

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
March 1, 2022
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Weber, Bischoff, and President Durham. Commissioner Nephew arrived 7:06 p.m. and participated remotely, Commissioner Ward arrived 7:20 pm.

Staff members present were Executive Director Harris, Superintendent of Finance & Personnel Cinquegrani, Project Manager Troia and Executive Assistant Klein

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None

VI. Consent Agenda

Commissioner Weber moved, seconded by Commissioner Bischoff, to approve the Consent Agenda including the Voucher List of Bills totaling \$155,689.34

Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, and President Durham

Nay: None

Motion Carried.

VII. Sunset Pool Heater(s) Replacement Bid Results

Parks Project Manager presented information regarding the recent Sunset Pool heater bid. Much of Sunset Pool equipment has been replaced placed in recent years as the facility ages. The two existing pool heaters are past their useful life and require replacement. Staff has engaged an aquatic engineer to evaluate and design new pool heater equipment, as well as assist in the IDPH Permit Process.

On February 9th, staff publicly noticed invitations for bid, requesting contractors to provide proposals for pool heater replacements at Sunset Pool. The scope of work focused on the

removal and disposal of the existing heaters and replacing them with new units. Including associated pipes and valves.

The bid opening for the was conducted on February 23rd, at which time (2) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates.

Since opening the bid, the apparent low bidder Comprehensive Construction Solutions, LLC has withdrawn their bid due to circumstances within their company.

After further reviewing and contacting references, Helm Mechanical was found to be the lowest responsive, responsible bidder. Troia also presented their Bidder Qualification form and list of references. Also provided was a current listing from the State of Illinois, showing Helm Mechanical as a pre-qualified pool contractor. This was a requirement of the bid documents and was included in the Legal Advertisement.

The permit Application has been submitted to the State of Illinois and we expect approval in mid-April.

The project was estimated by W.T. Engineering to cost between \$75,000 - \$125,000 to cover the two pool heater replacements and any incidental plumbing needed.

Park District staff recommends awarding the Sunset Pool Heater Replacement bid to Helm Mechanical for \$68,800.

Commissioner Weber moved, seconded by Commissioner Bischoff to award the Sunset Pool Heater Replacement Bid to Helm Mechanical as the lowest responsive and responsible bid for the amount of \$68,800.

*Roll Call: Aye: Commissioners Weber, Bischoff, Cornell, Nephew, and President Durham
 Nay: None*

VIII. Glen Ellyn Park District/Glenbard High School District 87 IGA

Executive Director Harris provided an update on recent discussions between D87 and the Park District regarding recommended IGA revisions and compensation for pandemic related services. Included in the Board packet material was the final copy of the renegotiated Intergovernmental Agreement (IGA) between the Glen Ellyn Park District and Glenbard High School District 87 for your review. The agreement represents many months of discussion and negotiations between the two public agencies and focused on revising and extending the Intergovernmental Agreement between the Park District and High School District 87, along with addressing the increased usage

by Glenbard West of the Park District fields and facilities due to the pandemic. While two separate situations, the opportunity to address both collaboratively presented itself and has resulted with an outcome and partnership that is mutually beneficial.

The Glen Ellyn Park District and Glenbard Township High School District No. 87 entered into a Master Intergovernmental Cooperation Agreement on March 8, 2014, and it was amended in 2019, which enable GBW use of Ackerman Park synthetic turf field, for the cooperative use of School District and Park District facilities. At that time, the agreement was a consolidation of four separate agreements with an initial 10-year term through June 30, 2024, and an opportunity for either party to give written notice of non-renewal on or before June 30, 2023, a little more than 14 months from now.

In fall of 2021, preliminary conversations between Park District and School District representatives took place, initially focusing on the Park District's request to be made whole because of not having access to School District 87 facilities for a period during the COVID-19 pandemic. During that time, the Park District continued to provide facilities as agreed to in the Intergovernmental Agreement, along with providing additional support and facilities to District 87 High Schools.

While not the primary goal, those conversations involved healthy discussions regarding the IGA and resulted in negotiations that, while at times high spirited, remained very respectful and understanding of the meaningful and positive working relationships that the parties have had with each other over many years.

Changes and modifications to the Intergovernmental Agreement include:

- Term of the agreement will run for a period of 10 years beginning August 1, 2022, through July 31, 2032.
- Annual Payments of \$78,800 per year for each School Year during the 2022-2023 School Year through the 2026-2027 School Year and \$82,800 for each School Year during the 2027-2028 School Year through the 2031-2032 School Year.
- Capital Improvements Payments of \$16,000 for the 2022-2023 School year which is increased by \$500 each subsequent year through 2031-2032.
- Addition of provision to compensate the Guest Party in the case of denial of use in an amount equal to the pro-rata amount for the particular facility.
- Addition of Ball Park Tennis Courts as a facility which was reflected in the annual payment.
- Increase of administrative fees for summer camps to \$1500 for Glenbard South Camps and \$2000 for Glenbard West Camps.

In reviewing availability and expected usage by each party, both parties recognized that usage would be unequal, with School District needs of Park District facilities greatly exceeding the ability of the School District to reciprocate, resulting in the annual payment to the Park District. Over the life of the revised agreement, the adjusted annual payment amounts to an additional \$128,000 in revenue over 10 years (\$12,800 yearly due to \$10,800 for use of Ball Tennis Courts

and 2,000 additional administrative fees for overseeing high school summer sport camp) and \$182,500 additional revenue for capital improvements specific for Park District assets used by the high school.

In addition, separate from the IGA, School District 87 has agreed to compensate the Park District for use of additional facilities provided during the pandemic and for a portion of hours not provided in the amount of \$21,390.

While reviewing the agreement, it was also noticed that Ball Park Tennis Courts were not included in the as a facility and School District 87 has agreed to back-pay the amount of \$32,400 for the use of the tennis courts from 2014-2019. As indicated previously, Ball Park Tennis Courts have now been included and accounted for in the new IGA.

In summary, the result is additional revenue of \$325,500 over the length of the agreement (Annual payment - \$128,000; Capital Improvement payment - \$182,500; Summer Camp administrative fees - \$15,000) plus a one-time payment of \$53,790.

Attached is the current agreement and a revised agreement with the changes highlighted in red. Park District counsel as well as D87 counsel has reviewed. Finally, D87 Finance Committee discussed on Tuesday, February 22nd and supported the recommendations. The IGA will now be advanced to D87 School Board for review and approval on March 7th.

The agreement is an example of a collaborative partnership that is of great benefit for our mutual constituents. Staff will be available to answer any questions and recommends advancing to the March 15 board meeting for Board approval.

The board consensus was supportive and appreciative of the efforts and outcome as it truly benefits our mutual constituents. It is an excellent example of efficient use of public resources. Commissioner Weber did inquire as to any clause enabling either party to adjust the facility usage should the D87 and/or the Park district needs change prior to the end of the ten years. While believing there is language stating such, Harris wanted to confirm and will follow up prior to the board taking action on March 15.

IX. Glen Ellyn Park District Updated Mask Requirements

Harris provided an update regarding the recent changes in mask requirements for Park Districts. On February 9th, Governor Pritzker announced plans to partially lift Illinois mask mandate as of February 28th. In anticipation, the Park District discussed internally and consulted with legal counsel, PDRMA, staff and other park districts. All contacted park districts except for one are implementing optional face coverings beginning on February 28th. Downers Grove Park District is continuing to require face coverings for their preschool classes. Additionally, the local school districts (D87, D41, D89) made face coverings optional as of February 22nd. That adjustment caused some confusion and misinformation as patrons believed

park districts were under the same jurisdiction and oversight of school districts. Further, the Village is also making face coverings optional on February 28th.

In anticipation of our decision, below is the statement that was released and distributed on Tuesday, February 22:

On February 9, Governor Pritzker announced plans to partially lift Illinois' indoor mask mandate as of February 28, assuming state COVID metrics continue to decline.

As the Glen Ellyn Park District has done throughout the pandemic, we will adhere to State requirements by implementing a mask optional approach within Park District programs, events, and facilities for participants, visitors, and staff, effective Monday, February 28.

Despite many challenges over the past two years, the community has been responsible, respectful, and safe; adjusting, evolving, and adapting to the changing guidelines. As the Park District transitions to mask optional, our community members are reminded and encouraged to continue to show respect and honor others' personal decisions about whether or not to wear a mask at Park District activities, events, and facilities.

The Park District has been diligent in our efforts to follow the Governor's mandates and the guidance of the Centers for Disease Control and Prevention, Illinois Department of Public Health, and local health officials, and retains the right to reinstate mitigation strategies should it become necessary. As always, our goal is to be resourceful and ambitious in our ability to provide recreational and wellness opportunities while being safe and compliant.

Thank you for your ongoing patronage and continued patience and understanding as the Park District navigates these changes. Please continue to refer to gepark.org/coronavirus for the most current information and updates

As of the Wednesday, February 23, all programs, renters, members, athletic organizations, staff, user groups were apprised directly. Additionally, information was sent to over 15,000 patrons through an eblast while postings were also included on our social media platforms and the homepage of our website. Finally, signage was be posted at all the Park District facilities on Monday, February 28th.

Reaction and response have been favorable. Some patrons and staff are still wearing face coverings while patrons are being respectful of each other's choices and decisions.

X. Staff Reports

Harris stated that Manager of Natural Areas and Outdoor Education Frigo submitted her resignation. She will be going to work for the Conservation Foundation. That non-for-profit agency, out of Naperville, serving four (4) counties, is an outstanding organization committed to improving the health of our communities by preserving and restoring natural areas and open space, protecting rivers and watersheds, and promoting stewardship of our environment. We have collaborated on many programs and initiatives over the years as they are a tremendous resource and partner. It is a great opportunity for Renae, and we certainly wish her much success in the next phase of her career.

Renae has been with the Glen Ellyn Park District 12+ years and has been instrumental in establishing the Park District’s efforts regarding environmental stewardship and outdoor education. She set the standards and expectations in areas that there was none before!

While Renae has generously agreed to stay until spring break, details regarding the transition still are to be determined. In the meantime, we are excited for her new challenge and wish her much success in the next phase of her career.

XI. Commissioners’ Reports

All Board was disappointed to see Renae leave as they were appreciative of her effort’s accomplishments. However, they were respectful of her decision and wished her much success!

XII. Adjourn

There being no further business, Commissioner Bischoff, moved, seconded by Commissioner Weber to adjourn the Regular Meeting at 8:05 p.m.

Roll Call: Aye: Commissioners Bischoff, Weber, Cornell, Nephew, Ward, and President Durham

Nay: None

Motion Carried.

Respectfully submitted,

Dave Harris
Board Secretary