

# BOARD OF COMMISSIONERS

## Regular Meeting Highlights April 18, 2023



### **Purchasing Policy Update**

Deputy Director Cinquegrani presented policies from the Glen Ellyn Park District Policy Manual that have been updated and revised. Cinquegrani stated all of these policies are for Chapter II, Section 1 'Purchasing Policy' of the Glen Ellyn Park District's Policy Manual. The only proposed update would authorize the Park Board President to assign a designee to approve purchases in the absence of an Executive Director. He discussed that the policies have all have been reviewed and approved by legal counsel.

### **Resolution 23-01 Authorizing Signatures on Checks**

Deputy Director Cinquegrani presented a proposed update that would allow for the Park Board President and Treasurer to jointly assign a designee to sign checks in the absence of an Executive Director. The updated policy has been reviewed and approved by legal counsel.

### **Village Green Asphalt Bid**

On March 16th, staff publicly noticed invitations for bids, requesting contractors to provide proposals for asphalt improvements at Village Green Park. The scope of work included resurfacing of both parking lots and the basketball court. As well as color coating and striping of the basketball court. The Village Green parking lot was last resurfaced in 2004. Staff identified these improvements for the 2023 Budget for \$250,000. The bid opening was conducted on April 11th, at which time (9) sealed bids were received, opened, and read aloud. Overall, the bids were competitive and are comparable to project estimates. Evans and Son Blacktop, Inc. submitted the lowest bid of \$230,829.39 for Base Bid and Alternates 1 and 2.

### **Main St. HVAC Cooperative Purchase**

Improvements to the HVAC rooftop units at Main Street Recreation Center have been identified as part of capital replacement costs and are included in the 2023 Budget for \$110,000. Current costs to replace the two identified units and the controls exceed the current budget. Staff have been working with Wight & Co., a third-party engineer, to create an HVAC assessment of all facilities. After further discussions, it was recommended to replace the control system at Main Street, along with hail guards. Replacement units can be delayed until 2024 and budgeted accordingly. It is proposed for Midwest Mechanical to replace all controls with a unified Versys control system, through cooperative purchase. Midwest Mechanical recently replaced three units on the roof top at Spring Avenue without issue.

### **Ackerman Ball Fields Pay Application**

Superintendent Troia presented to the Park Board payout request #3 for the Ackerman Park Softball Fields 5 & 6 Improvements in the amount of \$111,870.

This payout is from Hacienda Landscaping Inc., which is the general contractor for this project. This payout represents the work done in March. To date, the project is 85% complete, with the backstops, dugouts, and concrete on Fields 5 & 6 installed.

#### **Ackerman Gymnastics Bid Groups 01**

Superintendent Troia reminded the Park Board that as part of the approved 2022 referendum, planned expansion and improvements to Ackerman SFC include: New 6,000 square-foot gymnastics, center, new first and second floor exercise and multipurpose studio, an improved customer service center, covered entry and expanded parking. Wight & Co., the construction manager, in coordination with staff, staff publicly noticed invitations for bid on February 21st for Bid Group 1. The bid opening was conducted on March 14th. Bid Group 1 included the pre-engineered building for the gymnastics expansion. (2) Bids were received, with Tri-State Enterprises submitting the lowest responsible bid of \$797,786 Base Bid and Alternate #2.

#### **Ackerman Gymnastics Bid Groups 02**

Superintendent Troia presented to the Park Board the results for Bid Group 2 which included building concrete. Staff publicly noticed invitations for bid on February 21st for Bid Group 2. The bid opening was conducted on March 14th. (5) Bids were received, with Abbey Paving Co. submitting the lowest responsible bid of \$271,950 Base Bid. Commissioner Ward moved, seconded by Commissioner Weber, to award the Bid Group 2 to Abbey Paving Co. for the amount of \$271,950.

#### **Ackerman Gymnastics Bid Groups 03**

Superintendent Troia presented to the Park Board the results for Bid Group 3 which included structural steel. (6) Bids were received, with T.A. Bowman submitting the lowest responsible bid of \$356,000 Base Bid. The second lowest bidder was K&K Iron Works, at a price of \$381,865.

#### **2023-2025 Project Update(s)**

At the Board meeting, Superintendent Troia presented an update on the progress of the improvement plans for Frank Johnson Center, Sunset Pool and Ackerman Sports and Fitness Center Gymnastics. The presentation provided an update on estimated costs and progress of the improvement plans for all three facilities. Superintendent Troia answered any follow up questions from the board of Commissioners regarding each project.