

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
October 4, 2022  
185 Spring Avenue**

**I. Call to Order**

President Durham called the meeting to order at 7:00 p.m.

**II. Roll Call of Commissioners**

Upon roll call, those answering present were Commissioners Ward, Weber, Stortz, and President Durham. Commissioner Nephew arrived at 7:05 p.m. and Commissioner Cornell participated remotely and joined at 9:06 p.m.

Staff members present were Executive Director Harris, Superintendent of Finance, Personnel Cinquegrani, Superintendent of Planning and Natural Resources Troia & Administration and Special Services Supervisor Blanco.

**III. Pledge of Allegiance**

President Durham led the Pledge of Allegiance.

**IV. Changes to the Agenda**

None.

**V. Public Participation**

None.

**VI. Introduction of new Glen Ellyn Park District Staff**

Earlier this year, several staff departures led to organizational adjustments with existing staff assuming added and/or new responsibilities to fill the voids and continue to provide Glen Ellyn residents with outstanding recreational programs and services. While challenging, the District persevered and successfully navigated the summer and beginning of fall programming, received approval from the community for a \$15.9 million referendum, continued several ongoing capital projects and began planning. With that being said, the District is pleased to welcome several new additions to our team so that the District can continue to build upon those successes moving forward and would like to introduce the following to the Park Board:

- Manager of Recreation Services MacDonald
- Natural Areas and Education Manager Gutmann
- Environment Outreach Specialist Bellmar
- Assistant Manager of Recreational Services Speck
- Manager of Special Facilities Semetko
- Administrative and Special Services Supervisor Blanco
- Ecological Restoration Technician Matz

**VII. Voucher List of Bills**

Commissioner Stortz moved, seconded by Commissioner Weber, to approve the Voucher List of Bills totaling \$492,916.88.

*Roll Call: Aye: Commissioners Stortz, Weber, Ward, Nephew, and President Durham.  
Nay: None*

*Motion Carried*

**VIII. Natural Areas and Outdoor Education Update including review of 2022 and preview of 2023**

Natural Areas and Education Manager Gutmann along with Environment Outreach Specialist Bellmar and Ecological Restoration Technician Matz gave a brief presentation highlighting some of the past year's accomplishments and a look ahead to the future of our Natural Areas and Outdoor Education. They also announced the upcoming inaugural OAKtoberfest taking place at Maryknoll Park on October 8 where our community can come celebrate Illinois oaks and learn about these stately trees while enjoying family-friendly activities.

**IX. Lake Ellyn Park Shoreline Improvements Payout Request #7**

Superintendent Troia provided an overview of the Lake Ellyn Park Shoreline improvement project. The Lake Ellyn Shoreline project connects the Boathouse to the existing floating pier with a wide permeable paver walkway, providing access and additional seating opportunities directly adjacent to the lake edge. The existing stacked limestone retaining wall is being replaced with a stable engineered wall that retains the natural aesthetic. Payout request #7 for the Lake Ellyn Shoreline Improvements is in the amount of \$127,767. This payout is from Integral Construction Inc., which is the general contractor for this project.

The total contract sum to date is \$383,531. Previous payments total \$212,910. The balance to finish, including retainage, is \$42,853. As a reminder, this project is completely funded by an anonymous donation.

This payout represents the work completed for the month of August. To date, the project is 100% complete. A final walk-through will be performed to close out the project, prior to payment of retainage.

Commissioner Nephew moved, seconded by Commissioner Ward, to approve Integral Construction's payout request #7 for the Lake Ellyn Shoreline in the amount of \$127,767.

*Roll Call: Aye: Commissioners Nephew, Ward, Weber, Stortz, and President Durham.  
Nay: None*

*Motion Carried*

**X. George Ball Tennis Courts Renovation Bid Results**

Superintendent Troia informed the Board that on September 12, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Tennis Court improvements at George Ball Park. The base bid scope of work included repair and resurfacing existing courts, color coating, adding pickleball lines to east courts, and new nets.

George Ball Tennis Courts have not been resurfaced since 2002 and need repair. Not only are these used by the public but they are also used as part of the Glenbard West tennis program. The bid opening for the George Ball Tennis Courts was conducted on September 28, at which time (2) sealed bids were received, opened, and read aloud.

Accu-Paving Co. submitted the lowest lump sum bid of \$264,995. The submitted bid was vetted and found to be complete, including a full scope review with the engineer.

Accu-Paving, Co. completed the improvements at Sunset Tennis Courts, Spring Avenue Safety Village, and Newton Basketball Court most recently. They performed well in a timely manner on previous projects, are good to work with, and excellent communicators.

Commissioner Ward moved, seconded by Commissioner Weber, to award Accu-Paving Co. the bid for George Ball Tennis Courts improvements for \$264,995.

*Roll Call: Aye: Commissioners Ward, Weber, Stortz, Nephew, and President Durham.  
Nay: None*

*Motion Carried*

**XI. Place 2022 Tax Levy on file**

Deputy Director Cinquegrani stated that consistent with previous years, staff is recommending approving a tax levy ordinance for 2022 that encompasses the amount of tax dollars allowed under the Property Tax Extension Limitation Law (PTELL). While this method of levying property taxes is not ideal, this practice is common for local taxing districts. Since the final assessed value of properties will not be known until the spring, taxing bodies are forced to guess what the new growth valuations six months in advance are. For taxing bodies to capture as much new growth as possible, a higher-than-expected increase is often used. Cinquegrani discussed the parameters of the 2022 tax levy, the prior tax levies of the District, and answered questions from Park Commissioners.

After a brief Board discussion, Commissioner Ward moved, seconded by Commissioner Nephew, to approve Resolution 22-05 "Truth in Taxation Law".

*Roll Call: Aye: Commissioners Ward, Nephew, Weber, Stortz, and President Durham.  
Nay: None*

*Motion Carried*

Commissioner Stortz then moved, seconded by Commissioner Ward, to place the ordinance on file for the levy and assessment of taxes for the year 2022.

*Roll Call: Aye: Commissioners Stortz, Ward, Weber, Stortz, Nephew, and President Durham.*

*Nay: None*

*Motion Carried*

## **XII. 2023 Budget Assumptions**

Preparation for the annual operating budget for calendar year 2023 is underway. At this time, staff are beginning to compile the first draft of the operating budget and are hopeful a first draft can be delivered to the Board in mid-November.

The 2023 Budget Assumptions chart is meant as talking points for the Board to provide staff with direction on select vital components of the annual operating budget. Board consensus on these topics will be helpful in compiling a first draft of the budget. Lastly, included is a tentative timeline of the 2022 tax levy, the 2023 budget process, amendment of the 2022 budget ordinance, and proposed timelines of referendum and non-referendum bond issues. Please keep in mind these dates can be adjusted as we move through the process.

## **XIII. 2023 – 2025 Project(s) Update**

Superintendent Troia presented an update about significant projects, including the Frank Johnson Center replacement which is currently in progress. All construction is expected to be completed within 3.5 years and staff has begun the process of implementation. To keep the Board informed of progress, a brief update, including scope and schedule, was provided on the following projects: Frank Johnson Center, Ackerman Gymnastics, and Sunset Pool.

## **XIV. Staff Reports**

Director Harris thanked Superintendent Troia and Deputy Director Cinquegrani for their continued hard work and efforts in the management of projects and oversight of the Park District finances, respectively. Harris highlighted the success of past events such as the Lake Ellyn 1-Mile Classic & Kids Dash and the Autumn Gone Fishin' Derby. Harris also reminded the Board of upcoming events including Grandparents and Me Day at the Lake, Kiwanis Fish Release, PAWS Chicago Adoption event and Halloween events such as Boo Bash, Ackerman Haunted Trail, and Pumpkins on Main. Lastly, Harris reported that he and other staff members have been attending tours of gymnastics centers to assist the design and development process for our new gymnastics center.

## **XV. Commissioners' Reports**

Commissioner Ward commended Superintendent Troia for his representation at the Village last week when presenting the conceptual plan for the U.S. Bank site.

**XVI. Adjourn to Executive Session**

At 9:00 p.m., Commissioner Stortz moved, seconded by Commissioner Weber, to convene into Executive Session under Section 2 (c) 5 for the purchase or lease of real property for use of the District, including whether a particular parcel should be acquired and under Section 2 (c) 3 selection of a person to fill a vacancy in a public office.

**XVII. Return to Open Session**

The workshop meeting reconvened at 9:40 p.m.

**XVIII. Adjourn**

There being no further business, Commissioner Weber moved, seconded by Commissioner Ward to adjourn the Meeting at 9:41 p.m.

*Roll Call: Aye: Commissioners Weber, Ward, Cornell, Stortz, Nephew and President Durham  
Nay: None*

*Motion Carried.*

Respectfully submitted,

Dave Harris  
Board Secretary