

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
April 16, 2024
185 Spring Avenue**

I. Call to Order

President Stortz called the meeting to order at 7:05 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Crickmore, Ward, Nephew, and President Stortz. Commissioner Weber arrived at 7:19 p.m. and participated via Zoom and Commissioner Cornell arrived at 7:18 p.m.

Commissioner Ward moved, seconded by Commissioner Crickmore, and voted unanimously by the Park Board of Commissioners who were physically present at the Spring Avenue location, to allow Commissioner Weber to vote via Zoom for tonight's meeting.

Roll Call: Aye: Commissioners Ward, Crickmore, Cornell, Nephew, and President Stortz.
 Nay: None

Motion Carried.

Staff members present were Executive Director Dave Thommes, Executive Deputy Director Cinquegrani, Director of Planning and Natural Resources Troia, Director of Recreation & Facilities Lim and Board Secretary & Directors' Assistant Dikker.

III. Pledge of Allegiance

President Stortz led the pledge of allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

Mike Formento addressed the Board regarding The Vietnam Traveling Memorial Wall. This will be displayed at the College of DuPage from May 29th to June 2nd and is hosted by the Glen Ellyn American Legion, Post 3. Formento discussed the budget and the need for donations and volunteers to help host this event and provided further details to the Board. The Park Board thanked Mike Formento for his time, looks forward to the event and added they would discuss with staff further and reach out regarding a donation and possible volunteers.

VI. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Ward, to approve the Consent Agenda including the Voucher List of Bills totaling \$2,821,070.98 and minutes from the March 12, 2024, Regular Meeting.

Roll Call: Aye: Commissioners Nephew, Ward, Cornell, Crickmore, Weber, and President Stortz
Nay: None

Motion Carried.

IX. New Business

A. Frank Johnson Center – Featherstone, Inc. April payout

Director of Planning and Natural Resources Troia briefed the Board on the status of the Frank Johnson Center providing that this payout included construction to date, including installation of finishes and more. Troia shared that all is near completion as furniture is being installed and staff will be moving in some items in the weeks ahead.

The Park Board was happy with the progress and looks forward to seeing the new space. Following, Commissioner Weber then moved, seconded by Commissioner Ward, to approve Featherstone’s April payout request for the Frank Johnson Center construction in the amount of \$625,103.45 as the services identified within the payout request have been performed.

Roll Call: Aye: Commissioners Weber, Ward, Cornell, Crickmore, Nephew, and President Stortz
Nay: None

Motion Carried.

B. Sunset Pool – WB Olson March pay application

Director Troia presented the Sunset Pool March pay application stating that this includes construction and finishing of the slides, play equipment, new wading pool, bathhouse, and concessions. Troia shared as of now, weather dependent, the pool is on track to open on time. Following, Commissioner Ward moved, seconded by Commissioner Crickmore, to approve the W.B. Olson February pay application for the Sunset Pool construction in the amount of \$829,872 as the services identified within the pay application have been performed.

Roll Call: Aye: Commissioners Ward, Crickmore, Cornell, Weber, Nephew, and President Stortz
Nay: None

Motion Carried.

C. Wight Pay Application #8

Director Troia stated that construction is going smoothly at the Ackerman Sports & Fitness Center and reviewed Wight payment application #9 for improvements in the amount of \$727,482.31. Troia stated this payout includes the construction of the gymnastics studio, including walls, floors, and utility improvements.

Commissioner Crickmore and Nephew both shared they are excited for all of the improvements at Ackerman and following, Commissioner Crickmore moved, seconded by Commissioner Nephew, to approve Wight Construction payout request #9 for the Ackerman addition and renovation in the amount of \$727,482.31.

Roll Call: Aye: Commissioners Crickmore, Nephew, Cornell, Ward, Weber, and President Stortz
Nay: None

Motion Carried.

D. Lake Ellyn Clay Courts-Fencing Bid Results

As part of the Clay Court renovation Director Troia shared that staff publicly noticed invitations for bids, to provide proposals for fencing renovations at the Clay Courts. The scope of work included adding a new fence and gates on the entire perimeter of the courts. Troia shared that five (5) sealed bids were received, opened, and read aloud. Classic Fence submitted the lowest lump sum bid of \$43,564 and was vetted and found to be complete. Staff recommends awarding the Lake Ellyn Clay Courts fencing bid to Classic Fence.

The Park Board had a brief discussion and Commissioner Cornell asked about the range of bid submissions while President Stortz inquired about opening the courts more to the public. Director Troia shared that all is being planned currently and will be implemented following the renovations. Commissioner Cornell then moved, seconded by Commissioner Crickmore, to award the Lake Ellyn Clay Courts bid to Classic Fence for the amount of \$43,564.

Roll Call: Aye: Commissioners Cornell, Crickmore, Ward, Nephew, Weber, and President Stortz
Nay: None

Motion Carried.

E. Main Street Recreation Center (MSRC) HVAC Proposal

Director Troia shared that per the 2024 Budget, two (2) new HVAC units were included per our replacement schedule for the Main Street Recreation Center. He shared that the proposal for purchase is through the National Cooperative Purchasing Alliance (NCPA), purchasing cooperative, and will be installed by Midwest Mechanical. The total for RTU 1 and 2 is \$44,710 and installation would take place following summer camps.

The Park Board had a brief discussion of the HVAC system at Main Street Recreation Center and following, Commissioner Ward moved, seconded by Commissioner Crickmore, to approve the cooperative purchase agreement for Midwest Mechanical for RTU 1 & 2 replacement for the amount of \$44,710.

Roll Call: Aye: Commissioners Ward, Crickmore, Cornell, Nephew, Weber, and President Stortz
Nay: None

Motion Carried.

F. Discussion of Board officers and advisory committee liaisons for May 2024-May 2025
Board Secretary and Directors' Assistant Kimberly Dikker provided that at the May 21st Park District Annual Meeting, the election of Board Officers and appointment of Chair/Liaison positions to the advisory committees will take place. Discussion took place amongst the Board regarding those positions, and it was suggested that Commissioners continue to serve in their current capacity to provide for consistent transition with the hire of new Executive Director Thommes this past August. Formal action will take place at the May 21, 2024, Regular Meeting at which time further discussion can be had.

IX. Unfinished Business

A. Family Care Leave Policy update

Executive Director Thommes shared that staff researched and presented a Family Care Leave policy with the Board at the December 11, 2023, Regular Meeting and have now further refined the policy based on the board's feedback, additional information from other agencies and information obtained at the annual IPRA/IAPD conference in January. Staff provided a PowerPoint presentation highlighting the main components of the policy and sharing information that led to its fruition. Thommes shared that this policy will be reevaluated after a year and the policy has been approved per counsel.

The Park Board inquired about the various elements of the policy. Commissioner Nephew asked if the Director had the ability to adjust the policy should the case arise, and Commissioner Weber cautioned this exercise as HR policies are written and reviewed per counsel for these reasons. Thommes explained that no Family Leave policy exists currently, and this would be a wonderful benefit for staff and having a year to evaluate the policy will allow for refinement if needed. Following this discussion, Commissioner Nephew moved, seconded by Commissioner Crickmore, to approve the Family Leave policy as presented.

Roll Call: Aye: Commissioners Nephew, Crickmore, Cornell, Ward, Weber, and President Stortz
Nay: None

Motion Carried.

A. 2023-2025 Project Update(s)

Director of Planning and Natural Resources Troia stated that all is proceeding well with the projects within the District. The Frank Johnson Center is nearing completion and will be mobilizing shortly to gain temporary occupancy. The Ackerman Sports & Fitness Center renovation is moving along as the new gymnastics' addition is taking shape and the new parking area is finishing up. Sunset Pool is coming along as contractors finalize the last elements of the renovation and staff continues to hope for good weather. The Park Board asked if staff could provide an update on the contingency status on all projects within the District at the next Board meeting and Troia said he would compile that information.

X. Staff Reports

A. Finance Report (For information only)

B. Staff Reports

Executive Thommes shared that staff will be providing the mobile stage at no cost to the American Legion, Post 3 for the upcoming Vietnam Traveling Memorial Wall. Staff and the Park Board will discuss further regarding a donation to the organization to support this event. Board Secretary Dikker reminded Commissioners that completion of the Annual Statement of Economic Interest is due by May 1, 2024. Dikker also reminded the Park Board that the Decennial Committee meeting will take place on Tuesday, May 7, 2024, at 6:30 p.m. and will be held at the Spring Avenue Recreation Center. The May 7th Park Board Workshop meeting will have a change of venue and will no longer be held at the Frank Johnson Center but will be held at the Spring Avenue Recreation Center. Lastly, Dikker shared that 2025 Election information will be forthcoming in August or September for the Consolidated General Election in which four Commissioner positions will be on the ballot. Director of Recreation & Facilities Lim shared that all of the events and recreation information is always available in the Director Notes which is shared weekly with Commissioners.

XI. Commissioners' Reports

Commissioner Cornell was pleased to see all of the events being held at the Maryknoll miniature golf course. Commissioner Crickmore was able to view the Mom/Toddler exercise class at Ackerman while walking on the track and thought that was a great program. Crickmore also enjoyed Manor Park with her grandson and shared that it is a wonderful park for all ages. Commissioner Nephew is excited to see the new gymnastics center and inquired about a possible event for all elected officials in various municipalities within Glen Ellyn. Commissioner Ward is looking forward to the cicadas coming to the area. Lastly, President Stortz recognized three (3) Glenbard West students who were in attendance as a prerequisite for a Government History class. These three (3) young men, who were Glenbard West baseball players, were engaged during the meeting and President Stortz asked them to thank their coach, Coach Schultz, for his partnership with the Park District. Stortz shared that Coach Schultz gives back his time to the District in helping with various programs and wishes them success in their season.

XII. Adjourn

There being no further business, Commissioner Nephew moved, seconded by Commissioner Ward, to adjourn the Meeting at 8:15 p.m.

Roll Call: Aye: Commissioners Nephew, Ward, Crickmore, Cornell, Weber, and President Stortz

Nay: None

Motion Carried.