

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
December 7, 2021
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Ward, Weber, Stortz, Bischoff, Nephew and President Durham. Commissioner Weber and Cornell participated remotely and at 7:25 p.m. Commissioner Cornell arrived in person. Commissioner Ward arrived at 7:15 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Project Manager Troia, Superintendent of Recreation and Facilities Miller, and Board Secretary & Executive Assistant Dikker.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

Mike Formento of the Glen Ellyn Interfaith Prayer Breakfast Committee was present and addressed the Board. Mr. Formento discussed the annual Interfaith Prayer Breakfast that is held in Glen Ellyn and the circumstances that required the 2021 Breakfast to be relocated on short notice to Lake Ellyn Park. Mr. Formento expressed his sincere thank you to Glen Ellyn Park District, Executive Director Harris, and the Park's staff for helping to organize and accommodate the Prayer Breakfast at such short notice. Over 20 faith organizations along with 200 patrons attended the Wednesday morning event. Mike Formento, on behalf of the Glen Ellyn Interfaith Prayer Breakfast Committee, presented the Glen Ellyn Park District with two checks: a \$500 donation towards the Park District Scholarship program and \$500 to the Friends of Glen Ellyn Parks Foundation.

The Park Board and Executive Director Harris thanked Mike Formento and his committee for the generous donation and recognition.

VI. Consent Agenda

Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$517,515.38 and minutes from the November 16, 2021, Regular meeting.

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Ward, Weber, Nephew and President Durham

Nay: None

Motion Carried.

VII. Public Hearing for the 2022 Budget and Appropriation Ordinance

Superintendent of Finance & Personnel Cinquegrani addressed the public hearing for the 2022 Budget and Appropriation Ordinance. President Durham opened the public hearing and there being no comments from the public, Commissioner Bischoff moved, seconded by Commissioner Ward, to close the public hearing for the 2022 Budget and Appropriation Ordinance.

Roll Call: Aye: Commissioners Bischoff, Ward, Cornell, Weber Stortz, Nephew and President Durham

Nay: None

Motion Carried.

VIII. Fall Fete 2021 Year End Review

Eileen Mullin-Gasteier, Principal and Owner of EMG Consulting, provided an update on the various Fall Fete fundraisers that have taken place throughout 2021. Eileen reviewed the smaller sign-up parties, including the concert at Two Hound Red and the Platform Tennis Tournament and discussed their success in creating awareness and providing additional programming while including a fundraising element. Mullin-Gasteier presented the financials of the year stating some of the revenue would be carried into 2022 when the signature event, now to be called “Fete”, will take place on April 30, 2021 at Lake Ellyn Boathouse.

The Park Board posed questions to Mullin-Gasteier regarding expenses, success of various programming, and possibilities of additional sign-up events for 2022. Several members of the Park Board along with staff commended Eileen Mullin-Gasteier on the success of the events and for bringing awareness of the Scholarship program to the community and look forward to another successful year in fundraising awhile further educating the community regarding the need and demand for financial assistance.

IX. Unfinished Business

A. Approval of the 2022 Budget & Appropriation Ordinance 21-02

Superintendent of Finance & Personnel Cinquegrani presented the 2022 Combined Budget & Appropriation ordinance that was previously presented and discussed at the November 16, Regular Meeting. Cinquegrani discussed the changes from the last draft of the 2022 budget which include the anonymous donation for the Lake Ellyn project and thus resulting in an increased fund balance for 2022. The Park Board briefly discussed the updates and following the discussion Commissioner Stortz moved, seconded by Commissioner Bischoff, to approve

Ordinance 21-02 “A combined annual budget and appropriation ordinance for the purposes of the Glen Ellyn Park District for the year beginning January 1, 2022 and ending December 31, 2022.”

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Ward, Weber, Nephew, and President Durham
Nay: None

Motion Carried.

B. Oak Wilt update

Director Harris shared that since last meeting there has not been any additional information to report. Staff will continue to monitor the trees within Lake Ellyn and the District has a baseline that has been established and will continue to be used and updated on a seasonal basis. Furthermore, Project Manager Troia added that staff will continue to add diversity to its tree plantings within the District. The Park Board held a brief discussion on the Oak Wilt update and while relieved regarding the recent negative test results, advocated for continued oversight and attention.

X. New Business

A. Newton Park Playground Payout Request #1

Project Manager Troia reminded all that Newton Park was awarded an OSLAD Grant for Newton Park wide improvements from a master plan. The playground was one of the components and is the first phase of construction. That scope included installation of owner-purchased play equipment, concrete sidewalks, benches, tables, bike racks and a small shade structure. Hacienda was awarded the contract and to date 50% of the project has been completed, with much of the playground and formwork installed. The remaining work will include the installation of the playground spinner, site furniture, seating area, sensory garden and installation of the Playground Turf.

Staff is recommending the first payout request to Hacienda Landscaping, Inc. in the amount of \$92,767.50 as the services identified have been performed.

Following, Commissioner Ward moved, seconded by Commissioner Cornell to approve Hacienda Landscaping, Inc. payout request #1 for the Newton Park Playground improvements in the amount of \$92,767.50.

Roll Call: Aye: Commissioners Ward, Cornell, Weber, Stortz, Bischoff, Nephew, and President Durham
Nay: None

Motion Carried.

B. Batting Cage Bid Results

Project Manager Troia discussed that on November 17th staff publicly noticed bids for proposals for indoor batting cage improvements at Ackerman Sports & Fitness Center. Troia discussed

the scope of work and how this would allow staff the opportunity to maximize the use of the space for rentals and training and provide long-term durability.

The bid opening was conducted on December 1st, at which time one (1) sealed bid was received. Troia discussed the bidding process, interest to date in submitting of bids and the specialized industry of this product. Troia stated that National Sports Nets, LLC submitted the lowest lump sum bid of \$59,810 and the bid was vetted and found to be complete. Troia relayed that funding would be provided from baseball and softball affiliates totaling \$50,000 while the remaining would come from the Ackerman Facility budget.

Following a brief discussion, Commissioner Stortz moved, seconded by Commissioner Bischoff, to award the Ackerman Indoor Batting Cages to National Sports Net as the lowest responsive and responsible bid for the amount of \$59,810.

Roll Call: Aye: Commissioners Stortz, Bischoff, Cornell, Ward, Weber, Nephew, and President Durham
Nay: None

Motion Carried.

C. Platform Facility Improvements (proposed)

Executive Director Harris provided a brief overview of the Platform Tennis program that first began in 2008. Harris provided a recap of the collaborative effort between the Glen Ellyn Park District and the Glen Ellyn Platform Tennis Club including significant financial contributions by the club towards previous facility improvements. As usage and demand remains high for platform tennis participation and for outdoor sports, staff has reviewed, analyzed and created a masterplan detailing potential improvements to the Platform Tennis facility.

Project Manager Troia reviewed the proposed preliminary facility renovations that could be implemented in two (2) phases. Phase 1 would include an extension of the existing roof, thus increasing the exterior public space and enhancing the entrance to the facility along with implementing A.D.A. improvements. Troia stated these renovations are included in the 2022 budget along with a 50% contribution from the Glen Ellyn Platform Tennis Club. Troia then reviewed Phase II which would include an outdoor patio and firepit and could be phased in at a later time.

The Park Board held a lengthy discussion of the project. A majority of the Commissioners were in favor of the project and supported the Districts proposal stating that the Glen Ellyn Platform Tennis Club has often supported and contributed financially towards its improvements. Many agreed it is an excellent activity for adults and provides a different activity and programming for the community as well as those that visit from surrounding areas. Commissioner Cornell expressed wariness of such project stating the exclusivity of the facility and the sport. All Commissioners did agree on proceeding with phase I of the project and staff will discuss this along with confirming a commitment on the part of the Glan Ellyn Platform Tennis Club.

XI. Staff Reports

A. Finance Report (For Information Only)

B. Staff Reports

Executive Director Harris provided a presentation that was shared with Glen Ellyn Rotary Club that was compiled to provide an overview of the many events and efforts the District has provided over the past 20+ months during the pandemic. Following, Superintendent of Recreation Miller shared the many upcoming Holiday events that will be taking place within the Community.

XII. Commissioners' Reports

Commissioner Cornell shared that her dance instructor commended the Park District as it is a pleasure to work in this community. Commissioner Bischoff expressed Holiday Greetings to all as this is the last meeting of the year. Commissioner Weber complimented the Park District on its dedication to the community and stated the Weber family was pleased to once again partake in the annual Turkey Trot.

XIII. Adjourn

There being no further business, President Durham, moved, seconded by Commissioner Bischoff to adjourn the Regular Meeting at 9:15 p.m.

Roll Call: Aye: Commissioners Bischoff, Ward, Weber, Cornell, Stortz, Nephew, and President Durham

Nay: None

Motion Carried.

Respectfully submitted,

Kimberly Dikker
Board Secretary