

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
May 3, 2022
185 Spring Avenue
7:00 p.m.**

Meetings of the Park Board of Commissioners will be held in-person while also enabling attendance remotely by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

This meeting will be conducted in – person also with the opportunity to attend and participate by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. Commissioners, the Executive Director, Staff, and chief legal counsel might not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to attend in-person or join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:00pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:00pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Voucher List of Bills Totaling \$ 344,166.77**

- VII. 2021 Audit Presentation**
- VIII. Solar Energy Opportunity**
- IX. FY 2022 – 1st Quarter Budget Update**
- X. Sunset Pool Shade Canopy Payout Request #2**
- XI. Newton Park Playground Payout Request #2**
- XII. Discussion of Board Officers and Advisory Committee Liaisons for May 2022 - April 2023**
- XIII. Referendum**
- XIV. Staff Reports**
- XVI. Commissioners' Reports**
- XVII. Adjourn**

Accounts Payable

Voucher Approval Document

Warrant Request Date: 5/3/2022



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	13,569.88
20	Recreation Fund		214,150.39
94	Capital Improvements Fund		105,041.59
96	Cash In Lieu of Land Fund		11,404.91
	Report Total:	\$	<u>344,166.77</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/28/2022 - 11:26AM
 Batch: 00012.04.2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199154	A.C.B. Masonry, LLC			Check Sequence: 1	ACH Enabled: False
	Surge Pit Chalking	2,349.00	05/04/2022	94-90-930-575110-0000	
	Check Total:	2,349.00			
Vendor: 200411	Abbington Distinctive Banquets			Check Sequence: 2	ACH Enabled: False
Dad/Daughter	Dance Deposit	1,000.00	05/04/2022	20-26-000-525500-6816	
Mom/Son	Dance Deposit	1,000.00	05/04/2022	20-26-000-525500-6816	
	Check Total:	2,000.00			
Vendor: 200222	Accurate Repro Inc.			Check Sequence: 3	ACH Enabled: True
182566	Referendum Project Boards	289.00	05/04/2022	10-00-000-521700-0000	
182566	Referendum Project Boards	289.00	05/04/2022	20-00-000-521700-0000	
	Check Total:	578.00			
Vendor: 200434	Advocate Occupational Health			Check Sequence: 4	ACH Enabled: False
823103	Pre-Employment Physicals	258.00	05/04/2022	10-00-000-585820-0000	
	Check Total:	258.00			
Vendor: 202129	AEP Energy			Check Sequence: 5	ACH Enabled: False
	3/14-4/12/2022 Electric	1,961.41	05/04/2022	20-30-200-570100-0000	
	3/14-4/12/2022 Electric	288.54	05/04/2022	10-00-000-570100-0000	
	3/14-4/12/2022 Electric	1,307.70	05/04/2022	20-30-450-570100-0000	
	3/14-4/12/2022 Electric	141.30	05/04/2022	20-30-150-570100-0000	
	3/14-4/12/2022 Electric	286.86	05/04/2022	10-00-000-570100-0000	
	3/14-4/12/2022 Electric	40.01	05/04/2022	10-00-000-570100-0000	
	3/14-4/12/2022 Electric	5,676.47	05/04/2022	20-30-100-570100-0000	
	3/14-4/12/2022 Electric	275.25	05/04/2022	20-30-300-570100-0000	
	3/14-4/12/2022 Electric	135.68	05/04/2022	20-30-350-570100-0000	
	3/14-4/12/2022 Electric	1,050.98	05/04/2022	20-00-000-570100-0000	
	3/14-4/12/2022 Electric	744.81	05/04/2022	20-30-500-570100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	3/14-4/12/2022 Electric	19.20	05/04/2022	20-00-000-570100-0000	
	3/14-4/12/2022 Electric	66.97	05/04/2022	20-00-000-570100-0000	
	3/14-4/12/2022 Electric	23.62	05/04/2022	20-00-000-570100-0000	
	3/14-4/12/2022 Electric	798.71	05/04/2022	20-00-000-570100-0000	
	3/14-4/12/2022 Electric	24.56	05/04/2022	10-00-000-570100-0000	
	3/14-4/12/2022 Electric	220.69	05/04/2022	20-30-350-570100-0000	
	Check Total:	13,062.76			
Vendor: 202365 1027	Austin Eischeid Garden Design Shoreline Garden Design	5,800.00	05/04/2022	Check Sequence: 6 94-90-865-575110-0000	ACH Enabled: False
	Check Total:	5,800.00			
Vendor: 108508 547581	Beacon Athletics Base Plugs	199.00	05/04/2022	Check Sequence: 7 10-10-000-530300-0000	ACH Enabled: False
	Check Total:	199.00			
Vendor: 199280 221584	Beary Landscape Management Spring Cleanup	6,257.00	05/04/2022	Check Sequence: 8 10-10-000-521600-0000	ACH Enabled: False
	Check Total:	6,257.00			
Vendor: 199844	Gabriel Billings Tournament Fees	705.16	05/04/2022	Check Sequence: 9 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	705.16			
Vendor: 107310 Various	B-Sharp, LLC Music Classes	2,924.00	05/04/2022	Check Sequence: 10 20-24-000-525500-4610	ACH Enabled: False
	Check Total:	2,924.00			
Vendor: 202063 Supplies	Jennifer Budny Supplies	56.22	05/04/2022	Check Sequence: 11 20-24-000-535500-4610	ACH Enabled: True
	Check Total:	56.22			
Vendor: 111590 311547	Buttrey Rental Service Pounder Repairs	293.80	05/04/2022	Check Sequence: 12 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	293.80			
Vendor: 200066	Walmart Capital One			Check Sequence: 13	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Supplies	50.51	05/04/2022	20-24-000-535500-4643	
	Check Total:	50.51			
Vendor: 113050	Case Lots Inc.			Check Sequence: 14	ACH Enabled: False
10707	Maintenance Supplies	918.00	05/04/2022	10-10-000-530300-0000	
10861	Maintenance Supplies	149.70	05/04/2022	20-30-450-530300-0000	
10861	Maintenance Supplies	149.70	05/04/2022	20-30-200-530300-0000	
	Check Total:	1,217.40			
Vendor: 202217	Cheryl Rausch Art LLC			Check Sequence: 15	ACH Enabled: False
1074	Spring Classes	180.00	05/04/2022	20-22-000-525500-2364	
	Check Total:	180.00			
Vendor: 202339	Chicagoland Whistles, Inc.			Check Sequence: 16	ACH Enabled: True
1370	Basketball Officials	222.00	05/04/2022	20-21-000-525500-1140	
	Check Total:	222.00			
Vendor: 115285	ComEd			Check Sequence: 17	ACH Enabled: False
	3/10-4/8/2022 Electric	65.59	05/04/2022	10-00-000-570100-0000	
	Check Total:	65.59			
Vendor: 169850	Constellation New Energy - Gas LLC			Check Sequence: 18	ACH Enabled: False
	3/2022 Gas	1,248.80	05/04/2022	20-30-200-570200-0000	
	3/2022 Gas	528.24	05/04/2022	10-00-000-570200-0000	
	3/2022 Gas	117.24	05/04/2022	20-30-150-570200-0000	
	3/2022 Gas	325.82	05/04/2022	20-30-500-570200-0000	
	3/2022 Gas	942.82	05/04/2022	20-30-450-570200-0000	
	3/2022 Gas	348.08	05/04/2022	20-30-300-570200-0000	
	3/2022 Gas	1,433.57	05/04/2022	20-30-100-570200-0000	
	3/2022 Gas	433.89	05/04/2022	20-30-350-570200-0000	
	Check Total:	5,378.46			
Vendor: 202205	Joel Cortes			Check Sequence: 19	ACH Enabled: False
	Tournament Fees	411.60	05/04/2022	20-21-000-525500-1127	
	Check Total:	411.60			
Vendor: 200084	Cyclones Volleyball			Check Sequence: 20	ACH Enabled: True
1305	Spring Classes	6,189.75	05/04/2022	20-21-000-525500-1230	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	6,189.75			
Vendor: 119250 22015	D & R Trucking Company Screenings	925.67	05/04/2022	Check Sequence: 21 10-10-000-550500-0000	ACH Enabled: False
	Check Total:	925.67			
Vendor: 200460 43472	Dawsons Tree Service Tree Removal	1,755.00	05/04/2022	Check Sequence: 22 94-90-000-575170-0000	ACH Enabled: False
	Check Total:	1,755.00			
Vendor: 202400 16812	Diadem Sports LLC Tennis Balls	1,910.00	05/04/2022	Check Sequence: 23 20-21-000-535500-1182	ACH Enabled: False
	Check Total:	1,910.00			
Vendor: 118633 20115	Discovery Foreign Language Spring Classes	792.00	05/04/2022	Check Sequence: 24 20-22-000-525500-2301	ACH Enabled: False
	Check Total:	792.00			
Vendor: 202204	Dante Espejo Tournament Fees	399.90	05/04/2022	Check Sequence: 25 20-21-000-525500-1127	ACH Enabled: False
	Check Total:	399.90			
Vendor: 132080 388450	Gold Medal-Chicago, Inc. Concessions	52.75	05/04/2022	Check Sequence: 26 20-30-300-530095-0000	ACH Enabled: False
	Check Total:	52.75			
Vendor: 132271 9280231110	Grainger, Inc. Pond Pump	1,173.35	05/04/2022	Check Sequence: 27 96-00-880-575110-0000	ACH Enabled: False
	Check Total:	1,173.35			
Vendor: 202389 Mileage	Christopher Gutmann 3/2022 Mileage	29.25	05/04/2022	Check Sequence: 28 20-00-000-585270-0000	ACH Enabled: True
	Check Total:	29.25			
Vendor: 202326 27822	Hitchcock Design, Inc. Grant Assistance	734.61	05/04/2022	Check Sequence: 29 10-00-000-521210-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	734.61			
Vendor: 202424 2240	Illinois Food Safety Training with Katy Food Certifications	198.75	05/04/2022	Check Sequence: 30 20-30-500-521600-0000	ACH Enabled: False
	Check Total:	198.75			
Vendor: 202111 2521961 2521961	Impact Networking, LLC Report Paper Report Paper	89.00 89.00	05/04/2022 05/04/2022	Check Sequence: 31 10-00-000-530100-0000 20-00-000-530100-0000	ACH Enabled: False
	Check Total:	178.00			
Vendor: 202391 #2	Integral Construction, Inc. Lake Ellyn Shoreline	43,560.00	05/04/2022	Check Sequence: 32 94-90-865-575110-0000	ACH Enabled: False
	Check Total:	43,560.00			
Vendor: 123355 20107214 20107373	Jeff Ellis & Associates CPR Classes CPR Classes	32.00 8.00	05/04/2022 05/04/2022	Check Sequence: 33 20-30-500-521600-0000 20-30-500-521600-0000	ACH Enabled: True
	Check Total:	40.00			
Vendor: 145940	JP Sports Tournament Fees	575.00	05/04/2022	Check Sequence: 34 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	575.00			
Vendor: 200754 50071914	Lisa Lombardi Coaching Inc. Spring Classes	226.80	05/04/2022	Check Sequence: 35 20-22-000-525500-2350	ACH Enabled: False
	Check Total:	226.80			
Vendor: 202425 1318	Mad Science of Chicago Western Suburbs Spring Classes	2,160.00	05/04/2022	Check Sequence: 36 20-22-000-525500-2350	ACH Enabled: False
	Check Total:	2,160.00			
Vendor: 200234 65512	Marathon Sportswear Gator Shirts	914.95	05/04/2022	Check Sequence: 37 20-30-500-530910-0000	ACH Enabled: True
	Check Total:	914.95			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 156599	Menard's, Inc.			Check Sequence: 38	ACH Enabled: False
86391/445	Wood Stakes	134.01	05/04/2022	20-00-000-530212-0000	
86779	Cleaning Supplies	124.64	05/04/2022	20-30-300-530300-0000	
87276	Paint Supplies	174.44	05/04/2022	20-30-300-530300-0000	
87595	Supplies	47.26	05/04/2022	10-10-000-530300-0000	
87603	Supplies	55.30	05/04/2022	10-10-000-530300-0000	
87872	Storage Totes	44.95	05/04/2022	20-26-000-535500-6801	
87874	Irrigation Repairs	60.76	05/04/2022	20-21-000-535500-1182	
	Check Total:	641.36			
Vendor: 161205	Nicor Gas			Check Sequence: 39	ACH Enabled: False
	3/17-4/18/2022 Gas	190.55	05/04/2022	10-00-000-570200-0000	
	Check Total:	190.55			
Vendor: 163300	Office Depot			Check Sequence: 40	ACH Enabled: False
	Office Supplies	45.55	05/04/2022	10-00-000-530100-0000	
	Office Supplies	45.55	05/04/2022	20-00-000-530100-0000	
	Check Total:	91.10			
Vendor: 162999	Official Finders			Check Sequence: 41	ACH Enabled: True
8564	Soccer Officials	1,785.00	05/04/2022	20-21-000-525500-1120	
8749	Soccer Officials	1,737.00	05/04/2022	20-21-000-525500-1120	
	Check Total:	3,522.00			
Vendor: 170852	Pioneer Manufacturing Company			Check Sequence: 42	ACH Enabled: False
834008	Field Paint	161.80	05/04/2022	20-21-000-535500-1120	
	Check Total:	161.80			
Vendor: 171043	Plaques Plus, Inc.			Check Sequence: 43	ACH Enabled: False
H0125-03	Awards	5,156.25	05/04/2022	20-21-000-535500-1232	
H0125-03	Awards	2,792.00	05/04/2022	20-21-000-535500-1111	
	Check Total:	7,948.25			
Vendor: 173930	Reinders, Inc.			Check Sequence: 44	ACH Enabled: True
6007335	Filters	135.31	05/04/2022	10-10-000-530210-0000	
	Check Total:	135.31			
Vendor: 174009	Rental Max			Check Sequence: 45	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
519077-8	Bucket Lift Rental	375.20	05/04/2022	10-10-000-550700-0000	
521929-8	Field Roller Rental	478.24	05/04/2022	10-10-000-530220-0000	
c4156-1	Machine Rental	-302.24	05/04/2022	10-10-000-530220-0000	
	Check Total:	551.20			
Vendor: 199946 D2419	Ruggers Rugby Supply Uniforms	1,065.58	05/04/2022	Check Sequence: 46 20-21-000-535500-1280	ACH Enabled: False
	Check Total:	1,065.58			
Vendor: 200491 Meraki	Safe Haven IT, Inc. Meraki Firewall	10,168.21	05/04/2022	Check Sequence: 47 94-90-000-575110-0000	ACH Enabled: True
	Check Total:	10,168.21			
Vendor: 202427 14304	Safeway Certifications, LLC Food Handling Training	159.84	05/04/2022	Check Sequence: 48 20-30-300-521600-0000	ACH Enabled: False
	Check Total:	159.84			
Vendor: 176971	Sam's Club Direct Event Supplies Event Supplies Concessions Event Supplies	147.72 69.04 365.34 53.40	05/04/2022 05/04/2022 05/04/2022 05/04/2022	Check Sequence: 49 20-26-000-535500-6820 20-26-000-535500-6820 20-30-300-530095-0000 20-30-100-535500-0000	ACH Enabled: False
	Check Total:	635.50			
Vendor: 200776 22-004-1207	Second Chance Cardiac Solutions, Inc. AED	595.00	05/04/2022	Check Sequence: 50 20-00-000-541250-0000	ACH Enabled: False
	Check Total:	595.00			
Vendor: 199567 118357900-001	Site One Landscape Supply, LLC Plants	246.00	05/04/2022	Check Sequence: 51 10-10-000-550600-0000	ACH Enabled: False
	Check Total:	246.00			
Vendor: 201768	S-NET Communications District Phone Service 5/2022 District Phone Service 5/2022 District Phone Service 5/2022 District Phone Service 5/2022 District Phone Service 5/2022	584.40 137.63 584.40 274.16 21.07	05/04/2022 05/04/2022 05/04/2022 05/04/2022 05/04/2022	Check Sequence: 52 10-00-000-570300-0000 10-10-000-570300-0000 20-00-000-570300-0000 20-30-100-570300-0000 20-30-150-570300-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
132136	District Phone Service 5/2022	111.52	05/04/2022	20-30-300-570300-0000	
132136	District Phone Service 5/2022	59.28	05/04/2022	20-30-500-570300-0000	
	Check Total:	1,772.46			
Vendor: 181118	Staples Advantage			Check Sequence: 53	ACH Enabled: False
	Office Supplies	43.36	05/04/2022	10-00-000-530100-0000	
	Office Supplies	148.19	05/04/2022	20-00-000-530100-0000	
	Check Total:	191.55			
Vendor: 182096	Sunburst Sportswear Inc.			Check Sequence: 54	ACH Enabled: False
123727	Shirts	426.50	05/04/2022	20-21-000-535500-1222	
123728	Uniforms	61.05	05/04/2022	20-30-300-530250-0000	
Various	Uniforms	7,098.00	05/04/2022	20-21-000-535500-1111	
	Check Total:	7,585.55			
Vendor: 182470	Swank Motion Pictures			Check Sequence: 55	ACH Enabled: False
BO 1872156	Polar Express Movie	375.00	05/04/2022	20-26-000-525500-6835	
BO 1872156	Summer Movies in the Park	1,500.00	05/04/2022	20-26-000-525500-6801	
	Check Total:	1,875.00			
Vendor: 137161	The Home Depot CRC/GECF			Check Sequence: 56	ACH Enabled: False
	Pool Supplies	57.91	05/04/2022	20-30-500-530300-0000	
	District Plantings	299.84	05/04/2022	10-10-000-550600-0000	
	Check Total:	357.75			
Vendor: 200670	The Sweet Girls Desserts, LLC			Check Sequence: 57	ACH Enabled: False
1186	Class Supplies	700.00	05/04/2022	20-30-100-535500-0000	
	Check Total:	700.00			
Vendor: 202393	The W-T Group, LLC			Check Sequence: 58	ACH Enabled: True
03	Engineering Services	200.00	05/04/2022	94-90-930-575180-0000	
	Check Total:	200.00			
Vendor: 184207	TK Elevator			Check Sequence: 59	ACH Enabled: False
3006535735	4/1-6/30/2022 Service	721.12	05/04/2022	20-30-100-521600-0000	
	Check Total:	721.12			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199161	Twin Supplies, LTD			Check Sequence: 60	ACH Enabled: True
14730R	LED Light Upgrades	10,231.56	05/04/2022	96-00-880-575110-0000	
14740R	Parking Lot Lights	10,960.00	05/04/2022	94-90-920-575180-0000	
15700/699G	LED Light Upgrades	20,629.38	05/04/2022	94-90-920-575180-0000	
	Check Total:	41,820.94			
Vendor: 202304	United States Tennis Court Construction Compai			Check Sequence: 61	ACH Enabled: False
	VG Pickleball Courts	7,420.00	05/04/2022	94-90-940-575110-0000	
	Check Total:	7,420.00			
Vendor: 200738	Webster, McGrath & Ahlberg, Ltd			Check Sequence: 62	ACH Enabled: False
31967	Engineering Services	2,200.00	05/04/2022	94-90-930-575120-0000	
	Check Total:	2,200.00			
Vendor: 199095	Wheaton Park District			Check Sequence: 63	ACH Enabled: False
	Training Fees	3,450.00	05/04/2022	20-21-000-525500-1123	
	Check Total:	3,450.00			
Vendor: 200515	Wheaton Park District			Check Sequence: 64	ACH Enabled: False
	Tournament Fees	9,175.00	05/04/2022	20-21-000-525500-1127	
	Check Total:	9,175.00			
Vendor: 202426	Wheaton Park District			Check Sequence: 65	ACH Enabled: False
2022-014	Spring Classes	746.40	05/04/2022	20-22-000-525500-2364	
	Check Total:	746.40			
Vendor: 200328	Yonex			Check Sequence: 66	ACH Enabled: False
592647	Equipment	187.11	05/04/2022	20-21-000-535500-1182	
	Check Total:	187.11			
	Total for Check Run:	208,338.86			
	Total of Number of Checks:	66			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/21/2022 - 8:37AM
 Batch: 00010.04.2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199516	Elmhurst Extreme Tournament Fees	500.00	04/21/2022	Check Sequence: 1 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	500.00			
Vendor: 129900	Future Pros, Inc.			Check Sequence: 2	ACH Enabled: True
Spring	Spring Training Payment #3	46,644.46	04/21/2022	20-21-000-525500-1123	
Spring	Spring Training Payment #3	79,666.66	04/21/2022	20-21-000-525500-1127	
	Check Total:	126,311.12			
Vendor: 178058	Seminole Sports, LLC Tournament Fees	995.00	04/21/2022	Check Sequence: 3 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	995.00			
Vendor: 200963	T-Mobile AED Monitoring 3/12-4/11/2022	35.60	04/21/2022	Check Sequence: 4 10-00-000-585815-0000	ACH Enabled: False
	Check Total:	35.60			
Vendor: 188120 427106	Unique Products & Service Corporation Maintenance Supplies	350.39	04/21/2022	Check Sequence: 5 20-30-150-550300-0000	ACH Enabled: False
	Check Total:	350.39			
	Total for Check Run:	128,192.11			
	Total of Number of Checks:	5			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 04/19/2022 - 2:36PM
 Batch: 00009.04.2022



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202422	ArbiterPay			Check Sequence: 1	ACH Enabled: False
Deposit	Softball Officials	5,000.00	04/19/2022	20-21-000-525500-1113	
	Check Total:	5,000.00			
Vendor: 202043	BIG3 Sports			Check Sequence: 2	ACH Enabled: True
100	Winter Classes	1,684.80	04/19/2022	20-30-100-521600-0000	
	Check Total:	1,684.80			
Vendor: 118590	Conney Safety			Check Sequence: 3	ACH Enabled: False
CX0K3	Ice Packs	126.00	04/19/2022	20-21-000-535500-1120	
	Check Total:	126.00			
Vendor: 202423	Lemont Lightning			Check Sequence: 4	ACH Enabled: False
	Tournament Fees	375.00	04/19/2022	20-21-000-525500-1112	
	Check Total:	375.00			
Vendor: 200177	Performance Chemical & Supply, Inc.			Check Sequence: 5	ACH Enabled: False
270809	Vacuum	450.00	04/19/2022	20-30-450-530300-0000	
	Check Total:	450.00			
	Total for Check Run:	7,635.80			
	Total of Number of Checks:	5			



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
CC: Dave Harris, Executive Director
RE: Audit Presentation

Jennifer Martinson, Lauterbach & Amen, will present the 2021 Annual Comprehensive Financial Report (ACFR) via Zoom. The final document will be delivered as part of the Board packet for the May 3rd Board meeting. Ms. Martinson will provide a brief overview of the ACFR as well as answer any questions the Board may have in regards to the audit process.

Recommendation:

No action required.



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Dave Harris, Executive Director
RE: Solar Energy Opportunity

To continue the Park District’s ongoing efforts to reduce energy bills, and operate more sustainably, Glen Ellyn Park District staff has been evaluating building green infrastructure at facilities. Reduction in energy use from fossil fuels helps reduce the District’s carbon footprint and facilitates a cleaner environment for all.

There are multiple financial incentives for solar projects from government, as well as different implementation methods which make these projects economically viable.

At the Board meeting, Staff, along with a consultant from SunVest Solar, will present a preliminary assessment of solar power for Ackerman Sports & Fitness Center, Spring Avenue Recreation Center, Maryknoll Clubhouse, and the future Maintenance Facility.

Following the presentation, staff will be available for questions and comments.



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
CC: Dave Harris, Executive Director
RE: 2022 Budget Update – 1st Quarter

Similar to last year, staff has prepared a brief presentation with an update to the 2022 fiscal year budget. Items presented will include any material adjustments to operating activities within the first quarter of the 2022 fiscal year. Staff will be available to answer or address any questions or comments from the Board.



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Dave Harris, Executive Director
RE: Sunset Pool Shade Canopy – Payout Request #2

The project consists of the installation of an owner-purchased shade canopy, installation of a railing, and associated concrete work.

Attached is payout request #2 for the Sunset Pool Shade Canopy Improvements in the amount of \$21,762.00. This is the second payout from Hacienda Landscaping Inc., which is the general contractor for this project.

The total contract amount is \$45,400. Previous payments total \$13,698. The balance to finish, including retainage, is \$9,940.

This payout represents the work completed from March to April 14. The shade sail has been installed as well as the colored concrete patio, and railing. The project is 100% complete and the next steps include landscaping improvements by in-house horticulture staff and delivery of additional tables.

These new improvements not only will provide shade but will create additional opportunities for rentals and gathering areas.

Recommendations: As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

Motion: Motion to approve Hacienda Landscape’s payout request #2 for the Sunset Pool Shade Canopy in the amount of \$21,762.

PAYMENT APPLICATION

TO: Glen Ellyn Park District 185 Spring Ave Glen Ellyn, IL 60137 Attn: Nathan Troia	PROJECT POOL SHADE CANOPY NAME AND LOCATION: 483 FAIRVIEW AVE 185 Spring Ave Glen Ellyn, IL 60137	APPLICATION # 2 PERIOD THRU: 04/14/2022 PROJECT #s: DATE OF CONTRACT: 10/11/2021	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: Hacienda Landscaping Inc 17840 Grove Rd Minooka, IL 60447	ARCHITECT:		
FOR: POOL SHADE CANOPY			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$45,400.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$45,400.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$39,400.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$3,940.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$3,940.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$35,460.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$13,698.00
8. PAYMENT DUE	\$21,762.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$9,940.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Hacienda Landscaping Inc
 By: _____ Date: _____
 MARIA GUZMAN

State of: _____
 County of: _____
 Subscribed and sworn to before
 me this _____ day of _____
 Notary Public:
 My Commission Expires: _____

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:
 By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Dave Harris, Executive Director
RE: Newton Playground Park – Payout Request #2

Newton Park was awarded an OSLAD Grant for site-wide improvements from a master plan. The playground was one of those components and is being approached as the first phase of construction. The scope of work includes the installation of owner-purchased play equipment, concrete sidewalks, benches, tables, bike racks, and a small shade structure.

Attached is payout request #2 for the Newton Playground Park Improvements in the amount of \$59,143.40. This is the second payout from Hacienda Landscaping, Inc., who is the general contractor for this project.

The total contract amount is \$196,061. Previous payments total \$92,767.50. The Balance to finish, including retainage is \$44,140.10.

This payout represents the work completed from March to April 14. To date, the project is approximately 90% complete, with playground, concrete, shade sail, and site furniture installed. One inclusive spinner from a different manufacturer, Little Tikes, has not been delivered due to supply chain issues. However, staff and the contractor have devised a method to provide a future footer and install to make sure the playground opens.

The remaining work includes landscape restoration and sensory garden planting. The playground will be open by Saturday April 30th, weather dependent.

Recommendations: As the services identified within the payout request have been performed, staff recommends Board approval for the payout request.

Motion: Motion to approve Hacienda Landscaping Payout Request #2 for the Newton Playground Improvements in the amount of \$59,143.40

PAYMENT APPLICATION

TO: Glen Ellyn Park District 185 Spring Ave Glen Ellyn, IL 60137 Attn: Nathan Troia	PROJECT NEWTON PARK PLAYGROUND NAME AND INSTALLATION OF PLAYGROUND LOCATION: 707 FAIRVIEW AVE Glen Ellyn, IL 60137	APPLICATION # 2 PERIOD THRU: 04/14/2022 PROJECT #s: DATE OF CONTRACT: 10/11/2021	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: Hacienda Landscaping Inc 17840 Grove Rd Minooka, IL 60447	ARCHITECT:		
FOR: NEWTON PARK PLAYGROUND			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$196,061.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$196,061.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$168,801.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$16,880.10
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$16,880.10
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$151,920.90
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$92,767.50
8. PAYMENT DUE	\$59,153.40
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$44,140.10

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Hacienda Landscaping Inc

By: _____ Date: _____
 MARIA GUZMAN

State of:

County of:

Subscribed and sworn to before
 me this _____ day of _____

Notary Public:

My Commission Expires:

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



MEMO

April 28th, 2022

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Appointment of Officers and Committee Chair Positions

At the May 17th Glen Ellyn Park District Annual Meeting, the election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place. In anticipation of that process and due to the referendum, this spring, staff recommends that current positions remain as they are. This will provide continuity as the Park District navigates these challenges over the several few months. Certainly, it is up to the Board's discretion and consensus.

Further discussion will occur on each position at the first meeting in May.

The Board positions currently are as follows:

- President (Alex Durham)
- Vice-President (Julia Nephew)
- Treasurer (Kathy Cornell)
- Secretary (Dave Harris)

The Advisory positions are as follows:

- Glen Ellyn Park District Citizens Finance Committee Liaison (1-2) / (Bischoff/Nephew)
- Ackerman Sports and Fitness Center Advisory Committee Co-Chair (1-2) / (Stortz/Weber)
- Glen Ellyn Park District Citizen's Environmental Advisory Committee Co-Chair (1-2) / (Cornell/Nephew)
- Friends of Glen Ellyn Park District Foundation Liaison (1-2) / (Cornell/Bischoff)
- Youth Sports Advisory Committee Liaison (1-2) (Stortz/Weber)

Park District General Counsel (Ancel Glink/Derke Price)

W.D.S.R.A. Representative (Harris)

Executive Director (Harris)

Recommendation: Staff's recommendation is to have Board members maintain their current positions for the next year. If agreed upon, those candidates will then be advanced to the May 17th Board meeting at which time discussion and action will be taken. The list of candidates for the positions is subject to change and revision prior to or at the May 17th meeting.



MEMO

April 28, 2022

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Referendum Discussion

At the Board meeting, staff will provide any updates and pertinent information regarding the referendum.

This is intended to be for information only and there is no formal staff recommendation, nor Board motion.