park District Code" for the year 2021:

\$ 790,000

Total Amount Levied for 2021:

\$ 5,764,612

Summary of the 2021 Tax Levy:

Corporate Expenses	\$ 1,897,738
Recreation Expenses	1,535,584
Police Protection Expenses	1,828
Paving & Lighting Expenses	1,828
Illinois Municipal Retirement Expenses	171,857
Liability Insurance Expenses	124,322
Audit Expenses	12,798
Bond & Interest Expenses	1,228,657
Joint Agreement Recreation Programs for the Handicapped Expenses	790,000

Total Amount Levied for 2021:

\$ 5,764,612

Section 2: That the taxes so levied and assessed as set forth by this ordinance upon the taxable property within the limits of this Park District, or so much thereof as may be extended by law, shall be collected and enforced in the same manner and by the same officers as general taxes are now collected and enforced for city and village purposes in the County of DuPage, State of Illinois, and shall be paid over by the officers so collecting the same to the Treasurer of this Park District.

Section 3: Any funds on hand at the end of the fiscal year that are not pledged for or allocated to a particular purpose may, by action of the board of commissioners, be transferred to a capital improvement fund and accumulated therein, but the total amount accumulated in the fund may not exceed 1.5% of the aggregate assessed valuation of all taxable property in the park district.

Section 4: That the Secretary of this Park District be and is hereby directed to file with the County Clerk of DuPage County, Illinois, within the time limit prescribed by law, a certified copy of this Ordinance.

Section 5: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not effect the validity of the remaining portions of this Ordinance.

Section 6: That this Ordinance shall be in full force and effect from and after its passage this _____ day of _____, 2021.

ATTEST:

Secretary of said Park District

(SEAL)

President, Board of Commissioners
Glen Ellyn Park District
DuPage County, Illinois