

BOARD OF COMMISSIONERS



Meeting Highlights May 3rd, 2022

2021 Audit Presentation

Jennifer Martinson of Lauterbach & Amen presented the 2021 Annual Comprehensive Financial Report and Management Letter. Ms. Martinson explained the report in detail and provided general information to the Board of the yearly audit process for the Park District. Ms. Martinson stated that it was a clean audit, and the District received the Certification of Achievement for Excellence Award for 2020. The Park Board had a brief discussion of the report, and thanked Ms. Martinson and the Lauterbach & Amen audit team while expressing their appreciation for Superintendent Cinquegrani and his staff for their time expended on the audit and again achieving the Certification of Achievement Award for the previous year.

Solar Energy Opportunity

SunVest Solar representative and staff presented a preliminary assessment of solar power for Ackerman Sports & Fitness Center, Spring Avenue Recreation Center, Maryknoll Clubhouse, and the future Maintenance Facility.

To reduce energy bills, and operate more sustainably, Glen Ellyn Park District staff has been evaluating building green infrastructure at facilities. Reduction in energy use from fossil fuels helps reduce the District's carbon footprint and facilitates a cleaner environment for all.

There are multiple financial incentives for solar projects from government, as well as different implementation methods which make these projects economically viable.

FY 2022 – 1st Quarter Budget Update

An overview of the first quarter financials of the District was provided. Key budgeted surplus and deficits were presented while the District's primary revenue sources were highlighted. The District's operating activity along with primary employment expenses was then reviewed. Next various fund centers along with other key financial indexes were reviewed. Overall, most areas are on track to perform or exceed forecasted budget.

Sunset Pool Shade Canopy Payout Request #2

The Sunset Pool Shade Canopy Payout Request #2 was presented. The project consists of the installation of an owner-purchased shade canopy, installation of a railing, and associated concrete work. The payout request #2 for the Sunset Pool Shade Canopy Improvements is in the amount of \$21,762.00. This is the second payout from Hacienda Landscaping Inc., which is the general contractor for this project. The total contract amount is \$45,400. Previous payments total \$13,698. The balance to finish, including retainage, is \$9,940.

This payout represents the work completed from March to April 14. The shade sail has been installed as well as the colored concrete patio and railing. The project is 100% complete and the next steps include landscaping improvements by in-house horticulture staff and delivery of additional tables.

Newton Park Playground Payout Request #2

As a reminder, Newton Park was awarded an OSLAD grant for park-wide improvements from a master plan. The playground was one of those components and is being approached as the first phase of construction. The scope of work includes the installation of owner-purchased play equipment, concrete sidewalks, benches, tables, bike racks, and a small shade structure. Payout request #2 for the Newton Park Playground Improvements in the amount of \$59,143.40 was presented. This is the second payout from Hacienda Landscaping Inc., who is the general contractor for this project. The total contract amount is \$196,061. Previous payments total \$92,767.50. The balance to finish, including retainage, is \$44,140.10.

This payout represents the work completed from March to April 14. To date, the project is approximately 90% complete, with playground, concrete, shade sail, and site furniture installed. One inclusive spinner from a different manufacturer, Little Tikes, has not been delivered due to supply chain issues. However, staff and the contractor have devised a method to provide a footer for future install to make sure the playground opens.

The playground opened as of Friday, April 29.

Discussion of Board Officers and Advisory Committee Liaisons for May 2022 – April 2023

At the May 17th Park District Annual Meeting, elected Commissioners will be sworn in and the election of Board officers and appointment of Chair/Liaison positions to the advisory committees will take place. He stated in anticipation of that process, advance discussion often occurs at the prior meeting to allow for those on the Park Board to express interest in serving in those capacities. Staff's recommendation is to have Board members maintain their current positions for the next year to provide continuity during the referendum. If agreed upon, those candidates will then be advanced to the May 17th Board meeting at which time discussion and action will be taken. The list of candidates for the positions is subject to change and revision prior to or at the May 17th meeting. After a brief discussion, the Board agreed to maintain the positions as they presently are. Commissioner Nephew did offer to step down from the CFC and Commissioner Ward agreed to take her position.

Referendum

The Board was updated on items related to the referendum. The District website now has education information regarding the referendum on a dedicated page. Included is an FAQ, site maps, and details on the scope. Additionally, the District has begun to meet with Park District groups including the Gators and Baseball.