

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting Minutes
May 7, 2024
185 Spring Avenue**

I. Call to Order

President Stortz called the meeting to order at 7:00 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Crickmore, Ward, Weber, Durham, and President Stortz. Commissioner Cornell and Nephew were absent as they were attending a Legislative Conference in Springfield, IL.

Staff members present were Executive Director Dave Thommes, Executive Deputy Director Cinquegrani, and Board Secretary & Directors' Assistant Dikker. Director of Recreation & Facilities Lim participated remotely and Director of Planning and Natural Resources Troia was absent and also attending Legislative Conference in Springfield, IL.

III. Pledge of Allegiance

President Stortz led the pledge of allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Voucher List of Bills Totaling \$2,723,677.79

Commissioner Crickmore moved, seconded by Commissioner Ward, to approve the Voucher List of Bills totaling \$2,723,677.79.

*Roll Call: Aye: Commissioners Crickmore, Ward, Weber, Durham, and President Stortz.
Nay: None*

Motion Carried.

VII. FY2023 Audit Presentation

Monika Adamski of Lauterbach & Amen presented the 2023 Comprehensive Annual Financial Report (CAFR) and Management letter. Ms. Adamski explained the report in detail and provided general information to the Board about the yearly audit process for the Park District including the three (3) pieces of communication. Ms. Adamski stated that it was a clean audit, and the District received the Certification of Achievement for Excellence Award for 2023. The Park Board had a brief discussion of the report, and thanked Ms. Adamski and the Lauterbach and Amen

audit team while expressing their appreciation for Superintendent Cinquegrani and the financial team for their time expended on the audit and again achieving the Certification of Achievement Award for 2023. The Park Board inquired about the operating surplus for 2023 which Executive Deputy Director Cinquegrani stated was approximately \$2.2 million which was the highest ever achieved in the District.

VIII. Policy Manual Update

Deputy Executive Director Cinquegrani presented updates to the Park District's Financial Policies. Cinquegrani stated that as part of our changes to the organizational structure in 2023, the policies needed to be updated to reflect those changes in position titles. No other changes were proposed, and staffs' recommendation was to be approved as presented.

Following, Commissioner Durham moved, seconded by Commissioner Crickmore, to amend Chapter II, Section 1 'Purchasing Policy' and Chapter II, Section 2 'Investment Policy' of the Glen Ellyn Park District's Policy Manual, as presented.

*Roll Call: Aye: Commissioners Durham, Crickmore, Ward, Weber, and President Stortz.
Nay: None*

Motion Carried.

VIII. 2023-2026 Project Update(s)

Board Secretary and Directors' Assistant Dikker apprised the Board of the current project updates. Dikker shared that Sunset pool is progressing nicely with the main pool being filled and the wading pool to be filled late this week. The Concession building and bathhouse have been completed and the IDPH inspection is slated for May 15th at which time the pool should be near operational. DuPage County Health inspection will be taking place soon and we are waiting on Nicor to complete the gas meter installation. Dikker stated that the last element would be for all chemicals to balance and mechanicals to work properly. Executive Director Thommes relayed we are still slated for an on-time opening and shared that a ribbon cutting ceremony is proposed to take place on June 7th at 1:00 p.m. He shared that members of the Village and State Legislators would be present.

Dikker stated that the newly built Dr. Frank Johnson maintenance center received temporary occupancy and staff was able to celebrate with breakfast on Monday, May 6th. The parking lot is slated to begin this week with asphalt and striping and work on the playground will follow. A ribbon cutting ceremony and open house will take place later in the summer when the Playground has been completed.

Ackerman Sports & Fitness Center work continues with hopes that the gymnastics center equipment will be installed in mid-June. Work continues with the HVAC units as they continue to work on the calibrating the software with the older equipment. Staff, Architects and Manufacturer continue to work on the lobby flooring.

Dredging of Lake Foxcroft has begun and will take approximately one-two weeks to complete as 100% of material will be hauled off-site. The path/playground/shelter documentation will be resented to the County and following a bid opening will be held with hopes for Fall Construction.

Lastly, the Downtown Community Park project will be brought before the Architectural Appearance Committee for a 2nd time on Wednesday, May 22nd and a traffic study is being conducted for the Planning Commission. The Glen Ellyn Parks Foundation will be holding an informational event at Two Hound Red on Thursday, May 9th with light appetizers being provided and a cash bar. All are welcome to the event.

IX. Staff Reports

Executive Director Thommes reported that an email was received from Senator Ellman's office that the Glen Ellyn Park District was granted \$1.38 million to assist in capital projects. Thommes also shared that the Legislative Conference in Springfield he attended along with Commissioners Cornell and Nephew and other staff was very productive. They were able to meet with six (6) legislators and discuss upcoming projects within the District. Director Thommes also wanted to thank staff for their hard work in compiling information for an appropriation grant that became available and had a very short turnaround time. Thommes shared that many community members, municipalities, and Village Board members provided letters of support. Director of Recreation and Facilities Lim shared that the Touch a Truck event was a huge success with the landing of a rescue helicopter being a newly added feature.

X. Commissioners' Reports

Commissioner Durham thanked Executive Deputy Director Cinquegrani for his work on the audit and was happy that staff was able to connect with their legislators. Commissioner Ward thanked staff for their hard work and Commissioner Weber congratulated the District on their audit outcome. Commissioner Crickmore stated she was happy with the new trail at Ackerman Woods and enjoyed her time at Breakfast with Birds. She also stated that she participated in the City Nature Challenge in Chicago and completed 11,000 observations of living species within Glen Ellyn Parks. She added that we have a lot of native species within our District. President Stortz thanked staff on a successful audit and was pleased with how many diverse group activities the District offers to the community.

XI. Adjourn

There being no further business, Commissioner Durham moved, seconded by Commissioner Ward, to adjourn the Meeting at 7:37 p.m.

*Roll Call: Aye: Commissioners Durham, Ward, Crickmore, Weber, and President Stortz
Nay: None*

Motion Carried.