

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting Minutes
October 3, 2023
185 Spring Avenue**

I. Call to Order

President Stortz called the meeting to order at 7:03 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Crickmore, Nephew, Ward, Durham, and President Stortz. Commissioner Weber was absent, and Commissioner Cornell arrived at 7:17pm.

Staff members present were Executive Director Dave Thommes, Director of Finance and Personnel Cinquegrani, Director of Planning and Natural Resources Troia, Director of Recreation & Facilities Lim and Board Secretary and Directors' Assistant Dikker.

III. Pledge of Allegiance

President Stortz led the pledge of allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

Mike Formento addressed the Board and welcomed all to the Glen Ellyn Interfaith Prayer Breakfast on Wednesday, October 25th at the Abbington. He discussed the event and hoped the District could attend. Following he shared that the American Legion would be hosting the Vietnam traveling wall in Glen Ellyn next year on May 29th – June 3rd. Also, coming to College of DuPage would be a memorial listing all individuals who lost their life on 911 and in Afghanistan.

VI. Voucher List of Bills Totaling \$366,853.00

Commissioner Ward moved, seconded by Commissioner Crickmore, to approve the Voucher List of Bills totaling **\$366,853.00**.

*Roll Call: Aye: Commissioners Ward, Crickmore, Nephew, Durham, and
President Stortz.*

Nay: None

Motion Carried.

VII. Draft Design of the Downtown Community Park Presentation

President Stortz shared that staff, and the Design team would be presenting the conceptual draft design of the Downtown Community Park that is in collaboration with the Glen Ellyn Park District

and the Village of Glen Ellyn. Stortz stated this same design plan will then be presented to the Village Board of Trustees next Monday at their Board Meeting.

Director of Planning and Natural Resources Troia led the preliminary discussion stating the outcome of this evening would approve a framework of design for this Community Park. Troia then turned the presentation over to members of the Site Design team as they led a presentation and overview of the Downtown Community Park.

Rob Reuland of Site Design provided some information on his company stating they have been in the business for 30+ years, specialize in public open space concepts and shared some of their previous projects. Clare Johnson, Project Manager for Site Design, provided some background of the project through its fruition. She shared that focus groups and open houses were held, digital surveys provided, and concepts narrowed down. Following, Johnson stated that three (3) concepts were shared with community members with over 800 plus participants responding. Feedback was assessed and culminated into the night's presentation of a conceptual design.

Project Manager Johnson then led the Board through the site plan highlighting various areas, using the topography of the area to its advantage, showing the flexibility of the area, and detailing the many features within the plan. Johnson discussed in detail the various hardscaped areas that provided opportunities for recreation, gatherings for festivals/art shows, relaxation and more. Also discussed was the flexibility of the buildings on site that provided not only restrooms but could serve in other manners as well along with providing an area/stage for music. Johnson pointed out the many areas that were tucked away for more small gatherings as well the connectivity to various areas within town such as the Prairie Path, future tunnel to train station and all areas of downtown.

Brian Foote of Woodhouse Tinucci Architects then discussed the various site use scenarios and how the Park is designed to engage all areas and provide flexibility of programming throughout the seasons. Lastly the design team discussed the budget and cost implications of the project. The project was broken into two phases with Phase one including the hardscapes, the performance stage area, the infrastructure for the buildings, seat walls, soft scaping, and safety lighting. Phase one was estimated at approximately \$3.1 million. Phase two (2) includes the canopy structure, restrooms and support building, furniture, and additional plantings and if completed at a later time the cost estimate was approximately \$5.1 million. The team discussed the savings of approximately \$822,000 if both phases were completed together as that would be a savings of the premium to mobilize twice.

The Park Board held a discussion on the conceptual plans with Commissioner Cornell asking for the team to provide a view of the North side of the building and how the Park would look from the track side. The Commissioners discussed the timelines of the project, fundraising opportunities and posed various questions regarding activities within the Community Park along with financial savings questions. The Board thanked the Design Team and Director Troia for all their engagements with the community and dedication to this project. The Park Board relayed their excitement for this project and following, Commissioner Ward made the motion, seconded

by Commissioner Durham, to authorize Staff to present the Draft Design of the Downtown Community Park dated October 3, 2023, to the Village Board for its approval per the Intergovernmental Purchase and Sale Agreement.

Roll Call: Aye: Commissioners Ward, Durham, Crickmore, Cornell, Nephew, and President Stortz.
Nay: None

Motion Carried.

VIII. Amendment to the Purchase and Sale Agreement of Downtown Park

Director Troia stated that per the Village direction, Addendum one is being added to the Purchase and Sale Agreement of Downtown Park to allow for additional time for entitlement, including Architectural Appearance Commission, Planning Commission, and Zoning.

Commissioner Ward made the motion, seconded by Commissioner Cornell, to approve the Amendment to the Purchase and Sale Agreement to provide additional time for the entitlement, expiring May 1, 2024.

Roll Call: Aye: Commissioners Ward, Cornell, Crickmore, Nephew, Durham and President Stortz.
Nay: None

Motion Carried.

IX. W.B. Olson Pay Application - September

Director Troia provided that the Sunset Pool Renovation/Improvement project is moving along, with demolition completed within the bathhouse, excavation of various areas and utilities disconnected. Staff are awaiting final documentation from IDPH with hopes of final permitting within the next week or so. Troia presented the September Pay Application and following a brief Board discussion, Commissioner Crickmore moved, seconded by Commissioner Nephew to approve W.B. Olson September payout request for the Sunset Pool construction in the amount of \$301,400 as the services identified within the request have been performed.

Roll Call: Aye: Commissioners Ward, Crickmore, Cornell, Nephew, Durham and President Stortz.
Nay: None

Motion Carried.

X. Wight Construction Ackerman payout Application #2

Director Troia stated that as part of the approved 2022 referendum, Ackerman Sports & Fitness Centers planned expansion and improvements project is progressing nicely with excavation for the future gymnastics center on the way. Troia presented payment application #2 which included

demolition of the interior, including the rock-climbing wall, along with preparations for studio construction.

The Park Board held a brief discussion then Commissioner Nephew made the motion, seconded by Commissioner Crickmore, to approve Wight Construction payout application #2 for the Ackerman addition and renovation in the amount of \$89,480.02 as the services identified within the request have been performed.

Roll Call: Aye: Commissioners Nephew, Crickmore, Cornell, Nephew, Durham and President Stortz.
Nay: None

Motion Carried.

XI. Place 2023 Tax Levy on file

Superintendent of Finance & Personnel Cinquegrani stated that consistent with previous years, staff is recommending approving a tax levy ordinance for 2023 that encompasses the amount of tax dollars allowed under the Property Tax Extension Limitation Law (PTELL). Staff recommended levying an increase to allow the District to capture new growth within the community, which is determined once the final property assessment numbers are available in April of 2024. Cinquegrani discussed the parameters of the 2023 tax levy, the prior tax levies of the District and answered questions from Park Commissioners. After a brief Board discussion, Commissioner Ward moved, seconded by Commissioner Cornell, to approve Resolution 23-05 "Truth in Taxation Law".

Roll Call: Aye: Commissioners Ward, Cornell, Crickmore, Nephew, Durham, and President Stortz
Nay: None

Motion Carried

Commissioner Ward then moved, seconded by Commissioner Nephew, to place Ordinance 23-03 on file for the levy and assessment of taxes for the year 2023.

Roll Call: Aye: Commissioners Ward, Cornell, Crickmore, Nephew, Durham, and President Stortz
Nay: None

Motion Carried

XII. Policy Updates

Director of Finance and Personnel Cinquegrani presented various Personnel Policies that have been updated and amended. Cinquegrani shared that all policies have been either provided by PDRMA, Park District Risk Management Agency, or reviewed and approved by Dave Moore, Laner Muchin.

The Park Board had a discussion of the various personnel policies and posed questions. Commissioner Nephew inquired about maternity and paternity leave policies and suggested looking into providing paid leave for both in the future. The Park Board agreed that should be researched for future policy addition and Executive Director Thommes stated staff would research fellow districts and work on this suggestion.

Following the discussion, Commissioner Durham made the motion, seconded by Commissioner Ward, to amend Chapter III, Section 5.04, Family Bereavement Leave and Other Leave Policy, and approve Section 8.33, Afterhours Communications & On-Call Policy for Supervisors and Section 8.34, Parks Department On-Call Policy, and Procedures, as presented.

Roll Call: Aye: Commissioners Durham, Ward, Cornell, Crickmore, Nephew, and President Stortz.

Motion Carried.

XIII. 2023-2026 Project Update(s)

Director Troia briefly apprised the Board of the current project updates stating that the Frank Johnson Center is coming along nicely with significant walls being erected.

Director Troia then stated that construction on the outside of Ackerman Sports & Fitness Center is moving along with excavation of the future gymnastics center taking place along with continued interior work on the fitness studios.

Sunset Pool project is ongoing. Staff is awaiting the outcome of the resubmittal to IDPH with hopes of hearing a response in the upcoming week.

The Downtown Park Project will be presented to the Village Board Trustees next week at their Board Meeting.

XIV. Staff Reports

Executive Director Thommes stated that he and Director of Recreation Lim will be heading to Dallas to the National Recreation and Park Association Conference. Director Lim provided an update on the Kokomo event held at the Boathouse benefiting the scholarship program for the Glen Ellyn Park District. She stated approximately 70 guests attended the event and along with the other fundraising events, an estimated \$20,000.00 was raised.

XV. Commissioners' Reports

Commissioner Durham shared that both of his kids won their division at the Lakers Classic Soccer event and commended staff on a well-run event. Commissioner Nephew relayed that she is excited for the Downtown Community Park project. Commissioner Crickmore discussed her adventures to Manor Park for bird migration. Commissioner Cornell discussed the event at the McKee house and shared that she was excited as well about the Downtown Park project. Lastly

President Stortz commended staff on the Lakers tournament, remarked how active Ackerman Park is and thanked staff for the well wishes in the passing of his Mother-in-Law.

XVI. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Durham, to adjourn the meeting at 8:58 p.m.

Roll Call: Aye: Commissioners Nephew, Durham, Cornell, Crickmore, Ward, and President Stortz

Nay: None

Motion Carried.