

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
March 7, 2023
185 Spring Avenue
7:00 p.m.**

Meetings of the Park Board of Commissioners will be held in-person while also enabling attendance remotely by Zoom conference until further notice as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

This meeting will be conducted in – person also with the opportunity to attend and participate by audio or video conference without a physically present quorum of the Glen Ellyn Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. Commissioners, the Executive Director, Staff, and chief legal counsel might not all be physically present at the 185 Spring Avenue address in Glen Ellyn, due to the disaster. Physical public attendance at the 185 Spring Avenue address in Glen Ellyn may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available via the instructions listed below. The meeting will also be audio or video recorded and made available to the public, as provided by law.

The public is invited to attend in-person or join the conference. Please email Dave Harris at dharris@gepark.org for the Meeting ID and password by 6:00pm on the Tuesday of the meeting. Plan to join the meeting 5-10 minutes before the start of the meeting at 7pm.

Public participation instructions:

Members of the public will be automatically muted, therefore, please email any public comment to Dave Harris at dharris@gepark.org by 6:00pm on the Tuesday of the meeting. Emailed comments will be read into the official record during this meeting.

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**

VI. Consent Agenda: All items in Section VI are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.

- A. Voucher list of bills totaling \$206,675.06
- B. Minutes from the February 21, 2023, Regular Meeting

VII. Appointment of Board Secretary

VIII. Director Agreement

IX. Appointment of Interim Executive Director(s)

X. 2023-2025 Project Update(s)

XI. Staff Reports

XII. Commissioners' Reports

XIII. Adjourn to Executive Session

Under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XIV. Adjourn

Accounts Payable

Voucher Approval Document

Warrant Request Date: 3/7/2023



Glen Ellyn Park District

Voucher List Presented to the Board of Commissioners

To the Executive Director:

The payment of the attached list of bills has been approved by the Park District Board of Commissioners and as of the date signed below, you are hereby authorized to pay them from the appropriate funds.

Treasurer: _____

Date: _____

10	Corporate Fund	\$	65,841.22
20	Recreation Fund		104,593.20
55	Special Recreation Fund		587.96
94	Capital Improvements Fund		35,652.68
	Report Total:	\$	<u>206,675.06</u>

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 03/02/2023 - 1:12PM
 Batch: 00002.03.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202129	AEP Energy			Check Sequence: 1	ACH Enabled: False
	1/11-2/9/2023 Electric	1,166.42	03/08/2023	20-30-200-570100-0000	
	1/11-2/9/2023 Electric	243.42	03/08/2023	10-00-000-570100-0000	
	1/11-2/9/2023 Electric	1,031.78	03/08/2023	20-30-450-570100-0000	
	1/11-2/9/2023 Electric	108.67	03/08/2023	20-30-150-570100-0000	
	1/11-2/9/2023 Electric	220.61	03/08/2023	10-00-000-570100-0000	
	1/11-2/9/2023 Electric	28.40	03/08/2023	10-00-000-570100-0000	
	1/11-2/9/2023 Electric	5,049.24	03/08/2023	20-30-100-570100-0000	
	1/11-2/9/2023 Electric	249.56	03/08/2023	20-30-300-570100-0000	
	1/11-2/9/2023 Electric	204.07	03/08/2023	20-30-350-570100-0000	
	1/11-2/9/2023 Electric	686.19	03/08/2023	20-00-000-570100-0000	
	1/11-2/9/2023 Electric	503.30	03/08/2023	20-30-500-570100-0000	
	1/11-2/9/2023 Electric	19.53	03/08/2023	20-00-000-570100-0000	
	1/11-2/9/2023 Electric	50.42	03/08/2023	20-00-000-570100-0000	
	1/11-2/9/2023 Electric	23.63	03/08/2023	20-00-000-570100-0000	
	1/11-2/9/2023 Electric	67.18	03/08/2023	20-00-000-570100-0000	
	1/11-2/9/2023 Electric	24.75	03/08/2023	10-00-000-570100-0000	
	1/11-2/9/2023 Electric	154.37	03/08/2023	20-30-350-570100-0000	
	Check Total:	9,831.54			
Vendor: 199686	AHW LLC			Check Sequence: 2	ACH Enabled: False
11552006	Z Turn Parts	5.42	03/08/2023	10-10-000-530210-0000	
	Check Total:	5.42			
Vendor: 202513	Allegra Print & Imaging			Check Sequence: 3	ACH Enabled: False
67489	Envelopes	286.83	03/08/2023	10-00-000-521700-0000	
67489	Envelopes	286.82	03/08/2023	20-00-000-521700-0000	
	Check Total:	573.65			
Vendor: 103689	American Soccer Company, Inc.			Check Sequence: 4	ACH Enabled: False
6777447	Uniforms	4,529.68	03/08/2023	20-21-000-535500-1120	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4,529.68			
Vendor: 202688	Aramark			Check Sequence: 5	ACH Enabled: False
6020098566	Uniforms	64.45	03/08/2023	10-10-000-530250-0000	
6020100700	Uniforms	65.29	03/08/2023	10-10-000-530250-0000	
	Check Total:	129.74			
Vendor: 135160	BSN Sports			Check Sequence: 6	ACH Enabled: False
920512931	Baseballs	3,300.00	03/08/2023	20-21-000-535500-1232	
920512931	Baseballs	3,600.00	03/08/2023	20-21-000-535500-1233	
920512931	Baseballs	2,160.00	03/08/2023	20-21-000-535500-1235	
	Check Total:	9,060.00			
Vendor: 202063	Jennifer Budny			Check Sequence: 7	ACH Enabled: True
Reimbursement	Supplies	80.25	03/08/2023	20-24-000-535500-4610	
	Check Total:	80.25			
Vendor: 200568	Campton United			Check Sequence: 8	ACH Enabled: False
20317	Referee Fees	160.00	03/08/2023	20-21-000-525500-1127	
	Check Total:	160.00			
Vendor: 200066	Walmart Capital One			Check Sequence: 9	ACH Enabled: False
	Supplies	101.60	03/08/2023	20-24-000-535500-4610	
	Supplies	114.21	03/08/2023	20-24-000-535500-4643	
	Check Total:	215.81			
Vendor: 170268	Cash			Check Sequence: 10	ACH Enabled: False
Conference	Referee Fees	2,150.00	03/08/2023	20-21-000-525500-1123	
	Check Total:	2,150.00			
Vendor: 202339	Chicagoland Whistles, Inc.			Check Sequence: 11	ACH Enabled: True
1561	Referee Fees	4,144.00	03/08/2023	20-21-000-525500-1141	
1561	Referee Fees	936.00	03/08/2023	20-21-000-525500-1140	
1586	Referee Fees	4,144.00	03/08/2023	20-21-000-525500-1141	
1586	Referee Fees	936.00	03/08/2023	20-21-000-525500-1140	
	Check Total:	10,160.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 200756 Deposit	College of Dupage Training Rental	350.00	03/08/2023	Check Sequence: 12 20-21-000-525500-1172	ACH Enabled: False
	Check Total:	350.00			
Vendor: 115285	ComEd 1/14-2/14/2023 Electric	56.19	03/08/2023	Check Sequence: 13 10-00-000-570100-0000	ACH Enabled: False
	Check Total:	56.19			
Vendor: 115186 2220079468	Commercial Tire Service Inc Tire Repairs	245.00	03/08/2023	Check Sequence: 14 10-10-000-530210-0000	ACH Enabled: False
	Check Total:	245.00			
Vendor: 169850 3685367 3685367 3685367 3685367 3685367 3685367 3685367 3685367	Constellation New Energy - Gas LLC 1/2023 Gas 1/2023 Gas 1/2023 Gas 1/2023 Gas 1/2023 Gas 1/2023 Gas 1/2023 Gas 1/2023 Gas	1,570.20 753.13 144.88 442.26 1,467.76 581.94 2,324.18 891.72	03/08/2023 03/08/2023 03/08/2023 03/08/2023 03/08/2023 03/08/2023 03/08/2023 03/08/2023	Check Sequence: 15 20-30-200-570200-0000 10-00-000-570200-0000 20-30-150-570200-0000 20-30-500-570200-0000 20-30-450-570200-0000 20-30-300-570200-0000 20-30-100-570200-0000 20-30-350-570200-0000	ACH Enabled: False
	Check Total:	8,176.07			
Vendor: 202396 2250714	Dewberry Architects Inc. Professional Services	7,270.68	03/08/2023	Check Sequence: 16 94-90-920-575180-0000	ACH Enabled: False
	Check Total:	7,270.68			
Vendor: 118510	Lisa Marie DiMaggio Winter Classes	575.00	03/08/2023	Check Sequence: 17 20-22-000-525500-2358	ACH Enabled: False
	Check Total:	575.00			
Vendor: 123370 1043	Elmhurst Park District Senior Trip	208.28	03/08/2023	Check Sequence: 18 20-25-000-525500-5702	ACH Enabled: False
	Check Total:	208.28			
Vendor: 202649 Reimbursement	Martha Foley Supplies	860.78	03/08/2023	Check Sequence: 19 20-24-000-535500-4610	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	860.78			
Vendor: 202694 Reimbursement	Vinny Gangi Supplies	42.35	03/08/2023	Check Sequence: 20 20-30-100-530300-0000	ACH Enabled: True
	Check Total:	42.35			
Vendor: 202572	Samantha Gehringer Instruction Fees	400.00	03/08/2023	Check Sequence: 21 20-21-000-525500-1170	ACH Enabled: True
	Check Total:	400.00			
Vendor: 202517 1088	Glen Ellyn Brewing Company Event Concessions	400.00	03/08/2023	Check Sequence: 22 20-30-350-521600-0000	ACH Enabled: True
	Check Total:	400.00			
Vendor: 132271 9613908368	Grainger, Inc. Ice Machine Filter	125.55	03/08/2023	Check Sequence: 23 20-30-150-530300-0000	ACH Enabled: True
	Check Total:	125.55			
Vendor: 133300 Reimbursement	Tracy Gustello Supplies	46.25	03/08/2023	Check Sequence: 24 20-24-000-535500-4610	ACH Enabled: True
	Check Total:	46.25			
Vendor: 141774	Illinois Cheer Association Membership Dues Rule Books	150.00 90.00	03/08/2023 03/08/2023	Check Sequence: 25 20-21-000-525500-1241 20-21-000-535500-1241	ACH Enabled: False
	Check Total:	240.00			
Vendor: 202394 Reimbursement	Joann Kim Supplies	92.17	03/08/2023	Check Sequence: 26 20-24-000-535500-4610	ACH Enabled: True
	Check Total:	92.17			
Vendor: 151620 75341	Lauterbach & Amen, LLP Annual Audit	12,250.00	03/08/2023	Check Sequence: 27 10-00-000-521900-0000	ACH Enabled: True
	Check Total:	12,250.00			
Vendor: 202635	Mad Science of Northern Illinois			Check Sequence: 28	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1559	Winter Classes	1,064.00	03/08/2023	20-22-000-525500-2350	
	Check Total:	1,064.00			
Vendor: 200234	Marathon Sportswear			Check Sequence: 29	ACH Enabled: True
75120/21/22	Uniforms	3,146.00	03/08/2023	20-21-000-535500-1120	
75120/21/22	Uniforms	1,102.14	03/08/2023	20-21-000-535500-1124	
	Check Total:	4,248.14			
Vendor: 156599	Menard's, Inc.			Check Sequence: 30	ACH Enabled: True
7790	Nuts/Bolts	30.74	03/08/2023	10-10-000-550250-0000	
	Check Total:	30.74			
Vendor: 202644	Midwest Mechanical			Check Sequence: 31	ACH Enabled: False
112136493	HVAC Repairs	1,507.85	03/08/2023	20-30-200-521600-0000	
112136781	HVAC Repairs	386.39	03/08/2023	20-30-450-550300-0000	
	Check Total:	1,894.24			
Vendor: 202186	MyPlate2Yours, LLC			Check Sequence: 32	ACH Enabled: True
869	Winter Classes	249.72	03/08/2023	20-22-000-525500-2314	
	Check Total:	249.72			
Vendor: 200085	Naperville Yard			Check Sequence: 33	ACH Enabled: True
53237	Field Rental March 2023	4,230.00	03/08/2023	20-21-000-525500-1123	
	Check Total:	4,230.00			
Vendor: 161205	Nicor Gas			Check Sequence: 34	ACH Enabled: False
	1/17-2/15/2023 Gas	243.94	03/08/2023	10-00-000-570200-0000	
	Check Total:	243.94			
Vendor: 163300	Office Depot			Check Sequence: 35	ACH Enabled: False
	Supplies	265.47	03/08/2023	10-00-000-530100-0000	
	Check Total:	265.47			
Vendor: 199793	P A Crimson Fire Risk Services Inc.			Check Sequence: 36	ACH Enabled: False
26460	Extinguisher Service	378.28	03/08/2023	20-30-150-521600-0000	
	Check Total:	378.28			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202692 39206	Paper Tiger Document Solutions Document Shredding	300.41	03/08/2023	Check Sequence: 37 10-00-000-585990-0000	ACH Enabled: False
	Check Total:	300.41			
Vendor: 101134	PDRMA			Check Sequence: 38	ACH Enabled: False
	2/2023 Health Insurance	4,980.20	03/08/2023	10-00-000-565100-0000	
	2/2023 Health Insurance	17,971.99	03/08/2023	10-10-000-565100-0000	
	2/2023 Health Insurance	15,424.81	03/08/2023	20-00-000-565100-0000	
	2/2023 Health Insurance	1,630.61	03/08/2023	20-30-100-565100-0000	
	2/2023 Health Insurance	247.90	03/08/2023	20-30-150-565100-0000	
	2/2023 Health Insurance	244.51	03/08/2023	20-30-200-565100-0000	
	2/2023 Health Insurance	381.01	03/08/2023	20-30-300-565100-0000	
	2/2023 Health Insurance	1,465.85	03/08/2023	20-30-350-565100-0000	
	2/2023 Health Insurance	381.01	03/08/2023	20-30-400-565100-0000	
	2/2023 Health Insurance	1,142.62	03/08/2023	20-30-450-565100-0000	
	2/2023 Health Insurance	470.96	03/08/2023	20-30-500-565100-0000	
	2/2023 Health Insurance	587.96	03/08/2023	55-00-000-565100-0000	
	2/2023 Property Insurance	4,706.19	03/08/2023	10-00-000-560600-0000	
	2/2023 Liability Insurance	2,274.62	03/08/2023	10-00-000-560600-0000	
	2/2023 Workers Compensation	3,493.67	03/08/2023	10-00-000-560200-0000	
	2/2023 Employment Practice	902.84	03/08/2023	10-00-000-560600-0000	
	2/2023 Pollution Liability	137.73	03/08/2023	10-00-000-560600-0000	
	Check Total:	56,444.48			
Vendor: 200177 286665	Performance Chemical & Supply, Inc. Supplies	1,245.00	03/08/2023	Check Sequence: 39 20-30-100-530300-0000	ACH Enabled: False
	Check Total:	1,245.00			
Vendor: 202332	PlanSource			Check Sequence: 40	ACH Enabled: False
	Health Insurance 4/2023-7/2023	6,540.20	03/08/2023	10-10-000-565100-0000	
	Check Total:	6,540.20			
Vendor: 171043 10201-35	Plaques Plus, Inc. Trophies/Medals	2,167.12	03/08/2023	Check Sequence: 41 20-21-000-535500-1141	ACH Enabled: True
	Check Total:	2,167.12			
Vendor: 173930 6025293	Reinders, Inc. Tires/Wheel Assembly	951.40	03/08/2023	Check Sequence: 42 10-10-000-530210-0000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	951.40			
Vendor: 200070	Rise Field Hockey			Check Sequence: 43	ACH Enabled: True
Winter	Winter Programs	3,539.46	03/08/2023	20-21-000-525500-1171	
	Check Total:	3,539.46			
Vendor: 174978	Jeannie Robinson			Check Sequence: 44	ACH Enabled: True
Reimbursement	Event Supplies	86.48	03/08/2023	20-26-000-535500-6801	
	Check Total:	86.48			
Vendor: 202693	Krystina Sarff			Check Sequence: 45	ACH Enabled: True
Reimbursement	Certification Fees	259.00	03/08/2023	20-30-100-585202-0000	
	Check Total:	259.00			
Vendor: 200764	Michael Semprevivo			Check Sequence: 46	ACH Enabled: False
	Winter Training	2,000.00	03/08/2023	20-21-000-525500-1233	
	Check Total:	2,000.00			
Vendor: 178253	Debra Shakin			Check Sequence: 47	ACH Enabled: True
Reimbursement	Supplies	41.32	03/08/2023	20-24-000-535500-4643	
	Check Total:	41.32			
Vendor: 179030	Signarama			Check Sequence: 48	ACH Enabled: False
2204	Signs	40.00	03/08/2023	20-21-000-535500-1127	
	Check Total:	40.00			
Vendor: 201768	S-NET Communications			Check Sequence: 49	ACH Enabled: True
161855	District-Wide Phone Service	554.63	03/08/2023	10-00-000-570300-0000	
161855	District-Wide Phone Service	132.56	03/08/2023	10-10-000-570300-0000	
161855	District-Wide Phone Service	554.63	03/08/2023	20-00-000-570300-0000	
161855	District-Wide Phone Service	18.57	03/08/2023	20-30-150-570300-0000	
161855	District-Wide Phone Service	104.91	03/08/2023	20-30-300-570300-0000	
161855	District-Wide Phone Service	55.57	03/08/2023	20-30-500-570300-0000	
161855	District-Wide Phone Service	274.63	03/08/2023	20-30-100-570300-0000	
	Check Total:	1,695.50			
Vendor: 202061	Springbrook Holding Company, LLC			Check Sequence: 50	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
012040	Annual Maintenance Contract	5,857.86	03/08/2023	10-00-000-521400-0000	
012040	Annual Maintenance Contract	5,857.87	03/08/2023	20-00-000-521400-0000	
	Check Total:	11,715.73			
Vendor: 181118	Staples Advantage			Check Sequence: 51	ACH Enabled: False
	Supplies	295.78	03/08/2023	10-00-000-530100-0000	
	Supplies	92.97	03/08/2023	10-00-000-530100-0000	
	Check Total:	388.75			
Vendor: 199693	Suburban Elevator Company			Check Sequence: 52	ACH Enabled: False
Various	Annual Contract	859.74	03/08/2023	20-30-200-521600-0000	
	Check Total:	859.74			
Vendor: 183540	Team Reil Inc.			Check Sequence: 53	ACH Enabled: False
23624	Playground Slide	1,689.00	03/08/2023	10-10-000-550301-0000	
	Check Total:	1,689.00			
Vendor: 200735	Jordann Tomasek			Check Sequence: 54	ACH Enabled: True
331	Logo Design	525.00	03/08/2023	20-00-000-521650-0000	
	Check Total:	525.00			
Vendor: 199401	Wight & Company			Check Sequence: 55	ACH Enabled: False
220277-002	Engineering Services	5,000.00	03/08/2023	94-90-920-575180-0000	
	Check Total:	5,000.00			
Vendor: 197710	Young Rembrandts			Check Sequence: 56	ACH Enabled: False
2075	Winter Classes	900.00	03/08/2023	20-22-000-525500-2315	
2076	Winter Classes	1,050.00	03/08/2023	20-22-000-525500-2315	
	Check Total:	1,950.00			
	Total for Check Run:	178,277.53			
	Total of Number of Checks:	56			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 03/01/2023 - 2:41PM
 Batch: 00001.03.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199177	Chicagoland Sunday Baseball Tournament Fees	1,200.00	03/01/2023	Check Sequence: 1 20-21-000-525500-1233	ACH Enabled: False
	Check Total:	1,200.00			
Vendor: 189016	USSSA Tournament Fees	395.00	02/08/2023	Check Sequence: 2 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	395.00			
Vendor: 202378 2022001	Windy City Curling Club Winter Class	180.00	01/25/2023	Check Sequence: 3 20-21-000-525500-1211	ACH Enabled: False
	Check Total:	180.00			
	Total for Check Run:	1,775.00			
	Total of Number of Checks:	3			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
 Printed: 02/27/2023 - 1:11PM
 Batch: 00016.02.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199863	Cary-Grove Youth Baseball Tournament Fees	510.00	02/28/2023	Check Sequence: 1 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	510.00			
Vendor: 132271	Grainger, Inc.			Check Sequence: 2	ACH Enabled: True
9483001450	Socket	57.76	02/28/2023	10-10-000-530300-0000	
9503183692	Pipethread	110.77	02/28/2023	10-10-000-530300-0000	
9509312279	Filters	41.40	02/28/2023	10-10-000-530300-0000	
Various Credits	ComEd Incentives	-70.00	02/28/2023	10-10-000-530300-0000	
	Check Total:	139.93			
Vendor: 200721	Lou Fusz Soccer Club Tournament Fees	1,870.00	02/27/2023	Check Sequence: 3 20-21-000-525500-1123	ACH Enabled: False
	Check Total:	1,870.00			
Vendor: 202166	Naperville Diamonds Softball Association Tournament Fees	260.00	02/28/2023	Check Sequence: 4 20-21-000-525500-1112	ACH Enabled: False
	Check Total:	260.00			
Vendor: 200963	T-Mobile 1/12-2/11/2023 AED Monitoring	35.60	02/28/2023	Check Sequence: 5 10-00-000-585815-0000	ACH Enabled: False
	Check Total:	35.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	2,815.53			
	Total of Number of Checks:	5			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 02/20/2023 - 8:19AM
Batch: 00014.02.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 202580	JG's Reptile Road Show Reptile Show	425.00	02/20/2023	Check Sequence: 1 20-26-000-525500-6813	ACH Enabled: False
	Check Total:	425.00			
	Total for Check Run:	425.00			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Proof List by Vendor

User: cyocum
Printed: 02/20/2023 - 8:09AM
Batch: 00013.02.2023



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 199088	W.B. Olson, Inc.			Check Sequence: 1	ACH Enabled: False
718-01	Construction Management	23,382.00	02/20/2023	94-91-930-575180-0000	
	Check Total:	23,382.00			
	Total for Check Run:	23,382.00			
	Total of Number of Checks:	1			

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
February 21, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:04 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners, Crickmore, Ward, Weber, Stortz, Nephew, and President Durham. Commissioner Cornell arrived at the meeting at 7:07p.m.

Staff members present were Deputy Director Cinquegrani, Superintendent of Planning and Natural Resources Troia, Superintendent of Recreation Services Robinson and Administration & Special Services Supervisor Blanco.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Weber moved, seconded by Commissioner Stortz to approve the Consent Agenda including the Voucher List of Bills totaling \$660,863.49 and Minutes from February 7, 2023, Workshop Meeting.

Roll Call: Aye: Commissioners Weber, Stortz, Crickmore, Ward, Nephew, and President Durham.

Nay: None

Motion Carried.

VII. New Business

A. SARC Office Remodel Bid Results

Superintendent Troia presented to the Park board that on January 24, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Office Remodeling at the Spring Avenue Recreation Center. The scope of work included demolition, carpentry, painting, flooring, door hardware and associated work with interior office remodeling. The bid opening for the was conducted on February 14, at which time (6) sealed bids were received, opened, and read aloud. Overall, the bids were competitive.

Since the lowest lump sum bid of \$122,822 was higher than the Architects' estimate of \$73,130 and the 2023 Budgeted amount of \$85,000 staff recommended rejecting the bids and putting a pause on this project.

After a brief discussion, Commissioner Weber moved, seconded by Commissioner Crickmore to reject all bids for the Spring Avenue Office Remodel.

Roll Call: Aye: Commissioners Weber, Crickmore, Cornell, Ward, Stortz, Nephew, and President Durham.

Nay: None

Motion Carried.

B. Newton Park Restroom Bid Results

Superintendent Troia reminded the board that the current Newton Park restrooms are not ADA compliant and on January 24, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Restroom Renovations at Newton Park. The scope of work included minor demolition, carpentry, concrete, masonry, plumbing and associated work to convert the park restroom to become ADA compliant. The bid opening was conducted on February 14th, at which time (6) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and comparable to project estimates. Bee Liner Services submitted the lowest lump sum bid of \$36,500.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Stortz to award the Newton Park Restroom to Bee Liner Services as the lowest responsive and responsible bid for the amount of \$36,500.

Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and President Durham.

Nay: None

Motion Carried.

C. SARC Roof Bid Results

Superintendent Troia informed the board that on January 25, staff publicly noticed invitations for bid, requesting contractors to provide proposals for Roof Renovation at Spring Avenue Recreation Center. The scope of work includes a fluid applied roof system, sheet metal flashing and trim, carpentry and other work associated with the rooftop renovation. Architects' original estimates were above the District's budgeted amount, so staff strategized to have the base bid for the public south roof (including Pre-School) and an add alternate for the north roof (Admin.).

The bid opening was conducted on February 15, at which time (8) sealed bids were received, opened, and read aloud. Overall, the bids were competitive. R.B Crowther Company submitted the lowest combined Base Bid and add Alternate 1 of \$557,715. The Board inquired about the overall budget of the project. Staff indicated the 2023 Budget includes Roof Replacement/Repair and as a result, the project is underbudget slightly.

After a brief discussion, Commissioner Ward moved, seconded by Commissioner Crickmore to award the Spring Avenue Roof Base Bid and Alternate 1 to R.B. Crowther Company as the lowest responsive and responsible bid for the amount of \$557,715.

Roll Call: Aye: Commissioners Ward, Stortz, Cornell, Crickmore, Weber, Nephew, and President Durham.

Nay: None

Motion Carried.

D. 2023 Spring Registration Update

Deputy Director Cinquegrani reminded the board of the challenges faced by residents of the Glen Ellyn community on registration day when our website was down and that impacted the access link to our registration website. Park District staff responded immediately and sent communications to Park District residents apologizing to those that experienced issues when registering for programs. Staff are currently working on alternate solutions to accommodate as many waiting lists as possible. Additionally, staff has been investigating modifications and adjustments to accommodate waiting lists including moving activities/camps to alternate locations, hiring additional summer staff, and adding sessions. Superintendent of Recreation Services Robinson and Superintendent of Marketing O’Kray were available and answered questions to the Board.

VIII. Unfinished Business

A. 2023-2025 Project Update(s)

Superintendent Troia gave a brief update to the Board on all current projects which are all on track. The Frank Johnson Center planned committee meeting is scheduled for March 21, 2023, and all is progressing smoothly.

IX. Staff Reports

A. Finance Report (For information only)

B. Staff Reports

Deputy Director Cinquegrani shared a few special events that took place recently such as Paddles & Pours on February 10th and Bags & Brews at AFSC on February 17th. Deputy Director Cinquegrani stated that this Thursday, 2/23 the District is holding a food and blood drive and a job fair at Main Street Recreation Center on March 2nd to recruit seasonal employees. Lastly, WDSRA The Bash will be held on Saturday, March 4th. Superintendent Troia provided an update on the OSLAD grant application for Lake Foxcroft.

X. Commissioners’ Reports

Commissioner Crickmore shared she attended the nature walking club with her grandson led by Environmental Outreach Specialist Bellmar and commended her for such a great job. Commissioner Crickmore also shared how great it was to see ASFC full of many activities happening on a Friday morning. Commissioner Stortz shared that he attended the event Bags & Brews, he commended Athletics Supervisor Tripp for his dedication and presence at ASFC for basketball. Lastly, Commissioner Stortz shared that the St. Pet’s Church Glen Ellyn Sports Trivia Night, held on February 10, 2023, raised \$7,000 for the Glen Ellyn Park District’s Scholarship Fund.

XI. Adjourn to Executive Session

At 7:55 p.m., Commissioner Nephew moved, seconded by Commissioner Ward, to convene into Executive Session under Section 2 (c) 5 for the discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired and under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XII. Reconvene to Open Session

The regular meeting reconvened at 9:59 p.m.

XIII. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Ward to adjourn the Meeting at 10:00 p.m.

*Roll Call: Aye: Commissioners Weber, Ward, Stortz, Nephew, Cornell, Crickmore and President Durham
Nay: None*

Motion Carried.

Respectfully submitted,
Dave Harris
Board Secretary



MEMO

March 3, 2023

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Appointment of Interim Board Secretary

Board Secretary Dave Harris will be resigning his employment with the Park District as of March 8th. Amanda Blanco, Administration and Special Services Supervisor, will assume the responsibility of Board Secretary on a permanent basis.

Motion: I make a motion to appoint Amanda Blanco as the Board Secretary for the Glen Ellyn Park District.



MEMO

March 3, 2023

TO: Park District Board of Commissioners
FROM: Dave Harris, Executive Director
RE: Director Agreement

As Executive Director Harris is retiring at the conclusion of the March 7th Board meeting, the Glen Ellyn Park District Board of Commissioners has agreed to a separation agreement as part of the process. Counsel has reviewed.

Motion: I make a motion to approve the separation agreement as presented.



MEMO

March 3, 2023

TO: Park District Board of Commissioners
FROM: Nathan Troia, PLA, Superintendent of Planning and Natural Resources
CC: Dave Harris, Executive Director
RE: Referendum and Capital Project Updates

The Glen Ellyn Park District referendum request for \$15.9 million to repair, improve and expand facilities, upgrade four park properties throughout the district, and purchase additional land for parks was approved in June of 2022. Additionally, there are other significant projects, including the Frank Johnson Center replacement is currently in progress.

All construction is expected to be completed within 3.5 years and staff has begun the process of implementation. To keep the Board informed of progress, a brief update, including scope and schedule, will be provided on the following projects:

- Frank Johnson Center
- Ackerman Gymnastics
- Sunset Pool
- Others

During the presentation, staff will be available for questions and comments.