

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting Minutes
June 6, 2023
185 Spring Avenue**

I. Call to Order

President Durham called the meeting to order at 7:08 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Cornell, Crickmore, Ward, Stortz, and President Durham. Commissioner Weber was absent.

Staff members present were Superintendent of Planning and Natural Resources Troia, and Administration & Special Services Supervisor Blanco.

Commissioner Cornell participated remotely after the Park Board voted to allow electronic participation. Commissioner Stortz moved seconded by Commissioner Ward to participate electronically immediately following taking of roll call, pursuant to the terms and conditions of Park District Ordinance 07-02.

*Roll Call: Aye: Commissioners Stortz, Ward, Cornell, Nephew, and President Durham.
Nay: None*

Motion Carried.

III. Pledge of Allegiance

President Durham led the Pledge of Allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Voucher List of Bills Totaling \$1,020,463.12

Commissioner Cornell moved, seconded by Commissioner Crickmore, to approve the Voucher List of Bills totaling \$1,020,463.12.

*Roll Call: Aye: Commissioners Cornell, Crickmore, Ward, Nephew, and President Durham
Nay: None*

Motion Carried.

VII. Oath of Office – Inauguration of Commissioners

Administration & Special Services Supervisor Blanco and Board Secretary Blanco administered the Oath of Office for newly re-elected Commissioners Mary Crickmore, Kathy Cornell, and Ben Stortz.

VIII. Election of Officers

President

Commissioner Ward nominated Commissioner Stortz for the Office of President. Commissioner Nephew seconded the nomination.

Commissioner Nephew moved, seconded by Commissioner Ward, to close the nominations.

Motion Carried.

Vote to elect Commissioner Stortz as President of the Board.

Roll Call: Aye: Commissioners Ward, Nephew, Crickmore, Cornell, Stortz, and Durham

Nay: None.

Motion Carried.

Vice President

Commissioner Ward nominated Commissioner Nephew for the Office of Vice President. Commissioner Cornell seconded the nomination.

Commissioner Durham moved, seconded by Commissioner Cornell, to close the nominations.

Motion Carried.

Vote to elect Commissioner Nephew as Vice President of the Board.

Roll Call: Aye: Commissioners Ward, Cornell, Durham, Crickmore, Nephew and Stortz

Nay: None.

Motion Carried.

Treasurer

Commissioner Ward nominated Commissioner Cornell for the Office of Treasurer. Commissioner Nephew seconded the nomination.

Commissioner Crickmore moved, seconded by Commissioner Ward, to close the nominations.

Motion Carried.

Vote to Elect Commissioner Cornell as Treasurer of the Board.

Roll Call: Aye: Commissioners Ward, Nephew, Crickmore, Cornell, Durham and Stortz

Nay: None.

Motion Carried.

IX. Appointments

Board Secretary

Commissioner Durham moved, seconded by Commissioner Nephew to appoint Amanda Blanco as Board Secretary.

Motion Carried.

WDSRA Representative

Commissioner Durham moved, seconded by Commissioner Nephew, to appoint Nick Cinquegrani as the WDSRA representative.

Motion Carried.

Law Firm

Commissioner Nephew moved, seconded by Commissioner Cornell, to appoint Ancel Glink as the Park District law firm.

Motion Carried.

GEPD Citizens' Finance Committee Liaisons (Commissioner Nephew current)

Following discussion, Commissioners Crickmore and Durham will be serving on the Citizens' Finance Committee.

Ackerman Sports and Fitness Center Advisory Committee Co-Chairs (Commissioners Stortz & Weber current)

Commissioners Stortz and Weber will remain on the Ackerman Sports & Fitness Center Advisory Committee.

GEPD Athletic Advisory Committee Co-Chairs (Commissioners Stortz & Weber current)

Commissioners Stortz and Weber will remain as Co-Chairs on the GEPD Athletic Advisory Committee.

GEPD Citizens' Environmental Advisory Committee Co-Chairs (Commissioners Cornell & Nephew current)

Commissioners Cornell and Nephew will continue to serve as Co-Chairs on the GEPD Citizen's Environmental Advisory Committee.

Friends of GEPD Foundation Liaisons (Commissioner Cornell current)

Commissioners Cornell will remain as a liaison of the Friends of Glen Ellyn Parks Foundation and Commissioner Ward will be joining the committee.

X. PARC Resolution 23-03

Superintendent Troia stated that the Park District will be submitting a PARC (Parks and Recreational Facilities Construction Program) grant application for elements of possibly implementing significant improvements to Downtown Park & Events Space beginning in 2024. Funds have been appropriated for the PARC during the next application cycle applications are due June 15, 2023. As part of the grant requirement, the Glen Ellyn Park District must approve a "Resolution of Authorization" including affirming that the Park District has the necessary funds for the project and that the Park District must comply with the conditions, terms and regulations of the PARC program should the District be fortunate to be selected as a grant recipient. The Park Board had a brief discussion of the parameters of the grant and the process involved. Following, Commissioner Crickmore moved, seconded by Commissioner Nephew, to approve Resolution 23-03, a "Resolution of Authorization" specific to the PARC grant application for improvements to Downtown Park & Events Space.

Roll Call: Aye: Commissioners Crickmore, Nephew, Cornell, Ward, Durham, and President Stortz

Nay: None

Motion Carried.

XI. Sunset Playground Pay Application #2

Superintendent Troia presented to the Park Board payout request #2 for the Sunset Playground Improvements in the amount of \$89,376.75. This payout is from E. Hoffman, Inc., which is the general contractor for this project. This payout represents the work performed in May. To date, the project is complete, and opened to the public on May 19th. Commissioner Nephew moved, seconded by Commissioner Stortz, to approve E. Hoffman, Inc. payout request for the Sunset Playground Improvements in the amount of \$89,376.75.

Roll Call: Aye: Commissioners Durham, Crickmore, Cornell, Ward, Nephew,
and President Stortz
Nay: None

Motion Carried.

XII. SARC Roof Pay Application #2

Superintendent Troia presented to the Park Board payout request #2 for the Spring Avenue Roof Improvements in the amount of \$145,758.60. This payout is from R.B. Crowther, which is the general contractor for this project. This payout is for work through May 31st. The installation of the roof is complete, with no issues to date. Commissioner Ward moved, seconded by Commissioner Crickmore, to approve R.B. Crowther Co.'s payout request for the Spring Avenue Roof Improvements in the amount of \$145,758.60.

Roll Call: Aye: Commissioners Ward, Crickmore, Cornell, Durham, Nephew,
and President Stortz
Nay: None

Motion Carried.

XIII. 2023-2025 Project Update(s)

At the Board meeting, Superintendent Troia presented an update on the progress of the improvement plans for Frank Johnson Center, Sunset Pool and Ackerman Sports and Fitness Center Gymnastics. The presentation provided an update on estimated costs and progress of the improvement plans for all three facilities. Superintendent Troia answered any follow up questions from the board of Commissioners regarding each project.

XIV. Park District Update

Applications for the Executive Director position closed Monday, May 22. Over 85 applications were received. GovHR USA ("GHR") has completed screening with approximately 22 individuals from that list that they believe, on paper, are excellent candidates for the Board to consider interviewing. On Friday, June 9 Board Members will receive an electronic recruitment packet for those 22 individuals. The packet will also list the names, titles and places of employment of all the candidates who applied. GHR Project Managers will be present for first round interviews; they recommend, with your concurrence, that I be present as well. At the June 14 meeting, we will confirm with the Board first interview dates and a schedule based on your Doodle poll responses as Monday, June 19 and Tuesday, June 20, and second interview dates and a schedule on Tuesday, June 27 and Wednesday, June 28.

XV. Staff Reports

Superintendent Troia shared he will be meeting with the Glen Ellyn Police Department to Debrief the evacuation plans for Glenbard West High School following the bomb threats that took place back at the end of April. Deputy Director Cinquegrani shared it was a successful opening weekend for Sunset Pool.

XVI. Commissioners' Reports

Commissioner Crickmore shared that she participated in the City Nature Challenge 2023: Chicagoland Region where cities are in a collaboration-meets-friendly-competition to see not only what can be accomplished when we all work toward a common goal, but also which city can gather the most observations of nature, find the most species, and engage the most people in the event.

Commissioner Durham shared that he attended Sunset Pool recently and complimented the lap pool for how relaxing it is. Commissioner Nephew shared she is happy Sunset Pool is now open and that her child is part of the gators team. She also thanked staff for all the preparations to be ready for the pool opening. President Stortz thanked all staff for all they do specifically during this busy time.

XVII. Adjourn to Executive Session

At 8:30 p.m., Commissioner Ward moved, seconded by Commissioner Durham, to convene into Executive Session under Section 2 (c) 1 for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

XVIII. Reconvene to Open Session

The regular meeting reconvened at 10:11 p.m.

XIX. Adjourn

There being no further business, Commissioner moved Ward, seconded by Commissioner Cornell to adjourn the Meeting at 10:12 p.m.

*Roll Call: Aye: Commissioners Cornell, Ward, Durham, Nephew, and President Stortz
Nay: None*

Motion Carried.