

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
February 11, 2025
185 Spring Avenue**

I. Call to Order

President Stortz called the meeting to order at 7:02 p.m.

II. Roll Call of Commissioners

Upon roll call, those answering present were Commissioners Crickmore, Ward, Weber, Nephew, and President Stortz. Commissioner Durham arrived at 7:06 p.m. and Commissioner Cornell arrived at 7:30 p.m.

Roll Call: Aye: Commissioners Crickmore, Ward, Weber, Nephew, and President Stortz
 Nay: None

Motion Carried.

Staff members present were Executive Director Dave Thommes, Executive Deputy Director Cinquegrani, Director of Planning and Natural Resources Troia, Director of Recreation & Facilities Lim, Human Resources and Risk Manager Wiltfong and Board Secretary & Directors' Assistant Dikker.

III. Pledge of Allegiance

President Stortz led the pledge of allegiance.

IV. Changes to the Agenda

None.

V. Public Participation

None.

VI. Consent Agenda

Commissioner Nephew moved, seconded by Commissioner Crickmore, to approve the Consent Agenda including the Voucher List of Bills totaling \$439,697.15 and minutes from the January 14, 2025, Regular Meeting.

Roll Call: Aye: Commissioners Nephew, Crickmore, Ward, Weber, and President Stortz
 Nay: None

Motion Carried.

VII. New Business

A. V3 Contract for services for Churchill Park

Director of Planning and Natural Resources Troia shared that as part of the approved 2022 referendum, planned improvements to Churchill Park included upgraded trails and boardwalk, new access to ponds, interpretive signage, parking lot improvements, a new waterless restroom, major removal of invasive plant species throughout the area and a new outdoor education classroom and small outdoor meeting space. Troia shared details of the first phase of the project once the demolition of the previous acquired house has been completed. Troia shared details of the project specifically regarding the redesign of the parking lot. President Stortz inquired on the budget of the project and next steps as to which Troia responded that the budget for the project is \$775,000 and next steps would include Demolition of the house followed by annexing the area into the Village of Glen Ellyn and then the parcel can be consolidated with the rest of Churchill Park. Commissioner Crickmore inquired about the land ownership directly West of the Park District's property which was stated was owned by Glen Ellyn School District 41.

Troia shared that staff was recommending the Architectural and Engineering services of V3 Companies to implement the Phase 1 Construction and Permit Documents. Troia shared a presentation of the Phase 1 Construction and answered questions from the Park Board of Commissioners. Following Commissioner Ward moved, seconded by Commissioner Crickmore, to approve the Professional Design Services of V3 as outlined within the Board Memo for the Churchill Park Improvements for \$32,500.

*Roll Call: Aye: Commissioners Ward, Crickmore, Weber, Durham, Nephew and President Stortz.
Nay: None*

Motion Carried.

B. Mowing Services Bid

Director of Planning and Natural Resources Troia shared that staff publicly noticed invitations for bid, requesting contractors to provide proposals for contractual mowing at designated neighborhood parks. Troia shared that bidders would complete (28) services as specified for each of the twenty-one listed parks for a one-year time period. Troia discussed the practice of using contractual mowing services thus allowing staff to manage other duties and the cost-effectiveness of staff time and equipment.

Troia shared that Superintendent of Parks Operations Norman conducted the RFP and the bid opening was conducted on February 4th in which seven (7) sealed bids were received, opened and read aloud. Apex Landscaping submitted the lowest lump sum bid of \$40,882.46 and the bid was vetted and found to be complete. Apex has performed services for other Districts and townships and has the capability and experience to install trees and perform other landscaping tasks if needed.

Following a brief discussion, Commissioner Durham moved, seconded by Commissioner Crickmore, to award the Contractual Mowing for 2025 bid to Apex Landscaping Inc. for the amount of \$40,882.46.

Roll Call: Aye: Commissioners Durham, Crickmore, Ward, Weber, Nephew and President Stortz
Nay: None

Motion Carried.

C. Social Equity Policy Update

Executive Director Thommes shared that the District established its first Diversity, Equity, and Inclusion (DEI) Committee in 2024 with the purpose of integrating diversity, equity, and inclusion into its communications, policies and initiatives. Thommes provided that since the January board meeting when the Social Equity Policy was first presented, staff has sought legal counsel to review the policy and ensure compliance with all requirements. Thommes has provided the updated Policy sharing the elements that have changed which include a broader aspect of Social Equity.

Commissioner Weber thanked staff for following up with the District's legal counsel and is supportive of this policy. Commissioner Nephew inquired about our gender-neutral bathrooms, to which staff responded that all single stall restrooms have been changed to gender neutral restrooms as that requirement was imposed several years ago.

Following the discussion, Commissioner Crickmore moved, seconded by Commissioner Nephew to approve the Social Equity Policy as presented.

Roll Call: Aye: Commissioners Crickmore, Nephew, Ward, Weber, Durham, and President Stortz.
Nay: None

Motion Carried.

D. Personnel Policy updates

Deputy Director Nick Cinquegrani and Human Resource and Risk Manager Lynn Wiltfong provided updated and new policies required by law that would be added to the Glen Ellyn Park District Personnel Manual. Cinquegrani provided some information and welcomed comments or discussion from the Park Board of Commissioners. There being no discussion or questions, Commissioner Crickmore moved, seconded by Commissioner Weber, to approve the proposed changes to the Glen Ellyn Park District Personnel Policy as presented.

Roll Call: Aye: Commissioners Crickmore, Weber, Ward, Durham, Nephew, and President Stortz
Nay: None

Motion Carried.

VIII. Unfinished Business

A. 2023-2025 Project Update(s)

Director of Planning and Natural Resources Troia provided an update on current projects within the District sharing the Village Board of Trustees for Glen Ellyn approved of the Ackerman

Pickleball project last evening. Troia stated that the contractor is ready to mobilize in the near future and would revise the bid since the original bid was submitted in 2023. Commissioner Durham inquired on the budget of the project which Executive Director Thommes shared was \$377,000. Troia said construction would take 8-10 weeks and this project, along with the Garden Plots at Lenox Road, were part of an OSLAD Grant. The Garden Plots will be brought before the Planning Commission of the Village Board on February 27th. Commissioner Weber inquired about the cost to add lights to the Pickleball Courts and Troia shared that that estimate is approximately \$300,000. Lastly, Troia stated that staff is still waiting on DuPage County for further approval of items pertaining to Lake Foxcroft Improvements.

IX. Staff Reports

A. Finance Report (For information only)

B. Staff Reports

Executive Director Dave Thommes reminded the Park Board of Commissioners of the IAPD Legislative Breakfast which will take place on March 7, 2025. Currently Commissioners Crickmore and Stortz have confirmed attendance and following Commissioners Nephew and Cornell shared they would like to attend as well. Thommes provided that National Parks Day at the Capitol will take place on April 29th and 30th this year and would like to gauge interest if Commissioners would like to attend. Thommes shared that conference expenses for Commissioners would be brought before the Board for approval in March or April if any should wish to attend. Commissioners Nephew and Cornell shared they are not able to attend this year but highly recommend for other Commissioners to attend. Thommes also said that Andy Eltzroth has been named Volunteer of the Year for the Glen Ellyn Park District and will be celebrated at the 61st Annual Glen Ellyn Community Awards. Eltzroth has been instrumental in the Girls Softball Program and Commissioners Nephew and Stortz shared they would like to be in attendance. Lastly, Director Thommes said that preschool programs and Kindergarten Enrichment will be cancelled on Wednesday in light of the upcoming winter storm. Thommes shared that those programs align with Glen Ellyn School District 41 who has declared Wednesday, February 12th an E-Learning Day. Thommes shared that morning recreation programs will continue, and staff will assess afternoon programs in the morning. All information will be shared online and via Social Media.

X. Commissioners' Reports

Commissioner Durham commended staff for Newton Ice Rink, sharing that it has had a lot of use these past few weeks. Commissioner Weber was happy to see Lake Ellyn open for skating last week and inquired about the coming weeks. Weber also discussed the Ackerman Advisory Committee meeting sharing it was a positive meeting, and all were happy with the completion of the improvements to the facility and happy with the many special events held at the facility. Commissioner Crickmore was at Manor Park on Saturday participating in treating Buckthorns which are a very invasive shrub that kills native plants. Crickmore asked if the District could improve the search function of our website to be more user friendly. Lastly Crickmore was at open playtime at the Ackerman Facility and stated that moms were very appreciative of the facility. Crickmore also commented on seeing the Special Recreation users enjoying the facility.

XI. Adjourn to Executive Session

At 7:38 p.m., Commissioner Crickmore moved, seconded by Commissioner Weber, to move into Executive Session under Section 2 (c) 5 discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired.

*Roll Call: Aye: Commissioners Crickmore, Weber, Ward, Nephew, Durham, and President Stortz
Nay: None*

Motion Carried.

XII. Reconvene to Open Session

The Park Board reconvened open session at 8:01 p.m.

XIII. Adjourn

There being no further business, Commissioner Weber moved, seconded by Commissioner Crickmore to adjourn the February 11, 2025, Regular Meeting at 8:02 p.m.

*Roll Call: Aye: Commissioners Weber, Crickmore, Cornell, Ward, Nephew, Durham, and President Stortz
Nay: None*

Motion Carried.

Respectfully submitted,
Kimberly Dikker
Board Secretary & Directors' Assistant